


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Claudette Meli Hoff E. Garduce has assumed the duties and responsibilities as Education Research Assistant (ERA) of Office of the Dean of the Graduate School effective March 21, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Garduce as ERA.

Done this 21st day of March in Office of the Dean of the Graduate School.

  
ANABELLA B. TULIN  
Head of Office/Department/Unit

Date: March 21, 2022

Attested by:

  
HONEY SOFIA S. COLIS  
**OIC-HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*