

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Mr. Raul Anthony S. Valenzona has assumed the duties and responsibilities as Administrative Aide III(Casual Position) of Office of the Director for Quality Assurance effective July 1, 2022.

This certification is issued in connection with the issuance of the appointment of Mr. Valenzona as Administrative Aide III.

Done this 24<sup>th</sup> day of May 2022 in the Visayas State University.



**EDITHA G. CAGASAN**  
Head of Office/Department/Unit

Date: 7/1/2022

Attested by:



**HONEY SOFIA V. COLIS**  
OIC-Director, OHDRM

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*