

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION									
2. SURNAME	UBAY								
FIRST NAME	MARIANE							NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	BATING								
3. DATE OF BIRTH (mm/dd/yyyy)	09/13/1995			16. CITIZENSHIP  If holder of dual citizenship, please indicate the details.		<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:			
4. PLACE OF BIRTH	ORMOC CITY					Philippines			
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female								
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:			17. RESIDENTIAL ADDRESS  ZIP CODE		House/Block/Lot No. Street BARANGAY MARGEN			
7. HEIGHT (m)	1.45					Subdivision/Village Barangay ORMOC CITY LEYTE			
8. WEIGHT (kg)	47					City/Municipality Province 6541			
9. BLOOD TYPE	"O"								
10. GSIS ID NO.	N/A								
11. PAG-IBIG ID NO.	1211-7170-6161			18. PERMANENT ADDRESS  ZIP CODE		House/Block/Lot No. Street MARGEN			
12. PHILHEALTH NO.	130501077330					Subdivision/Village Barangay ORMOC CITY LEYTE			
13. SSS NO.	06-3826580-6					City/Municipality Province 6541			
14. TIN NO.	331-228-659			19. TELEPHONE NO.		N/A			
15. AGENCY EMPLOYEE NO.	N/A			20. MOBILE NO.		09300207903			
				21. E-MAIL ADDRESS (if any)		ubaymariane@gmail.com; mariane.ubay@vsu.edu.ph			

II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	N/A			23. NAME of CHILDREN (Write full name and list all)			DATE OF BIRTH (mm/dd/yyyy)		
FIRST NAME	N/A		NAME EXTENSION (JR., SR)	N/A			N/A		
MIDDLE NAME	N/A		N/A						
OCCUPATION	N/A								
EMPLOYER/BUSINESS NAME	N/A								
BUSINESS ADDRESS	N/A								
TELEPHONE NO.	N/A								
24. FATHER'S SURNAME	UBAY								
FIRST NAME	AGUSTIN		NAME EXTENSION (JR., SR)						
MIDDLE NAME	QUINTE		SR.						
25. MOTHER'S MAIDEN NAME	BATING								
SURNAME	UBAY								
FIRST NAME	MARCOSA								
MIDDLE NAME	CATALUÑA						(Continue on separate sheet if necessary)		

III. EDUCATIONAL BACKGROUND									
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED		
			From	To					
ELEMENTARY	MARGEN ELEMENTARY SCHOOL	ELEMENTARY	2002	2008	N/A	2008	1ST HONOR		
SECONDARY	MARGEN NATIONAL HIGH SCHOOL	HIGH SCHOOL	2008	2012	N/A	2012	1ST HONOR		
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN DEVELOPMENT COMMUNICATION MAJOR IN COMMUNITY BROADCASTING	2012	2016	N/A	2016	MAGNA CUM LAUDE		
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN DEVELOPMENT COMMUNICATION	2017	Present	19				

(Continue on separate sheet if necessary)									
SIGNATURE		DATE		09/03/2022		CS FORM 212 (Revised 2017), Page 1 of 4			



[illegible]

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

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01/03/2022



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		POSITION / NATURE OF WORK
		From	To	
	HIV-AIDS ORGANIZATION OF PEER EDUCATORS (HOPE), VSU CHAPTER	2/6/2014	05/30/2016	N/A
	VSU ALUMNI ASSOCIATION	05/14/2016	PRESENT	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	"Navigating the Digital Shift" in the new normal: Instructional Materials to Support the University's Flexible Learning	03/18/2021	03/18/2021			Visayas State University
	"Echo-Webinar on the CHED-TIEC Flexible Learning Foundation Virtual Conference	03/15/2021	03/16/2021			Visayas State University
	Effective Facilitating Skills and Proactive Intervention Techniques in Responding Student-at-Risks Situations	11/26/2018	11/27/2018			Visayas State University
	2018 Eastern Visayas Human Resource Management Practitioners Excellence Summit	10/24/2018	10/25/2018	16		Civil Service Commission
	AAACU 22nd Biennial Conference	10/16/2018	10/18/2018			Asian Association of Agricultural Colleges and Universities (AAACU)
	Gender Sensitivity Training for the Administrative and Support Staff	9/11/2018	9/11/2018			Visayas State University
	Target Setting Workshop	8/20/2018	8/21/2018			Visayas State University


(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	HOSTING		SEN. MANNY VILLAR MEDAL OF EXCELLENCE AWARDEE		VSU ALUMNI ORGANIZATION
	READING				

(Continue on separate sheet if necessary)

SIGNATURE



DATE

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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;"><u>Finished Contract</u></p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>EDGARDO E. TULIN</td> <td>VSU</td> <td>(053)563-7067</td> </tr> <tr> <td>CHRISTINA A. GABRILLO</td> <td>VSU</td> <td>(053)563-7067</td> </tr> <tr> <td>EUGENIA N. BAUTISTA</td> <td>DENR, R8</td> <td>(053)832-0608</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	EDGARDO E. TULIN	VSU	(053)563-7067	CHRISTINA A. GABRILLO	VSU	(053)563-7067	EUGENIA N. BAUTISTA	DENR, R8	(053)832-0608
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EUGENIA N. BAUTISTA	DENR, R8	(053)832-0608											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance:</td> </tr> <tr> <td>Government Issued ID:</td> <td>VSU ID</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>V01114</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>07/01/2018/VSU, BAYBAY CITY</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance:		Government Issued ID:	VSU ID	ID/License/Passport No.:	V01114	Date/Place of Issuance:	07/01/2018/VSU, BAYBAY CITY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 100px; text-align: center; vertical-align: middle;">             Signature (Sign inside the box)  <div style="text-align: center;">07/01/2022</div>           Date Accomplished         </td> </tr> </table>	 Signature (Sign inside the box) <div style="text-align: center;">07/01/2022</div> Date Accomplished	
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<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 45%;"> <p>SUBSCRIBED AND SWORN to before me this <b>10 FEB 2022</b></p> <div style="border: 1px solid black; padding: 5px; text-align: center;">   <b>ATTY. RYSAN C. GUINOCOR</b>            VSU Chief Legal Officer         </div> <p style="text-align: center;">Person Administering Oath</p> </div> <div style="width: 50%; text-align: right;"> <p>affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; padding: 10px; text-align: center;">   <b>MARIANE B. UBAY</b> </div> <div style="border: 1px solid black; padding: 10px; text-align: center;">             Right Thumbmark         </div> </div> </div>													