

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067

Email: op@vsu.edu.ph Website: www.vsu.edu.ph

Notice of Salary Adjustment

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020, implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

Name of Faculty/Staff		Item No. FY 2019 Position Plantilla of Personnel		Salary Grade	Step Increment
Α.	AVENIDO, Jerson B.	ADA3-168-2004	Administrative Aide III	3	3
B.	BANTUGAN, Mario C.	ADA3-158-2004	Administrative Aide III	3	3
C.	BRAGA, Rommel D.	ADA3-161-2004	Administrative Aide III	3	3
D.	CINCO, Alniel B.	ADA3-181-2004	Administrative Aide III	3	3
E.	CUTAMORA, Charlie Mark F.	ADA3-211-2004	Administrative Aide III	3	3
F.	MONTAJES, Fernando N.	ADA3-199-2004	Administrative Aide III	3	3
G.	NAYRE, Artemio T.	ADA3-176-2004	Administrative Aide III	3	3

1. Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule:

SG 3 Step 3

P 13,220.00 (158,640.00) p.a.

2. Actual monthly basic salary as of December 31, 2019:

SG 3 Step 3

P 12,658.00 (151,896.00) p.a.

3. Monthly salary adjustment effective January 1, 2020 (1-2) P 562.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN

President

cc: Records, GSIS, PRPEO, Payroll