

VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name: **ROSE P. CAPULLA**

Position: Asst.Prof. II

Dept./Office: **DLABS**

Last day of Service in VSU:

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others

Effective Date: September 1, 2018

Reason if Resignation: _____

Until further notice faculty/staff's address: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Guiraldo Q. Fernandez, Jr.	17. University Librarian	 Andreli D. Pardales 8/20/18
2. Dean, College of Agriculture	 Victor B. Asin	18. University Physician	 Elwin J. Yu 8/20/18
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	19. University Registrar	 Elezer L. Velasco
4. Dean, College of Education	 Aleli A. Villocino	20. Head, Accounting Office	 Erlinda S. Esguerra
5. Dean, College of Mgt. & Economics	 Antonio P. Abamo	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarte	22. Head, Records Division	 Aster Sevilla 8/17
7. Dean, College of Forestry and Natural Resources	 Dennis L. Peque	23. Head, PRPEO	 Teresita L. Quiñanola 8/20/18
8. Dean, College of Veterinary Medicine	 Eugene B. Landa	24. Head, SPPMO 7/31	 Alicia M. Flores
9. Dean, Graduate School	 Anabella D. Tulin 8/31/18	25. Director, GSD	 Mario Lilio P. Valenzona 08/10/18
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, ODA-HRD	 Lourdes B. Cano
11. Director, Institute of Human Kinetics	 Aleli A. Villocino	27. Director, Finance	 Louella C. Ampac
12. Director, ecoFARMI	 Romel B. Arnequin	28. Vice-President for Research & Extension	 Othello B. Capuno
13. Director, NARC	 Feliciano S. Ginon	29. Vice-President for Instruction	 Beatriz S. Belonias 8/20/18
14. Director, NCRC	 Ma. Juliet C. Ceniza	30. Vice-President for Administration & Finance	 Remberto A. Patindol
15. Director, PhilRootcrops	 Eriinda A. Vasquez	31. Vice-President for Planning & Resource Generation	 DILBERTO O. TERRERA
16. VSU-FA	 Luz Moreno		