

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.


Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	PUGOSA		
FIRST NAME	LOREGIN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	SALILI		
3. DATE OF BIRTH (mm/dd/yyyy)	4/19/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	Brgy. Moabog, Pilar, Cebu	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country: Philippines
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	150		House/Block/Lot No. Street
8. WEIGHT (kg)	53		SANIKAPARTMENT GUADALUPE
9. BLOOD TYPE	A POSITIVE		Subdivision/Village Barangay
10. GSIS ID NO.	2005193914		BAYBAY CITY LEYTE
11. PAG-IBIG ID NO.	1211-4731-2854		City/Municipality Province
12. PHILHEALTH NO.	12-051439511-5		
13. SSS NO.	06-3696261-9	18. PERMANENT ADDRESS	
14. TIN NO.	322246330000		House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	563-7764		MOABOG
			Subdivision/Village Barangay
			PILAR CEBU
			City/Municipality Province
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09202530288
		21. E-MAIL ADDRESS (if any)	loregin.pugosa@vsu.edu.ph

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	NA	NA
MIDDLE NAME	N/A		NA	NA
OCCUPATION	N/A		NA	NA
EMPLOYER/BUSINESS NAME	N/A		NA	NA
BUSINESS ADDRESS	N/A		NA	NA
TELEPHONE NO.	N/A		NA	NA
24. FATHER'S SURNAME	PUGOSA		NA	NA
FIRST NAME	LORETO	NAME EXTENSION (JR., SR) N/A	NA	NA
MIDDLE NAME	MASCARIOLA		NA	NA
25. MOTHER'S MAIDEN NAME			NA	NA
SURNAME	SALILI		NA	NA
FIRST NAME	GINA		NA	NA
MIDDLE NAME	SERATO			

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP / ACADEMIC HONORS RECEIVED
				From	To			
	ELEMENTARY	MOABOG ELEMENTARY SCHOOL	BASIC EDUCATION	1 06 2000	21 03 2006	N/A	2006	2nd Honorable
	SECONDARY	DON FILOMENO M. TORRES MEMORIAL NHS	SECONDARY EDUCATION	1 06 2006	10 03 2011	N/A	2011	1st Honorable
	VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OFSCIENCE IN AGRIBUSINESS	2 06 2011	21 04 2015	N/A	2015	Bright Future Scholars
	GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT major in AGRIBUSINESS MANAGEMENT	9 01 2017	1/28/2022	N/A	2022	N/A

SIGNATURE		DATE	April 22, 2024
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

V. WORK EXPERIENCE

[illegible]**SIGNATURE**

DATE _____

April 22, 2024

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Society of Agribusiness Students	2019	present		Adviser
	Asean Youth Engagement Summit Regional Committee	3 05 2018	present		Regional Committee
	CWTS Student Facilitator	6 01 2013	8 01 2014		Facilitator
	Sangguniang Kabataan	8 02 2012	8/30/13		SK Councilor
	International Pharmaceutical Inc. Happy teeth operation	11/20/14	11/21/14		Facilitator (VSU Campus)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Research Writeshop	2/21/24	2/21/24	8	Technical	CCE, VSU Baybay City Leyte
	Strengthening Academic-LGU Partnership for Community Development: The BIDANI Joint Vicar - RRDEN Regional RDE Symposium	12/06/23	12/06/23	8	Managerial	ISRDS Training Room, VSU Main Campus
	Extension Training-Workshop: Developing Extension Project Proposal	11/30/23	12/01/23	16	Managerial	RDE Hall, VSU Baybay City Leyte
	Leyte Business Month Conference	11/13/23	11/17/23	40	Technical	Research Break-out Room, VSU Baybay City Leyte
	My Changing Body	10/17/2023	10/18/2023	16	Managerial	Department of Commerce and Industry Tacloban
	Waste Management and Circular Economy	5/2/2022	5/2/2022	8	Managerial	Virtual Seminar
	PRODEV National Seminar - Workshop on Qualitative Data Analysis using Manual and	4/1/2022	4/1/2022	8	Managerial	Virtual Seminar
	CME Faculty and Staff Consultation on the Implementation of the Limited Face-to-face	3/3/2022	3/5/2022	24	Technical &	Virtual Seminar
	International Webinar and Workshop on Food Value Chain in the New Normal	12/3/2021	12/3/2021	8	Technical	Virtual Seminar
	National Geographical Learning webinar on: Academic Writing that is Scaffolded, Rel	10/18/2021	10/22/2021	40	Managerial, Supervisor	Virtual Seminar
	Training Workshop on the Basics of Structural Equation Modelling (SEM) using R St	9/30/2021	9/30/2021	8	Technical	Virtual Seminar
	National Geographical Learning webinar on: Keeping it Real – Tips and Techniques	9/23/2021	9/24/2021	16	Technical	Virtual Seminar
	VSU Faculty Onboarding with a theme “ Welcome Academic Year 2021 – 2022”	9/16/2021	9/16/2021	8	Technical	Virtual Seminar
	Webinar on Going Beyond Fundamentals of Journal Publishing Reproducibility in R	8/16/2021	8/18/2021	24	Technical &	Virtual Seminar
	Training on Enhancing E-learning Through the Use of OBS and Excel QM Application	6/2/2021	6/2/2021	4	Technical	Virtual Seminar
	Webinar Series on Statistical Analysis using IBM SPSS Software for Management an	5/31/2021	5/31/2021	8	Technical	Virtual Seminar
	Webinar on EU-ASEAN Dialogue on GreenTech and Innovation Mapping: Green Tech	4/12/2021	4/12/2021	8	Technical	Virtual Seminar
	Webinar on EURAXES ASEAN Career Development Series “How to prepare a good	3/18/2021	3/18/2021	8	Technical	Virtual Seminar
	Master of Management Graduate Webinar Series on Social Entrepreneurship	3/15/2021	3/15/2021	4	Technical	Virtual Seminar
	DOST- STII Library Webinar Series with the topic entitled: “How to Speak on a Digital	2/27/2021	2/27/2021	4	Technical	Virtual Seminar
	Financial Management Webinar on Community Managed Savings and Credit Associat	2/23/2021	2/23/2021	8	Technical	Virtual Seminar
	Science Direct Articles and Journal Webinar on Choosing the Right One for Your Re	2/13/2021	2/13/2021	4	Technical	Virtual Seminar
	Webinar Forum on Unlicking Potential of Financial Technology and Innovations in A	1/29/2021	1/29/2021	4	Technical	Virtual Seminar
	Webinar on Control Your Records before They Control You: The Basics of Record M	1/29/2021	1/29/2021	4	Technical	Virtual Seminar
	Webinar on Organizing VSU Email for Stress-Free Productivity	1/27/2021	1/27/2021	8	Technical	Virtual Seminar
	Webinar on TOS and Test Item Analysis	11/20/20	11/20/20	8	Supervisory	Virtual Seminar
	Webinar on TOS and Test Item Analysis	11/12/20	11/12/20	8	Supervisory	Virtual Seminar
	Webinar Discord as a Class Communication Tool	10/12/20	10/12/20	8	Technical	Virtual Seminar
	Moodle as a Learning Management System (LMS), Virtual Training	5/21/20	5/23/20	24	Technical	Virtual Seminar
	Google Classroom as a Learning Management System (LMS), Virtual Training	5/19/20	5/21/20	24	Technical	Virtual Seminar
	Learn to Trade Forex Seminar-Workshop	1/27/20	1/29/20	24	Technical &	Summit Hotel Tacloban City
	Developing, Pre-testing, Revising and Monitoring of IEC Material Training Workshop	1/14/20	1/16/20	24	Technical	J Department of Food Science & Technol
	Seminar-Workshop on OBE Syllabus and Table of Specifications (TOS) Preparation a	12/19/19	12/19/19	16	Supervisory	VSU, ADE Room 215
	9th Regional Business Summit on the International Sustainable Engagement of Phil	12/28/19	12/29/19	24	Managerial	EVSU, Auditorium Tacloban City, Philipp
	Regional Forum on Economic and Financial Literacy on “Our planet’s wealth, our fut	11/12/19	11/12/19	8	Leadership & Ma	Summit Hotel Tacloban City
	PCAARRD-SERDAC Seminar Series on Socio-Economic Researches in Agriculture, A	10/4/19	10/4/19	8	Technical	VSU, Center for Continuing Education
	Seminar on: International Trade Laws and Policies	5/2/19	5/2/19	8	Policies	VSU, Convention Center
	Retooling Capacity Building Seminar-Workshop	11/26/18	11/27/18	24	Technical	VSU RDE FUNCTION HALL
	Asian Association of Agricultural Colleges and Universities Biennial Confere	10/16/18	10/18/19	24	Technical	VSU RDE Function Hall
	TRAINING WORKSHOP ON SOCIO-ECONOMIC RESEARCH METHODS USING R STUDI	09/07/18	09/07/18	8	Technical	VISERDAS VSU City of Baybay Leyte
	SOCIAL CAPITAL AS A DETERMINANT OF CIVIC ENGAGEMENT	07/27/18	07/27/18	8	Technical	ISRDS VSU City of Baybay Leyte
	ASEAN YOUTH ENGAGEMENT SUMMIT	11/27/17	11/29/17	24	Leadership & Ma	Rotaract Club of Pilipinas Youth
	TRAINING WORKSHOP ON THE IEC MATERIALS PRODUCTION	11/14/17	11/15/17	16	Technical	Multimedia Dev. Center
	WORKSHOP ON THE PREPARATION FOR LEVEL I AACUP ACCREDITATION	10 05 2017	10 06 2017	16	Technical	Visayas State University
	INNOVATIVE TEACHING STRATEGIES SEMINAR-WORKSHOP	9/15/17	9/15/17	8	Managerial & Tec	Visayas State University
	ACCELERATION OF GREEN ECONOMIC DEVELOPMENT SEMINAR (AccGED)	8 09 2017	8 09 2017	8	Managerial	Department of Trade and Industry
	GENDER AND DEVELOPMENT ORIENTATION SEMINAR	7/21/17	7/21/17	8	Health and Gend	Visayas State University
	CASE TEACHING AND WRITING SEMINAR-WORKSHOP	6/22/17	6/23/17	16	Managerial	College of Management & Economics
	ORIENTATION OF NEWLY HIRED REGULAR AND PART-TIME FACULTY MEMBERS	3 09 2017	3 10 2017	16	Supervisory	VSU, Center for Continuing Education

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		Panelist during the research proposal defense in the MGMT 198 - Agribusiness Research Methods course held on December 21, 2023, CME Board Room, Visayas State University		SOCIETY OF AGRIBUSINESS STUDENTS
			Resource Speaker during the conduct of Training on Fundable Project Proposal held on April 18-20, 2023 at 4-H Hub, Palo Leyte.		
			Team Coordinator during the Second Semester, A.Y. 2022-2023 IN National Service Training Program - Civic Welfare Training Service - Visayas State University		
			Resource Speaker during the Business Planning Training-Workshop for Inopacan Farmer's Associations and Individual Entrepreneurs held on February 8-10, 2023 at ISRDS Visayas State		
			Resource Speaker during the Organizational Management and Leadership Training (Leyte Group) for Philippine Rural Development Project - IREAP Component of the Department of		
			Agriculture REO8 held on October 25,26, 2022 at Tacloban City		
			Resource Person on Identification of Business Opportunities and Feasibility Study Preparation for the IGP Managers July 18-20, 2022 at VSU CCE Building		
			Research Project Staff on "Rapid Market Assessment of Swine in Baybay City Leyte - A Market Orientation Approach January 2021- December 2021"		
			Society of Agribusiness Students - Former Adviser		
			Dormitory Former Adviser (Daffodil Cottage)		
			Resource Person during "Seminar-Workshop on Simple Bookkeeping and Sustainable Entrepreneurial Ventures through Women's Association"		
			Resource Person during "Training Workshop on Financial Management - Simple Bookkeeping to Bunga Womens Association"		
			Resource Person during "Training Workshop on Financial Management - Product Pricing and Costing to Villaba Farmers"		
			Resource Person during "Training Workshop of the Identification of Business Opportunities and Feasibility Study Preparation for the IGP Managers" to VSU STE/RE Project Managers		
	SIGNATURE		DATE		April 22, 2024

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 08, 2016 – July 31, 2022
- Position: Instructor I Substitute
- Name of Office/Unit: Department of Business and Management
- Immediate Supervisor: Dr. Angelita Paradero
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Research Study Project Staff on “Rapid Market Assessment of Swine in Baybay City Leyte: A Market Orientation Approach January 2021- December 2021
 - Event Organizer during the Master of Management Graduate Seminar Series with a topic on “Social Media Optimization: Market Information At Your Fingertips held via Zoom on the 2nd day of March 2021
 - Workshop Facilitator during “Marketing Strategies Training for Baybay Dairy Cooperative” held on December 8-9, 2020 at the ISRDS, Visayas State University, Baybay City, Leyte, Philippines
 - Workshop Facilitator during “Financial Management Seminar-Workshop at the Institute for Strategic Research and Development Studies, Visayas State University, Baybay City Leyte, September 17-18, 2019
 - Resource Person during the “Seminar Workshop on Simple Bookkeeping and Sustainable Entrepreneurial Ventures through Women’s Association” at the Department of Food Technology, VSU, Visca Baybay, City, Leyte, November 21, 2018
 - Resource Person during the “Training Workshop on Financial Management –Simple Bookkeeping” to Bunga Womens Association at the Department of Food Technology, VSU, Visca Baybay, City, Leyte, October 31, 2018
 - Resource Person during the “Training Workshop on Financial Management –Product Pricing and Costing” to Villaba, Farmer’s Association at Villaba Leyte
 - Former Recipient of Bright Future Scholarship Program of International Pharmaceutical Incorporated Foundation (IPIFI).
 - ASEAN Regional Linkages Youth Committee (Former)
- Summary of Actual Duties
 - Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)

- c. Checks test papers and case study reports and returns to students one week after examination
- d. Submits grade sheets within prescribed period to the Registrar through the department
- e. Turns over class records to department heads within two weeks after final examination
- f. Makes myself available for consultation by my students during scheduled consultation hours
- g. Advisees undergraduate and graduate students in the conduct of their special problem/ thesis
- Performs research and/or extension functions, among others the following:
 - a. Prepares research/extension proposals
 - b. Implements duly approved research/extension projects within time frame
 - c. Prepares and prepares reports within the prescribed period
 - d. Presents research/extension outputs during conferences/fora of legitimate professional organizations

Performs other functions, among others:

- Performs functions relative to committee memberships and other assignments related to organizational advising functions
- Performs other functions assigned by the department head & College Dean

- **Duration: August 08, 2022 – June 06, 2023**
- **Position: Instructor I (Regular-Temporary)**
- **Name of Office/Unit: Department of Business and Management**
- **Immediate Supervisor: Mr. Bert C. Penalosa**
- **Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte**
- **List of Accomplishments and Contributions (if any)**
 - Resource person during the training/workshop of the Identification of Business Opportunities and Feasibility Study Preparation for the IGP Managers held on July 18-20, 2022
 - Presented a paper entitled: Rapid Market Assessment for White and Yellow Corn in Selected Areas in Leyte Province and was chosen as the best paper Track-B Category, during the 2nd Asian Conference on Resource Management and Governance with the theme: Strengthening Research Drift in Securing Future Demurs in Resource Management and Governance held on September 14-16, 2022.
 - Resource speaker during the Organizational Management and Leadership Training (Leyte Group) for the Philippines Rural Development Project – IREAP Component of the Department of Agriculture held on October 25-26, 2022
- **Summary of Actual Duties**
 - Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)

- c. Checks test papers and case study reports and returns to students one week after examination
 - d. Submits grade sheets within prescribed period to the Registrar through the department
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- Performs research and/or extension functions, among others the following:
 - a. Prepares research/extension proposals
 - b. Implements duly approved research/extension projects within time frame
 - c. Prepares and prepares reports within the prescribed period
 - d. Presents research/extension outputs during conferences/fora of legitimate professional organizations
 - e. Performs administrative functions (as Internal Quality Auditor for ISO 9001:2015)
- Performs other functions, among others:
 - Performs functions relative to committee memberships and other assignments related to organization advising functions
 - Performs other functions assigned by the department head & College Dean
- **Duration: June 07, 2023 - Present**
- **Position: Instructor I Permanent**
- **Name of Office/Unit: Department of Business and Management**
- **Immediate Supervisor: Dr. Mark C. Ratilla**
- **Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte**
- **List of Accomplishments and Contributions (if any)**
 - Monitoring and Evaluation Component Project Leader of the DBM Entrepreneurial Development Extension Project
 - Served as resource speaker during the Training on Fundable Project Proposal at 4H Hub, Government Center held on April 18-19, 2023
 - Served as resource speaker during the Business Planning-Training-Workshop for Inopacan Farmer's Association and Individual Entrepreneurs held on February 8-10, 2023
- **Summary of Actual Duties**
 - Teaches assigned subjects and performs other teaching-related functions, among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to the department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)
 - c. Checks test papers and case study reports and returns to students one week after examination
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- Performs research and/or extension functions, among others the following:
 - a. Prepares research/extension proposals
 - b. Implements duly approved research/extension projects within time frame
 - c. Prepares and prepares reports within the prescribed period
 - d. Presents research/extension outputs during conferences/fora of legitimate professional organizations
- Performs other functions, among others:
 - Performs functions relative to committee memberships and others including those related to organization advising functions
 - Performs other functions assigned by the department head, & College Dean,


LOREGIN S. PUGOSA

(Signature over Printed Name
of Employee/Applicant)

Date: 4/22/24