

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	QUIMILAT		
FIRST NAME	MAX TEODY		NAME EXTENSION (JR., SR) None
MIDDLE NAME	TIMKANG		
3. DATE OF BIRTH (mm/dd/yyyy)	04/30/1982	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Maasin City, Southern Leyte	If holder of dual citizenship, please indicate the details.	PHILIPPINES ▼
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A Cagbungalon Subdivision/Village Barangay Liloan Southern Leyte City/Municipality Province
7. HEIGHT (m)	1.68	ZIP CODE	6612
8. WEIGHT (kg)	60		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street N/A Cagbungalon Subdivision/Village Barangay Liloan Southern Leyte City/Municipality Province
10. GSIS ID NO.	2004108955	ZIP CODE	6612
11. PAG-IBIG ID NO.	1211-3757-4494		
12. PHILHEALTH NO.	13-025039728-4	19. TELEPHONE NO.	None
13. SSS NO.	06-2535170-7	20. MOBILE NO.	09978803192
14. TIN NO.	242-332-730	21. E-MAIL ADDRESS (if any)	max.quimilat@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	110613-259		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	QUIMILAT		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JESSA	NAME EXTENSION (JR., SR) None	JAX THEO GABRIEL G. QUIMILAT	04/10/2018
MIDDLE NAME	GALLONIGA			
OCCUPATION	Teacher 1			
EMPLOYER/BUSINESS NAME	Department of Education, Southern Leyte Division			
BUSINESS ADDRESS	Liloan, Southern Leyte			
TELEPHONE NO.	None			
24. FATHER'S SURNAME	QUIMILAT			
FIRST NAME	TEODORO	NAME EXTENSION (JR., SR) None		
MIDDLE NAME	QUINAMPAY			
25. MOTHER'S MAIDEN NAME				
SURNAME	TIMKANG			
FIRST NAME	MARIA CLOTILDE			
MIDDLE NAME	CADERAO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Bilwang Elementary School	Elementary Education	1988	1994	Graduated	1994	1st Hon. Mention
SECONDARY	LIDE Learning Center Incorporated	High School	1994	1998	Graduated	1998	NONE
VOCATIONAL / TRADE COURSE	Sacred Heart Seminary	Bachelor of Arts Classical Major in Philosophy	1998	2003	Graduated	2003	NONE
COLLEGE	Southern Leyte State University - Tomas Oppus	Master of Arts in Education Major in Social Studies	2010	2014	Graduated	2014	Best Thesis
GRADUATE STUDIES	University of San Carlos	Doctorate of Philosophy in Anthropology	2016	2022	Graduated	2022	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04-22-2024
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09-22-2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	RCG Waterworks	03-15-2019	present	5 hours/mo	Board of Directors
	Cagbungalon Chapel, Liloan, So. Leyte	04-15-2022	present	5 hours/mo	President
	Cagbungalon Chapel, Liloan, So. Leyte	06-28-2016	present	5 hours/mo	Lay Minister
	FMA 9 Scientific Advisory Group	7-26-2021	present	5 hours/mo	Coordinator, Behavioral Sciences Area
	*** nothing follows ***				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Moto- Touring	N/A	N/A
Basketball		
Watching Movies		

(Continue on separate sheet if necessary)

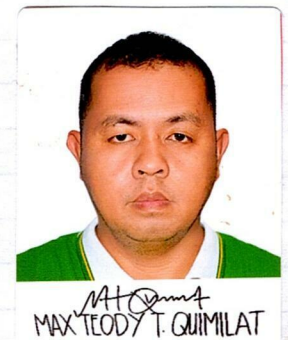
SIGNATURE		DATE	
		04-22-2024	

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;">transferred from private school to SUC</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Lina M. Gayas	Macrohon, Southern Leyte	9278570058
Socorro P. Colon	Isabel, Leyte	9165829277
Dr. Zona Amper	Cebu City	9237152119

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

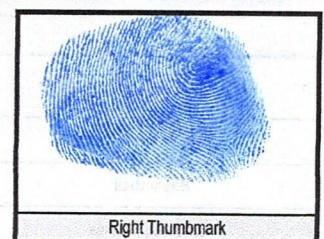
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **PRC ID**

ID/License/Passport No.: **0946462**

Date/Place of Issuance: **4/28/2017 Tacloban City**

Signature (Sign inside the box)
 Date Accomplished: **05-22-2024**



SUBSCRIBED AND SWORN to before me this **14 MAY 2024**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR
 Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 14, 2024 – present
- Position: Assistant Professor 4
- Name of Office/Unit: Department of Philosophy and Social Sciences
- Immediate Supervisor: Al Franjon Villaroya
- Name of Agency/Organization and Location: Visayas State University- Baybay City
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Create and teach courses according to department and college standards and supervise student workers. Develop and maintain student and departmental records according to regulations. Collaborate with faculty to design courses that meet departmental and college requirements. Develop and publish researches and extension.

- Duration: November 15, 2022 – August 13, 2023
- Position: Assistant Professor 4
- Name of Office/Unit: Social Sciences Department
- Immediate Supervisor: Enrique Balili Jr.
- Name of Agency/Organization and Location: Southern Leyte State University – Tomas Oppus
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Create and teach courses according to department and college standards and supervise student workers. Develop and maintain student and departmental records according to regulations. Collaborate with faculty to design courses that meet departmental and college requirements. Develop and publish researches and extension.

- Duration: July 1, 2019 – November 14, 2022
- Position: Instructor 3
- Name of Office/Unit: Social Sciences Department
- Immediate Supervisor: Romulo Lanugan
- Name of Agency/Organization and Location: Southern Leyte State University- Tomas Oppus
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Teaches according to one's field of specialization and trains students for independent thinking. Develops, enriches, and updates instructional materials. Prepares and submits reports. Participates in meetings. Initiates plans for the improvement of

teaching and learning development. Utilizes Feedback for the improvement of instruction. Coordinates with the Dean/Department heads/Division coordinators in planning out the instruction-related activities. Equips and develops people in achieving their highest potentials to be more productive in delivering long term success in instruction, research, and community engagement. Conducting research, fieldwork and investigations, and writing reports. Participating in committee, departmental, and faculty meetings. Assisting with student enrollment, interviews, and academic counseling sessions.

- Duration: June 13, 2011 – June 30, 2019
- Position: Instructor 1
- Name of Office/Unit: Social Sciences Department
- Immediate Supervisor: Romulo Lanugan
- Name of Agency/Organization and Location: Southern Leyte State University- Tomas Oppus

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Teaches according to one's field of specialization and trains students for independent thinking. Develops, enriches, and updates instructional materials. Prepares and submits reports. Participates in meetings. Initiates plans for the improvement of teaching and learning development. Utilizes Feedback for the improvement of instruction. Coordinates with the Dean/Department heads/Division coordinators in planning out the instruction-related activities. Equips and develops people in achieving their highest potentials to be more productive in delivering long term success in instruction, research, and community engagement. Conducting research, fieldwork, and investigations, and writing reports. Participating in committee, departmental, and faculty meetings. Assisting with student enrollment, interviews, and academic counseling sessions.


 (Signature over Printed Name
 of Employee/Applicant)

Date: 09-20-2019