



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF



Name : JULIOUS B. CERNA

Position : Instructor I

Dept./Office: DFST

Last Day of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : July 29, 2015

Reason if Resignation : _____

Until further notice faculty/staff's address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 LORINA A. GALVEZ	17. University Librarian	 ANDRES D. PARDALES 9/1/15
2. Dean, College of Agriculture & Food Science	 ANTONIA CECILIA Y. SANDOVAL	18. University Physician	 EDWIN JAY V. YU 9/1/15
3. Dean, College of Arts and Sciences	 REMBERTO A. PATINDOL	19. University Registrar	 ELIEZER L. VELASCO
4. Dean, College of Education	 LIJUAN J. CUADRA	20. Head, Accounting Office	 ERLINDA S. ESGUERRA
5. Dean, College of Mgt. and Economics	 ANTONIO P. ABAMO	21. Head, Cash Division	 CORAZON U. NUEVO
6. Dean, College of Engineering	 ROBERTO C. GUARATE	22. OIC-Head, Records Office	 ASTERIA A. SEVILLA
7. Dean, College of Forestry and Natural Resources	 DENNIS PEQUE	23. Head, PRPEO	 TERESITA L. QUINANOLA
8. Dean, College of Veterinary Medicine	 EUGENE B. LANADA	24. Head, SPPMO	 ALICIA M. FLORES
9. Dean, Graduate School	 BEATRIZ S. BELONIAS	25. Director, GSD	 MARIO DILLO P. VALENZONA
10. Dean of Students	 MANOLO B. LORETO Jr.	26. Director, Administration & Human Resource Dev't	 LOURDES B. CANO
11. Director, Institute of Human Kinetics	 ALELI A. VILLOCINO	27. OIC, Director, Finance	 LOUELLA C. AMPAC
12. Director, ecoPARI	 RUBEN M. GAPASIN	28. Vice-President for Research & Extension	 OTHELLO B. CAPUNO
13. Director, NARC	 MARIA JULIET C. CENIZA	29. Vice-President for Instruction	 REMBERTO A. PATINDOL
14. Director, NCRC	 MARCELO A. QUEVEDO	30. Vice-President for Admin. & Finance	 ROBERTO C. GUARATE
15. Director, PhilRootcrops	 LUZ O. MORENO	31. Vice-President for Planning, Resource Generation and External Affairs	 VICTOR B. ASIO
16. VFA/AdPA	 [unintelligible]		

APPROVED:

EDGARDO H. TULIN

President

USFA Dean