(Stamp of Date of Receipt)

Republic of the Philippines VISAYAS STATE UNIVERSITY VSU, Baybay City, Leyte (Name of Agency)

PLANTILLA OF CASUAL APPOINTMENT

Department/Office:

Security Service Office

Source of Funds: A. I. A

	NAME OF APPOINTEE/S				POSITION TITLE	EQUIVALEN T SALARY/	DAILY	PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT	ACKNOWLEDGEMENT OF APPOINTEE/S	
	Last Name	First Name	Name Extension (Jr/III)	Middle Name	(Do not abbreviate)	JOB/ PAY GRADE	WAGE	From (mm/dd/yyyy)	To (mm/dd/yyyy)	(Original/ Reappointment/ Reemployment)	Signature	Date Received
	CAORTE	ENRIQUE	JR.	ESTREMOS	Security Guard 1	SG-3	541.54	7/2/2018	12/31/2018	Original	Mala	13 Sney 18
2	PEDREGOSA	ROSENDO		LUNGAY	Security Guard 1	SG-3	541.54	7/2/2018	12/31/2018	Original		JULY 13, 18
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venamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

APPOINTING OFFICER / AUTHORITY:

ACCREDITED PURSUANT TO:

This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, 2017 have been complied with, reviewed and found in order.

EDGARDO E. TULIN

CSC Resolution No.: 1400350

LOURDES B. CANO Highest Ranking HRMO

President

Date: 3/3/2014

Date: 6/29/2018

Date:

6/29/2018

CSC/HRMO NOTATION									
AC	Recorded by								
□ Validated per RAI for the month of									
☐ Invalidated per CSCRO/FO letter dated									
□ Appeal Total To	DATE FILED AS T	STATUS							
☐ CSCRO/ CSC-Commission	MY AND THE STATE OF THE STATE O	AN EN SIDON AND							
□ Petition for Review	86-5 5-04 7272018 19	CUNGA / States (Sustain	29/19629 005-9/1993						
☐ CSC-Commission									
☐ Court of Appeals									
□ Supreme Court									