

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	FLANDEZ		
FIRST NAME	ARLIN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BRAVO		
3. DATE OF BIRTH (mm/dd/yyyy)	4/30/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.57m		
8. WEIGHT (kg)	120	ZIP CODE	6521
9. BLOOD TYPE	B	18. PERMANENT ADDRESS	
10. GSIS ID NO.	62043002061		
11. PAG-IBIG ID NO.	1700-0024-9405		
12. PHILHEALTH NO.	13000156834	ZIP CODE	6521
13. SSS NO.	06-1286324-0	19. TELEPHONE NO.	N/A
14. TIN NO.	116-624-442	20. MOBILE NO.	0916-5504651
15. AGENCY EMPLOYEE NO.	V000211	21. E-MAIL ADDRESS (if any)	flandezarlin@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	FLANDEZ (DECEASED)		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	VIRILIO	NAME EXTENSION (JR., SR)	ACE VERGEL B. FLANDEZ	10/30/1984
MIDDLE NAME	PIEZA		ACE VINCENT B. FLANDEZ	10/30/1984
OCCUPATION	Government Employee		ASIA VIRLIN B. FLANDEZ- GO	3/3/1987
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BRAVO (DECEASED)			
FIRST NAME	GIL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GRANADA			
25. MOTHER'S MAIDEN NAME				
SURNAME	SANCHEZ			
FIRST NAME	REMEGIA			
MIDDLE NAME	GALENZOZA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ESQUINAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	1968	1974	Grade 6	1974	Third Honorable Mention
SECONDARY	BAYBAY HIGH SCHOOL	High school Graduate	1974	1978	Fourth year	1978	/
VOCATIONAL / TRADE COURSE							
COLLEGE	University of San Carlos	Bachelor of Science major in Accounting	1979	1981	101 units		/
	Franciscan College of Immaculate Conception	Bachelor of Science major in Accounting	1982	1985	graduated	1985	/
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	April 24, 2017
-----------	--	------	----------------

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Career Service Eligibility Sub-Professional	84.79%	4/27/1997	Tacloban City	643048WE	5/9/1997

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
1/1/2017	present	Administrative Aide VI	Visayas State University	13,851.00	SG 6	permanent	yes
10/1/2016	1231/2016	Administrative Aide VI	Visayas State University	13,378.00	SG 6	permanent	yes
1/1/2016	9/30/2016	Administrative Aide IV	Visayas State University	12,103.00	SG 4	permanent	yes
8/1/2014	12/31/2015	Administrative Aide IV	Visayas State University	11,635.00	SG 4	permanent	yes
6/1/2012	7/31/2014	Administrative Aide IV	Visayas State University	11,519.00	SG 4	permanent	yes
8/1/2011	5/31/2012	Administrative Aide IV	Visayas State University	10,763.00	SG 4	permanent	yes
6/24/2010	5/31/2011	Administrative Aide IV	Visayas State University	9,848.00	SG 4	permanent	yes
7/1/2009	6/23/2010	Administrative Aide IV	Visayas State University	9,069.00	SG 4	permanent	yes
8/1/2008	6/30/2009	Administrative Aide IV	Visayas State University	8,290.00	SG 4	permanent	yes
7/1/2008	7/31/2008	Administrative Aide IV	Visayas State University	8,087.00	SG 4	permanent	yes
7/1/2007	6/30/2008	Administrative Aide IV	Visayas State University	7,352.00	SG 4	permanent	yes
8/1/2005	6/30/2007	Administrative Aide IV	Visayas State University	6,684.00	SG 4	permanent	yes
12/1/2004	7/31/2005	Administrative Aide IV	Leyte State University	6,522.00	SG 4	permanent	yes
8/1/2002	11/30/2004	Clerk II	Leyte State University	6,522.00	SG 4	permanent	yes
7/1/2001	7/31/2002	Clerk I	Visayas State College of Agriculture	6,189.00	SG 3	permanent	yes
1/16/2001	6/30/2001	Clerk I	Visayas State College of Agriculture	5,894.00	SG 3	permanent	yes
1/1/2000	1/15/2001	Clerk I	Visayas State College of Agriculture	5,751.00	SG 3	permanent	yes
1/16/1998	12/31/1999	Clerk I	Visayas State College of Agriculture	5,228.00	SG 3	permanent	yes
1/1/1997	1/15/1998	Clerk I	Visayas State College of Agriculture	237.64/day	SG 3	Casual	yes
1/1/1996	12/31/1996	Clerk I	Visayas State College of Agriculture	225.27/day	SG 3	Casual	yes
1/1/1995	12/31/1995	Clerk I	Visayas State College of Agriculture	179.82/day	SG 3	Casual	yes
1/1/1994	12/31/1994	Clerk I	Visayas State College of Agriculture	134.36/day	SG 3	Casual	yes
7/1/1989	12/31/1993	Clerk I	Visayas State College of Agriculture	98.00/day	SG 3	Casual	yes
12/14/1987	6/30/1989	Clerk I	Visayas State College of Agriculture	34.50/day	SG 3	Casual	yes
3/1/1987	12/13/1987	Clerk I	Visayas State College of Agriculture	24.50/day	SG 3	Casual	yes
7/1/1986	2/28/1986	Clerk I	Visayas State College of Agriculture	21.30/day	SG 3	Casual	yes
1/1/1985	6/30/1986	Clerk I	Visayas State College of Agriculture	19.35/day	SG 3	Casual	yes
5/1/1984	12/31/1984	Clerk I	Visayas State College of Agriculture	17.60/day	SG 3	Casual	yes
8/16/1984	4/30/1984	Clerk I	Visayas State College of Agriculture	16.00/day	SG 3	Casual	yes

(Continue on separate sheet if necessary)

SIGNATURE	<i>flander</i>	DATE	April 24, 2017
-----------	----------------	------	----------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON- GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

(Continue on separate sheet if necessary)		DATE	April 24, 2017
SIGNATURE	<i>Kandiz</i>		CS FORM 212 (Revised 2017), Page 3 of 4

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO
If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO
If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO
If YES, please specify: _____

b. Are you a person with disability?

☒ YES ☐ NO
If YES, please specify ID No: _____

c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
CORAZON U. NUEVO	VISCA, BAYBAY CITY LEYTE	
LOURDES B. CANO	VISCA, BAYBAY CITY LEYTE	
LOUELLA C. AMPA	VISCA, BAYBAY CITY LEYTE	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



ARLIN B. FLANDEZ

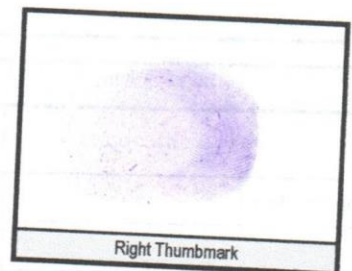
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V000211

ID/License/Passport No.:

Date/Place of Issuance:

flandez
ARLIN B. FLANDEZ
Signature (Sign inside the box)
April 24, 2017
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this APR 25 2017, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYS. C. GUINOCOR
NOTARY PUBLIC
UNTIL 05/01/2017
PTR 0793859 - BAYBAY/LEYTE - 4/12/17
IDP 1030424 - TACLOBAN CITY - 12/19/16
MCLE COMP. NO. V-0000597 - 07/20/15
ROLL OF ATTORNEYS NO. 57467