

For
National Government Agencies/ Government-Owned or Controlled
Corporations/State Universities and Colleges

(Stamp of Date of Receipt)

Republic of the Philippines

VISAYAS STATE UNIVERSITY

(Name of Agency)

PLANTILLA OF CASUAL APPOINTMENTS
(REAPPOINTMENT-RENEWAL)

Department/Office: **DEPARTMENT OF PLANT BREEDING & GENETICS**

Source of Funds: A. I. A

INSTRUCTIONS:

INSTRUCTIONS:											
NAME OF APPOINTEE/S					POSITION TITLE (Do not abbreviate)	EQUIVALENT SALARY/ JOB/ PAY GRADE	DAILY WAGE	PERIOD OF EMPLOYMENT		ACKNOWLEDGEMENT OF APPOINTEE	
	Last Name	First Name	Name Extension (Jr/III)	Middle Name				From (mm/dd/yyyy)	To (mm/dd/yyyy)	Signature	Date Received
1	FERNANDEZ	LINDON	N/A	MODINA	ADMINISTRATIVE AIDE III	SG-3	667. 18	01/01/2024	06/30/2024		1/31/24
	****NOTHING FOLLOWS****										

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017, as amended**, have been complied with, reviewed and found in order.


HONEY SOFIA V. COLIS

HRMO

Date: 01/01/2024

APPOINTING OFFICER / AUTHORITY


DANIEL LESLIE S. TAN

OIC President

Date: 01/01/2024

CSC NOTATION

CSC Official ☐

Date: _____

CSC/HRMO NOTATION

ACTION ON APPOINTMENTS		Recorded by
☐ Validated per RAI for the month of _____		
☐ Invalidated per CSCRO/FO letter dated _____		
☐ Appeal	DATE FILED	STATUS
☐ CSCRO/ CSC-Commission		
☐ Petition for Review		
☐ CSC-Commission		
☐ Court of Appeals		
☐ Supreme Court		