## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes ( and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 2. SURNAME IGOT NAME EXTENSION (JR., SR) FIRST NAME LEOPOLDO MIDDLE NAME POSAS 3. DATE OF BIRTH April 20, 1956 16. CITIZENSHIP ☐ Dual Citizenship **▼** Filipino (mm/dd/yyyy) Dby birth by naturalization 4. PLACE OF BIRTH MARIBAGO, LAPU-LAPU CITY, CEBU If holder of dual citizenship, Pls. indicate country: please indicate the details ✓ Male Female 5. SEX ☐ Single **✓** Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No ■ Widowed ✓ Separated BARANGAY MARCOS Other/s: Subdivision/Village Barangay **BAYBAY CITY** LEYTE 5'4" 7. HEIGHT (m) City/Municipality Province 6521-A 8. WEIGHT (kg) 56 kg 7IP CODE 18. PERMANENT ADDRESS "B" 9. BLOOD TYPE House/Block/Lot No. Street BARANGAY MARCOS 10. GSIS ID NO. CM 3876071 Subdivision/Village Barangay BAYBAY CITY **LEYTE** 11 PAG-IBIG ID NO 1700-0025-1705 City/Municipality Province 13-000015315-0 ZIP CODE 6521-A 12. PHILHEALTH NO. N/A N/A 19. TELEPHONE NO. 13 SSS NO. 0916-8487194 14. TIN NO. 116-624-872 20. MOBILE NO. 15. AGENCY EMPLOYEE NO. V000264 21. E-MAIL ADDRESS (if any) N/A FAMILY BACKGROUNI IGOT 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) 22. SPOUSE'S SURNAME NAME EXTENSION (JR., SR) MICHELLE I. AVALLE DELIA 10/17/1978 FIRST NAME **ROSELLEN I. VERGINTE** SORIA 08/17/1979 MIDDLE NAME LEODEL S. IGOT HOUSEKEEPER 08/15/1980 OCCUPATION SHIELA I. GARBO 12/03/1981 EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. N/A 24. FATHER'S SURNAME AME EXTENSION (JR., SR) **EMILIANO** FIRST NAME MIDDLE NAME **OMPAD** 25. MOTHER'S MAIDEN NAME SURNAME IGOT FIRST NAME JULITA POSAS MIDDLE NAME (Continue on separate sheet if necessary) HIGHEST LEVEL PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR **ACADEMIC** LEVEL UNITS EARNED HONORS RECEIVED GRADUATED (Write in full) (Write in full) (if not graduated) From To DATAG MARIBAGO LAPU-LAPU CITY, 1963 ELEMENTARY PRIMARY EDUCATION GRADUATE 1969 1969 N/A **CEBU** SECONDARY EDUCATION **VISAYAS COLLEGE OF AGRICULTURE** 1st Year N/A N/A SECONDARY 2002 2003 UNDERGRADUATE VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE N/A N/A NIA NIA N/A N/A N/A COLLEGE N/A N/A N/A N/A N/A N/A N/A N/A N/A GRADUATE STUDIES N/A N/A N/A N/A N/A SIGNATURE DATE April 26, 2017

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	ERVICE ELIGIBI			I pure or I				LICENSE (if ap	- Efect - S
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER  SPECIAL LAWS/ CES/ CSEE  BARANGAY ELIGIBILITY / DRIVER'S LICENSE			RATING (If Applicable)	DATE OF  EXAMINATION / PLACE OF EXAMIN  CONFERMENT		ATION/CONFERMENT		NUMBER	Date of
CSC GENERAL CARPENTER MC #11, S. 1996			N/A	May 02, 2002	PALO, LEYTE			26080088	Validity N/A
VISCA RO	TC UNIT - UNIT OF	FICIAL CARPENTER							N/A
AWARDEE SCHOOL YEAR 1993-1994			N/A	March 04, 1994	VISCA, BAYBAY CITY, LE		YTE	N/A	N/A
			(Co	entinue on separate sheet if	necessary)		Direct Harris		
	XPERIENCE ate employment.	Start from your recent (	work) Description	of duties should be in	ulicated in the attacher	Work Evneri	anca chaat		
B. INCLU	SIVE DATES n/dd/yyyy) To	POSITION TIT (Write in full/Do not a	LE	DEPARTMENT / AGEN	CY/OFFICE/COMPANY o not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
01/01/2017	PRESENT	ADMINISTRATIV	E AIDE V	VISAYAS STA	TE UNIVERSITY	13,440.00	5	PERMANENT	Υ
01/01/2016	12/31/2016	ADMINISTRATIV	E AIDE V	VISAYAS STA	TE UNIVERSITY	12,965.00	5	PERMANENT	у
08/01/2014	12/31/2015	ADMINISTRATIV	E AIDE V	VISAYAS STA	TE UNIVERSITY	12,507.00	5	PERMANENT	у у
06/01/2012	07/31/2014	ADMINISTRATIVI	E AIDE V		TE UNIVERSITY	12,383.00	5	PERMANENT	у
08/01/2011	05/31/2012	ADMINISTRATIVI	E AIDE V		TE UNIVERSITY	11,581.00	5	PERMANENT	у
06/01/2011	06/23/2010	ADMINISTRATIVI	E AIDE V	VISAYAS STA	9,780.00	5	PERMANENT		
8/01/2008	06/30/2009	ADMINISTRATIVI		VISAYAS STA	8,953.00	5	PERMANENT	У	
7/01/2007	07/31/2008	ADMINISTRATIVI		VISAYAS STA	8,735.00	5		У	
7/01/2007	06/30/2008	ADMINISTRATIVE		VISAYAS STA		5	PERMANENT	у	
08/01/2005	06/30/2007	ADMINISTRATIVE		LEYTE STAT	7,941.00		PERMANENT	У	
2/01/2004	07/31/2005	ADMINISTRATIVE		LEYTE STAT	7,219.00	N/A	PERMANENT	Y	
8/01/2002	11/30/2004	CARPENTE				N/A	PERMANENT	Y	
1/15/2001	07/31/2002	CARPENTE		LEYTE STATE UNIVERSITY		7,043.00	N/A	PERMANENT	Y
7/01/2001	11/14/2001	***************************************		LEYTE STATE UNIVERSITY  VISAYAS COLLEGE OF AGRICULTURE		6,039.00	N/A	PERMANENT	Y
1/01/2000	06/30/2001	CARPENTER 1			6,039.00	N/A	TEMPORARY	Υ	
2/06/1999		CARPENTER 1		VISAYAS COLLEGI	5,751.00	N/A	TEMPORARY	Υ	
2/00/1999	12/31/1999	CARPENTE	КІ	VISAYAS COLLEGI	E OF AGRICULTURE	5,228.00	N/A	TEMPORARY	Y
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						211			
		,		4A128L					
		A	(Cor	tinue on separate sheet if n	ecessary)			40-000-000-00	
SIGNA	TURE	Part		Polis	DATE	April 26	5, 2017		

IV. CIVIL SERVICE ELIGIBILIT

VI. VOLUNTARY WORK OR INVOLVEMENT II	N CIVIC / GOVERNMENT / F	PEOPLE / VOL	UNTARY OR	GANIZATION			
	NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy) From To		POSITION / NATURE OF WORK		
N/A		N/A	N/A	N/A		N/A	
£.							
						The state of the s	
						7	
VII. LEARNING AND DEVELOPMENT (L&D) I		tinue on separate s GRAMS ATTI	THE RESERVE THE PERSON NAMED IN	)			
(Start from the most recent L&D/training program and include				nief/Executive/Man	agerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ATTEN (mm/d	DATES OF IDANCE Id/yyyy)	NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
SEMINAR ON DEFENSIVE DRIVING		10/26/2016	To 10/26/2016	8 hours	Technical	LAND TRANSPORTATION OFFICE	
WORKSHOP ON PUBLIC ACCOUNTABILITY, CU for GSD Staff	STOMER SERVICE & PMS-OPES	01/19/2010	01/19/2010	8 hours	Customer Service	VISAYAS STATE UNIVERSITY	
TEAM BUILDING WORKSHOP AMONG PHYSICA PERSONNEL	AL PLANT OFFICE (PPO)	02/28/2002	03/01/2002	16 hours	Personnel Relation	LEYTE STATE UNIVERSITY	
		SLTT. IN S	17. Y. 12.	7.77			
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	84 98 7						
5-49	a full of sond for	12000		X. 2.		1280 v 1012 (3/1 ) 1	
VIII. OTHER INFORMATION	(Cor	ntinue on separate	sheet if necessar	y)			
31. SPECIAL SKILLS and HOBBIES	NON	-ACADEMIC DISTI		GNITION	egae, ac	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	32. (Write in full) N/A					COUPLES FOR CHRIST	
FURNITURE CARPENTRY WOOD LATHE	100.000	N/					
PAINTER	25-0				211.00 3 30 20		
BASKETBALL		N/A N/A					
VOLLEYBALL	•	N/A					
		The said	1	1			
	A 1			7			
SIGNATURE	100	ntinue on separate	sheet if necessar		DATE	APRIL 26, 2017	
SIGNATURE	1 097	Lang.		AND THE PERSON NAMED IN COLUMN 1	estron spagnersk serves	CS FORM 212 (Revised 2017), Page 3 of	

34. Are you related by consanguinity or affinity to the coint chief of bureau or office or to the person who has immediately a construction of the coint of th			***		
Bureau or Department where you will be apppointed,	and the state of t				
a. within the third degree?		YES NO			
b. within the fourth degree (for Local Government Unit - C	Career Employees)?	YES NO			
		If YES, give details:			
35. a. Have you ever been found guilty of any administrative	offense?	YES NO			
		If YES, give details:			
b. Have you been criminally charged before any court?		☐ YES ☑ NO If YES, give details:			
		Date Filed:			
	THE RESERVE THE PROPERTY OF THE PARTY OF THE	Status of Case/s:			
36. Have you ever been convicted of any crime or violation or any court or tribunal?	☐ YES ☑ NO If YES, give details:				
37. Have you ever been separated from the service in any of		YES  NO			
retirement, dropped from the rolls, dismissal, termination, (abolition) in the public or private sector?	retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?				
38. a. Have you ever been a candidate in a national or local Barangay election)?	election held within the last year (except	YES IN detaile			
THE PROPERTY OF THE STATE OF STREET, STATE OF STATE	the three (2) month and discount to the	If YES, give details:			
<ul> <li>b. Have you resigned from the government service during election to promote/actively campaign for a national or lo</li> </ul>	☐ YES ☑ NO If YES, give details:				
39. Have you acquired the status of an immigrant or perman-	ent resident of another country?	YES NO			
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) I					
7277); and (c) Solo Parents Welfare Act of 2000 (RA 897).  Are you a member of any indigenous group?	2), please answer the following items:				
a. Are you a member of any indigenous group?		☐ YES ☑ NO If YES, please specify:			
Are you a person with disability?		YES NO			
c. Are you a solo parent?		If YES, please specify ID No:			
The year a sole parent.		☐ YES ☑ NO If YES, please specify ID No:			
41. REFERENCES (Person not related by consanguinity or affinity to applic	ant /appointee)				
NAME	ADDRESS	TEL. NO.	STATE OF THE PARTY		
MARIO E. BALIAD	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	09368531360	==		
ENGR. MARIO LILIO P. VALENZONA	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	09176341514			
ENGR. MARLON G. BURLAS	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	09176341520			
42. I declare under oath that I have personally accomplis	hed this Personal Data Sheet which is a tr	ue, correct and			
complete statement pursuant to the provisions of pe Philippines. I authorize the agency head/authorized repr	rtinent laws, rules and regulations of the	Republic of the	oth got		
agree that any misrepresentation made in this de	ocument and its attachments shall caus	e the filing of	PHOTO		
administrative/criminal case/s against me.					
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)			W. Delle Con-		
PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: V00264	(1) 4				
ID/License/Passport No.: N/A	x)				
Date/Place of Issuance: N/A	APRIL 26, 2017 Date Accomplished	Ri	ight Thumbmark		
SUBSCRIBED AND SWORN to before me this	APR 2 7 2017 , affiant exhibiting	g his/her validly issued government ID as	indicated above.		
	MI.				
	ATTY Gum				
	ATTY. RYSY C. GUINDO				
-12 MAR - 341 B	UNTIL DE Person Administering Oat				
THE COURSE OF TH	TBP +/13/19/2/ TO 21 - TELYTE	7/1//1/	RM 212 (Revised 2017), Page 4 o		
	MCLE COMP. NO. V-1.	7/20/15			
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