



Notice of Salary Adjustment

01-APRIL-2019

Mr. France Allan M. Cavite

Instructor I

VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 575 dated March 25, 2019, implementing Executive Order (EO) No. 201, s. 2016 as amended by EO No. 76, s. 2019, your salary as Instructor I is hereby adjusted effective January 10, 2019, as follows:

1. Adjusted monthly basic salary effective January 10, 2019, under the new Salary Schedule:

SG 12 Step 1

P 22,938.00

(275,256.00) p.a.

2. Actual monthly basic salary as of January 10, 2019

SG 12 Step 1


P 22,149.00

(265,788.00)p.a.

3. Monthly salary adjustment effective January 10, 2019 (1-2) **P 789.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: **Instructor I**

Salary Grade: **12**

Item No. FY 2018 Plantilla of Personnel: **INST1-27-2005**

cc: Records, GSIS, PRPEO, Payroll