

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| 2. SURNAME | PUGOSA | | |
| FIRST NAME | LOREGIN | | NAME EXTENSION (JR, SR) N/A |
| MIDDLE NAME | SALILI | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 04/19/1994 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship |
| 4. PLACE OF BIRTH | Brgy. Moabog Pilar Cebu | If holder of dual citizenship, please indicate the details. | <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | | |
| 6. CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | |
| 7. HEIGHT (m) | 150 cm | | Guadalupe |
| 8. WEIGHT (kg) | 52.5 kg | ZIP CODE | Baybay Leyte |
| 9. BLOOD TYPE | A+ | 18. PERMANENT ADDRESS | |
| 10. GSIS ID NO. | 2005193914 | | Moabog |
| 11. PAG-IBIG ID NO. | 121147312854 | | Pilar Cebu |
| 12. PHILHEALTH NO. | 120514395115 | ZIP CODE | 6521 6048 |
| 13. SSS NO. | 06-36-963261-9 | 19. TELEPHONE NO. | N/A |
| 14. TIN NO. | 322246330 | 20. MOBILE NO. | 09975415277 or 09073362732 |
| 15. AGENCY EMPLOYEE NO. | 563-7764 | 21. E-MAIL ADDRESS (if any) | loregin.pugosa@vsu.edu.ph |

II. FAMILY BACKGROUND

| | | | | |
|--------------------------|------------|-------------------------|-----------------------------------------------------|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME OF CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR, SR) | | |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | PUGOSA | | | 07/22/1966 |
| FIRST NAME | LORETO | NAME EXTENSION (JR, SR) | | |
| MIDDLE NAME | MASCARIOLA | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | SALILI | | | 12/09/1974 |
| FIRST NAME | GINA | | | |
| MIDDLE NAME | SERATO | | | |

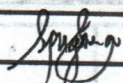
(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (If not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|-------------------------------------|-----------------------------------------------|----------------------|------------|------------------------------------------------|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | Brgy. Moabog Pilar Cebu | N/A | 06/06/2000 | 03/15/2006 | Elementary | 2006 | 2nd Honorable |
| SECONDARY | Don Filomeno M. Torres Memorial NHS | N/A | 06/06/2006 | 03/15/2011 | Secondary | 2011 | 1st Honorable |
| VOCATIONAL / TRADE COURSE | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| COLLEGE | Visayas State University | Bachelor of Science in Agribusiness | 06/08/2011 | 4/23/2015 | Tertiary | 2015 | IPIFI (Bright Future) |
| GRADUATE STUDIES | Visayas State University | Master in Management major in AgribMgmt | 08/05/2018 | Present | 30 Units | N/A | None |

(Continue on separate sheet if necessary)

SIGNATURE



DATE

2-4-2020

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

| | | | |
|-----------|--|------|----------|
| SIGNATURE | | DATE | 2-4-2020 |
|-----------|--|------|----------|

| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|-----|---------------------------------------------------|---------------------------------|------------|-----------------|---------------------------|
| | | From | To | | |
| | CWTS Student Facilitator | 06/01/2013 | 08/01/2014 | 1 YR. 2mos. | Facilitator |
| | Sangguniang Kabataan | 08/02/2012 | 8/30/13 | 1 year | Councilor |
| | IPI Happy Teeth Operation | 11/20/14 | 11/21/14 | 8 hrs. | Volunteer-Facilitator |
| | SDB Youth | 02/01/2013 | 12/31/15 | 2yrs 10mos | Secretary |
| | LAYF | 08/05/2019 | Present | 7 mos. | Adviser |
| | | | | | |
| | | | | | |

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

| | | |
|--------------------------------|----------------------------------------------------------------|---------------------------------------------------------------|
| 31. SPECIAL SKILLS and HOBBIES | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
| Writing Poems | NONE | NONE |
| Short Song Composition | | |
| | | |

| | | | |
|-----------|-------------------------------------------------------------------------------------|------|--------------|
| SIGNATURE |  | DATE | 2 - 4 - 2020 |
|-----------|-------------------------------------------------------------------------------------|------|--------------|

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed.
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

| NAME | ADDRESS | TEL. NO. |
|--------------------|------------------------------|------------|
| GENESITA MARCELINO | Cebu City | 9176340124 |
| LOURDE P. DAMASO | Cebu City | 9173056782 |
| ANALITA A. SALABAO | VSU Campus Baybay City Leyte | 9321519489 |

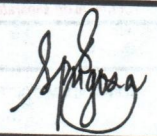
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal cases against me.

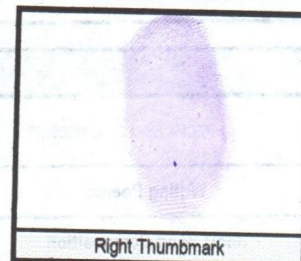
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Passport**

ID/License/Passport No.: **P3954675A**

Date/Place of Issuance: **DFA Tacloban/ 08/08/2017**


Signature (Sign inside the box)
2-4-2020
Date Accomplished



SUBSCRIBED AND SWORN to before me this

2/4/2020

, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYLAND GUINOCOR
VSU Legal Officer
Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Duration: August 8, 2016 – present • Position: Instructor I-Substitute • Name of Office/Unit: Department of Business and Management • Immediate Supervisor: Nilda T. Amestoso • Name of Agency/Organization and Location: Visayas State University Visca Baybay City Leyte • List of Accomplishments and Contributions (if any) <ul style="list-style-type: none"> ○ To conduct instruction, research and extension • Summary of Actual Duties <ul style="list-style-type: none"> ○ Teaches assigned subjects and performs other teaching related functions. Prepares and revised teaching materials/guides and submit to department head, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheets within prescribed period to the Registrar through the department, turns over class records to department heads within two weeks after final examination and Makes himself available for consultation by his/her students during scheduled consultation hours. |
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