REPUBLIC OF THEPHILIPPINES				1 MANG OF ENGINEERS			
BC-CSC F	ORM NO. 1	DITT IIVES	1. 1	1. NAME OF EMPLOYEE VESTRA JEREMIAS S			
(Position Description form)		(Far	(D '1) 1		S.		
2. DEPARTMENT, CORPORATION OR		(Family Name) (Given Name) (Middle Name) 3. BUREAU OR OFFICE					
AGENC	CY/LOCAL G	OVERNMENT		JOILLIO OK	OTTICE		
LEYTE STATE UNIVERSITY		NCRC-V					
4. DEPARTMENT/BRANCH/DIVISION			5. Y	5. WORK STATION/PLACE OF WORK			
	NCD	7.37					
NCRC-V					BAYBAY, LE	YTE	
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14. POSITION TITI SUPERVISOR Study I		Ξ	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR						
		S. ETC. USED	Center Dir REGULARLY IN THE PERFO	PMANCE OF WORK					
			ick, weighing scale and etc.	INVANCE OF WORK					
17. CONTACTS			18. WORKING CONDITIONS						
	Occasional	Frequent							
General Public	X		Normal Working Condition						
Other Agencies	X		Field work	X					
Supervisor		X	Field Trips						
Management		X	Exposed to Varied Weather	X					
Other (Specify)		Harris A.	Other (Specify)\						
19. I CERTIFY that the above answers are accurate and complete.									
Dec. 6,			JEREMIAS S.						
Da		ED LID OLIT DE	Signature of En	mployee					
20 DESCRIBE DAT			Y IMMEDIATES OPERVISOR ON OF THE POSITION OF THE	C LEGIT OR GEOTION					
20. DESCRIBE BRI	EFLI THE GENER	CAL FUNCTIO	ON OF THE POSITION OF THE	EUNII OR SECTION					
To conduct research extension activities on all aspects of coconut for the benefit of Visayan Farmers.									
21. DESCRIBE BRI	EFLY THE GENER	RAL FUNCTIO	ONS OF THE POSITION.	2					
To carry out the objectives of the study									
22. Indicate the required qualification by years and kind of education considered in filling up a vacancy of this									
position. (Keep the position in mind rather than the qualification of the incumbent. This item should be filled									
for all position other than teaching.									
Education: BS DEGREE with specific area of specialization plus other requirements.									
Experience: Not required									
23. LICENSE OR CERTIFICATE REQUIRED TO DO THIS WORK, IF ANY.									
Not required									
23b. I HEREBY CERTIFY that the above answers are accurate and complete.									
Dec . 6, 2004 TESSIE C. NUNEZ									
-	Date		Signature and Title of In						
25. APPROVED			P	Super (1501					
			An ex	1					
	PACIENCIA P. MILAN								
	Date Head of Agency								
			*						