

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.


Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	Loreto		
FIRST NAME	Raffy Andrew	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Garcia		
3. DATE OF BIRTH (mm/dd/yyyy)	11/12/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apt 89 Kilbourne St House/Block/Lot No. Street VSU Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.68	ZIP CODE	6521
8. WEIGHT (kg)	102	18. PERMANENT ADDRESS	Apt 89 Kilbourne St House/Block/Lot No. Street VSU Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
9. BLOOD TYPE	Type O+	ZIP CODE	6521
10. GSIS ID NO.	2004558999	19. TELEPHONE NO.	
11. PAG-IBIG ID NO.	121088336270	20. MOBILE NO.	
12. PHILHEALTH NO.	1210512105349	21. E-MAIL ADDRESS (if any)	
13. SSS NO.	063363988-0		
14. TIN NO.	301-526-424-000		
15. AGENCY EMPLOYEE NO.	V00847		

II. FAMILY BACKGROUND			
22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	Loreto		05/17/1958
FIRST NAME	Manolo	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Bacusmo		
25. MOTHER'S MAIDEN NAME			
SURNAME	Garcia		6/1/1960
FIRST NAME	Epifania		
MIDDLE NAME	Buenaventura		(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	PRIMARY EDUCATION	1997	2003	N/A	2003	N/A
SECONDARY	LSU LABORATORY HIGH SCHOOL	HIGH SCHOOL	2003	2007	N/A	2007	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SAN CARLOS	BS IN ARCHITECTURE	2007	2012	N/A	2012	N/A
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES - DILIMAN	MASTERS OF ARCHITECTURE	2016	N/A	36	N/A	N/A

SIGNATURE		DATE
		Oct 29, 2024

IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	MASTER PLUMBER	78.30%	Aug 9 & 10, 2013	CEBU, PHILIPPINES	6665	11/12/2025
	ARCHITECTURE/ARCHITECT	80.30%	Jun 13 & 15, 2014	MANILA, PHILIPPINES	33068	11/12/2025

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	Oct 29, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Rainwater Harvesting Design	01/24/2024		4.0	Technical	Upswing Learning Center
	Construction Project Management 101: Latest Trends & Best Practices for Managin Projects in 2023	5/3/2023		3.0	Technical	MST Connect Educational Consultancy
	Project Management 101: Introduction to Traditional, Hybrid, and Agile Project Management	02/19/2023		3.0	Technical	MST Connect Educational Consultancy
	Preventive Maintenance for Historic Coral Stone Masonry Structures	2/10/2022		4.0	Technical	NCCA, USC - Cherish, UAP Cebu Chapter
	VSU Faculty On-Boarding	5/9/2022	7/9/2022	20.0	Technical	Visayas State University
	Mandatory Orientation and Re-Orientation of Academic Advisers	08/25/2022		8.0	Technical	Visayas State University
	CET Strategic Planning and RDE Agenda Setting Workshop 2022	03/16/2022	03/17/2022	16.0	Technical	VSU- College of Engineering and Technology
	Construction Occupational Safety and Health with Training for Trainers (40 hrs- Online Course)	02/16/2022		40.0	Technical	J3 Trainers and Consultants Inc.
	VSU Faculty Onboarding	08/16/2021	08/18/2021	20.0	Technical	Visayas State University
	EnHERIT 2021: Engineering Heritage and Existing Structures	7/8/2021	08/14/2021	18.0	Technical	International Council for Monuments and Sites (ICOMOS)
	HEC-RAS and GeoHECRAS Training Seminar	06/30/2021		2.0	Technical	CivilGEO Engineering
	URCO Multidisiplinary Research Conference	03/19/2021		8.0	Technical	De La Salle University
	Navigating the Digital Shift: Instructional Materials to Support the University's Flexible Learning	03/18/2021		4.0	Technical	Visayas State University
	Capacity Building on Land Use Development and Infrastructure Planning (Phase 1) (Speaker and Attendee)	9/12/2019	12/13/2019	40.0	Technical	Visayas State University
	Towards a Philippine Heritage Charter (National Consultation 2)	09/14/2018	09/16/2018	20.0	Technical	Kuliat Foundation, Inc
	Towards a Philippine Heritage Charter (National Consultation 1)	07/19/2018	07/20/2018	16.0	Technical	Kuliat Foundation, Inc
	Towards a Philippine Heritage Charter (Visayas Consultation)	8/6/2018	9/6/2018	16.0	Technical	Kuliat Foundation, Inc
	Disaster Risk Reduction For Built Heritage Through Preventive Maintenance (Paco Park Workshop)	02/27/2017	3/3/2017	40.0	Technical	Escuela Taller de Filipinas Foundation, Inc.

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Carpentry		None		United Architects of the Philippines - Cebu Chapter
	Crafts and Scale Modelling				
	Computer Aided Design/Drafting				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Oct 29, 2024
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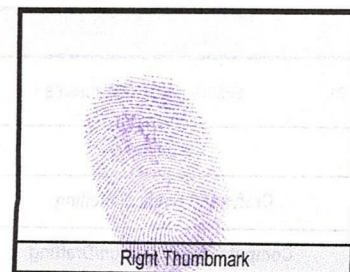
34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)												
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>Ar.Nikko Angelo Deguit</td><td>Cebu City</td><td>09175136701</td></tr><tr><td>Engr. Ramil B. Vinculado, Jr.</td><td>Leyte</td><td>09974880609</td></tr><tr><td>Dr. Jannet C. Bencure</td><td>Leyte</td><td>9981959629</td></tr></table>	NAME	ADDRESS	TEL. NO.	Ar.Nikko Angelo Deguit	Cebu City	09175136701	Engr. Ramil B. Vinculado, Jr.	Leyte	09974880609	Dr. Jannet C. Bencure	Leyte	9981959629
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Engr. Ramil B. Vinculado, Jr.	Leyte	09974880609										
Dr. Jannet C. Bencure	Leyte	9981959629										
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.												



RAFFY ANDREW G. LORETO

PHOTO



Right Thumbmark

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: PRC ID for Architects
ID/License/Passport No.: 33068
Date/Place of Issuance: 6/30/2014

Signature (Sign inside the box)
Date Accomplished: Oct 29, 2024

SUBSCRIBED AND SWORN to before me this **05 NOV 2024**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR WSU Chief Legal Officer
Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 1, 2024 – Aug 05, 2024
- Position: J.O. - Architect
- Name of Office/Unit: Department of Civil Engineering
- Immediate Supervisor: Prof. Epifania G. Loreto
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- Summary of Actual Duties
 - Responsible for Documentation and Preparation of Repair Plans for DLABS building

- Duration: Jan 03, 2024 – May 31, 2024
- Position: Part Time Instructor
- Name of Office/Unit: Department of Civil Engineering
- Immediate Supervisor: Prof. Epifania G. Loreto
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- Summary of Actual Duties
 - Responsible for instruction of classes related to drafting and building construction.
 - Responsible for formulation of department forms.
 - Responsible for continuation of monitoring and advising academic advisees.

- Duration: Jan 03, 2019 – December 31, 2023
- Position: Instructor I
- Name of Office/Unit: Department of Civil Engineering
- Immediate Supervisor: Prof. Epifania G. Loreto
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- Summary of Actual Duties
 - Responsible for instruction of classes related to drafting and building construction.
 - Responsible for formulation of department forms.
 - Responsible for continuation of monitoring and advising academic advisees.

- Duration: Jun 2014 – Aug 2016
- Position: Instructor I
- Name of Office/Unit: Department of Civil Engineering
- Immediate Supervisor: Prof. Epifania G. Loreto
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

- Summary of Actual Duties

- Responsible for instruction of classes related to drafting and building construction.
- Responsible for formulation of department forms.
- Responsible for continuation of monitoring and advising academic advisees.

- Duration: Sept 2012 – Jan 2014
- Position: Junior Designer
- Name of Office/Unit: EDSA Architects
- Immediate Supervisor: Ar. Edmund Samson
- Name of Agency/Organization and Location: F. Cabahug St., Manolo, Cebu City

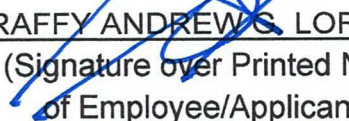
- Summary of Actual Duties

- Responsible for designing, preparation of working drawings, and monitoring progress of construction projects as assigned.

- Duration: Dec 2010 – Mar 2011; Apr 2012 – Sept 2012
- Position: Apprentice
- Name of Office/Unit: Architecture Computer Center
- Immediate Supervisor: Ar. Sergio Raagas
- Name of Agency/Organization and Location: University of San Carlos – Technological Center, Talamban, Cebu City

- Summary of Actual Duties

- Responsible for preparation of working drawings as assigned.


RAFFY ANDREW G. LORETO
 (Signature over Printed Name
 of Employee/Applicant)

Date: 10/29/24