

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Junvic B. Bagarinao has assumed the duties and responsibilities as Administrative Aide I of PhilRootcrops effective January 1, 2025.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Bagarinao as Administrative Aide I.

Done this 1st day of January, 2025 in Baybay City, Leyte

  
**MARLON M. TAMBIS**

Head of Office/Department/Unit

Date: 01-01-2025

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*