

# REPUBLIC OF THE PHILIPPINES

BC-CSC Form No. 1

(Position Description Form)

2. DEPARTMENT, CORPORATION OR AGENCY/  
LOCAL GOVERNMENT

LEYTE STATE UNIVERSITY

4. DEPT./BRANCH/DIVISION

Department of Animal Science, College of Agriculture,

1. NAME OF EMPLOYEE

RANCHEZ CARLITO V.

(Family Name) (Given Name) (Middle Name)

3. BUREAU OR OFFICE

5. WORK STATION/PLACE OF WORK

LSU, Visca, Baybay, Leyte

6a. PRES. APPRO.

ACT/

BOARD RES/

ORD. NO. :

6b. PREV. APPRO.

ACT/

BOARD RES/

ITEM NO. VISCAB-AGT2-1-1998

7a. SALARY P.A.: 104,508.00

7b. OTHER COMPENSATION: PERA/ACA

8. OFFICIAL DESIGNATION OF POSITION

Agricultural Technician 2

9. WORKING PROPOSED TITLE

10. WAPCO CLASSIFICATION OF THIS POSITION

Agricultural Technician 2

11. OCCUPATION GROUP TITLE

(leave blank)

12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS

MUNICIPALITY [ ]

CITY [ ]

PROVINCE [ ]

1st

2nd

3rd

4th

5th

6th

[ ]

[ ]

[ ]

[ ]

[ ]

[ ]

13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please  
attach additional sheets.

Percent of

Working Time :

DUTIES

50%

20%

20%

10%

1. Management of the pasture areas.

2. Manages routinary activities.

3. Supervision of laborers.

4. Handles hands-on practice of students.



