


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. BERT C. PEÑALOSA has assumed the duties and responsibilities as Instructor I of Department of Business and Management effective June 3, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Peñalosa as Instructor I.

Done this 3rd day of June 2022 in \_\_\_\_\_.

  
for MOISES NEIL V. SERINO  
Head of Office/Department/Unit

Date: 4/7/2022

Attested by:

  
HONEY SOFIA V. COLIS  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*