

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PEDRERA		
FIRST NAME	HILDA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	ALKUINO		
3. DATE OF BIRTH (mm/dd/yyyy)	06/17/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.49	17. RESIDENTIAL ADDRESS	608 N/A House/Block/Lot No. Street N/A DAMULAAAN Subdivision/Village Barangay ALBUERA LEYTE City/Municipality Province
8. WEIGHT (kg)	40	ZIP CODE	6542
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	608 N/A House/Block/Lot No. Street N/A DAMULAAAN Subdivision/Village Barangay ALBUERA LEYTE City/Municipality Province
10. GSIS ID NO.	2005283434	ZIP CODE	6542
11. PAG-IBIG ID NO.	121227584121		
12. PHILHEALTH NO.	13-000123828-1		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	340-492-077	20. MOBILE NO.	+639168567208
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	hilda.pedrera@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PEDRERA			
FIRST NAME	CELEDONIO	NAME EXTENSION (JR., SR) JR		
MIDDLE NAME	MACASUSI			
25. MOTHER'S MAIDEN NAME	SABINO			
SURNAME	PEDRERA			
FIRST NAME	SONIA			
MIDDLE NAME	ALKUINO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALBUERA SOUTH CENTRAL SCHOOL	PRIMARY EDUCATION	SY 2003-2004	SY 2008-2009	N/A	2009	SALUTATORIAN
SECONDARY	DAMULAAAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	SY 2009-2010	SY 2012-2013	N/A	2013	VALEDICTORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION MAJOR IN FILIPINO	SY 2013-2014	SY 2016-2017	N/A	2017	MAGNA CUM LAUDE
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTERS OF ARTS IN EDUCATION FILIPINO LANGUAGE TEACHING	SY 2018-2019	SY 2020-2021	N/A	2021	N/A
	CEBU NORMAL UNIVERSITY	DOCTOR OF EDUCATION FILIPINO LANGUAGE TEACHING	SY 2021-2022	N/A	48	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

May 6, 2024

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE

May 6 2024

[illegible]

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES
☐ YES

☒ NO
☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES
☐ YES

☒ NO
☒ NO

If YES, give details:

If YES, give details:
Date Filed:
Status of Case(s):

☒ NO

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES
☐ YES

☒ NO
☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES
☐ YES
☐ YES

☒ NO
☒ NO
☒ NO

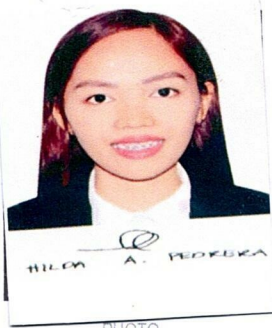
If YES, please specify ID No:

If YES, please specify ID No:


41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
GUIRALDO C. FERNANDEZ JR.	VISCA, BAYBAY CITY, LEYTE	9176540264
LESLIE ANN L. LIWANAG	ANTIPOLO CITY, RIZAL	9208193777
SHALOM GRACE S. VEGA	VISCA, BAYBAY CITY, LEYTE	9122654495

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.




PHOTO




Right Thumbmark

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:	PRC
ID/License/Passport No.:	1601509
Date/Place of Issuance:	12/28/2017, TACLOBAN CITY


Signature (Sign inside the box)
05/06/2024
Date Accomplished

SUBSCRIBED AND SWORN to before me this 14 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.


ATTY. RYSAN GUINOCOR
VSU Chief Legal Officer
Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: 1) August 2017–July 2019
2) August 2019–June 2022
3) September 2022–October 2022
4) November 2022–May 2023
5) June 2023–April 2024
- Position: 1) Instructor I (Substitute)
2) Part-time Instructor
3) Part-time Instructor
4) Instructor I (Temporary)
5) Instructor I (Permanent)
- Name of Office/Unit:
1) Department of Liberal Arts and Behavioral Sciences (DLABS)
2-4) VSU Integrated High School (VSUIHS)
5) Department of Teacher Education
- Immediate Supervisor:
1) Dr. Guiraldo Fernandez Jr. (DLABS Head)
2-4) Dr. Shalom Grace C. Sugano (VSUIHS Principal)
5) Dr. Joel Mabalhin
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City
- List of Accomplishments and Contributions (if any)
 - External reviewer of Social Science and Development Review Journal and National Research Council of the Philippines Research Journal
 - Presented and published various research about Filipino language in national and international journals
 - Facilitator at an international conference
 - Develop course syllabi in different Filipino subjects from Junior High School to College
 - Develop Filipino modules and online instructional materials
 - Prepared and organized lessons in different Filipino subjects and Professional Education subjects

- Junior High School and Senior High School research adviser
 - Panel in a research proposal defense and judge in various academic contests
 - Cooperating Teacher of the Student Teachers assigned at VSU Integrated High School
 - Sociocultural committee member of VSUIHS
 - Member of the committee evaluating documents on awards or recognitions in the VSUIHS Admission, Screening, and Evaluation.
 - Faction Adviser during the VSU Intramural Games
 - VSU Chess Varsity Coach
- Summary of Actual Duties
 - Provide quality instruction, publish research, actively participate in school activities, ensure students' safety, and perform other related functions.



HILDA A. PEDRERA

(Signature over Printed Name
of Employee/Applicant)

Date: 5/6/2024