

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. MERLE N.GRAVADOR has assumed
the duties and responsibilities as Adm.Aide III of
PRPEO effective January 2, 2019.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr.Merle N. Gravador as Adm.Aide III.

Done this 3rd day of January 2019 in Baybay City.


TERESITA L. QUIÑANOLA
Head of Office/Department

Date: Jan. 4, 2019

Attested by:

LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*