

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALONDO		
FIRST NAME	ERN OLIVER	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CARREON		
3. DATE OF BIRTH (mm/dd/yyyy)	02/10/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	NAVAL GEN. HOSPITAL, NAVAL, BILIRAN	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street
7. HEIGHT (m)	1.68	ZIP CODE	GABAS
8. WEIGHT (kg)	85		Subdivision/Village Barangay
9. BLOOD TYPE	A+		BAYBAY LEYTE
10. GSIS ID NO.	2005554748		City/Municipality Province
11. PAG-IBIG ID NO.	121252377210	18. PERMANENT ADDRESS	6521
12. PHILHEALTH NO.	13-251818362-5		House/Block/Lot No. Street
13. SSS NO.	N/A		TALUSUTUSAN
14. TIN NO.	357-428-424		Subdivision/Village Barangay
15. AGENCY EMPLOYEE NO.	N/A	20. MOBILE NO.	09203111980
		21. E-MAIL ADDRESS (if any)	balondoern@gmail.com / ernoliver.balondo@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	BALONDO		
FIRST NAME	ERNESTO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	SABITSANA		
25. MOTHER'S MAIDEN NAME	EDITA S. CARREON		
SURNAME	BALONDO		
FIRST NAME	EDITA		
MIDDLE NAME	CARREON		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MASAGONGSONG ELEMENTARY SCHOOL	PRIMARY EDUCATION	2002	2007		2007	CLASS VALEDICTORIAN
SECONDARY	NAVAL STATE UNIVERSITY-LABORATORY HIGH SCHOOL	HIGH SCHOOL	2007	2011		2011	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	DOCTOR OF VETRINARY MEDICINE, BACHELOR OF SCIENCE IN BIOLOGY	2011	2016		2016	N/A
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES- LOS BANOS	MASTER OF SCIENCE IN BOTANY	2016	PRESENT	35 units		POST-ASTHRDP

(Continue on separate sheet if necessary)

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)


V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 16, 2021	CS FORM 212 (Revised 2017), Page 2 of 4
-----------	---	------	-----------------	---

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive Managerial positions)					
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/ SPONSORED BY (Write in full)
		From	To		
	N/A	N/A	N/A	N/A	N/A
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	PLANT COLLECTION AND PROPAGATION		N/A		Visayas State University Alumni Association
	MICROSCOPY				Association of Systematic Biologist of the Philippines
					International Association of Bryologist
					Mycological Society of the Philippines
					Philippine Society for Developmental Biology
(Continue on separate sheet if necessary)					
SIGNATURE				DATE	August 16, 2021
CS FORM 212 (Revised 2017), Page 3 of 4					

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:

END OF CONTRACT

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES☒ NO

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES☒ NO

If YES, please specify:

b. Are you a person with disability?

☐ YES☒ NO

If YES, please specify ID No:

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. BEATRIZ S. BELONIAS	OFFICE OF THE VICE-PRESIDENT FOR ACADEMIC AFFAIRS, VSU, BAYBAY	
DR. ANALYN M. MAZO	HEAD, DEPARTMENT OF BIOLOGICAL SCIENCES, VSU-BAYBAY	563-7536
DR. DAMASA M. MACANDOG	LIDAR OFFICE, UP-LOS BANOS, LAGUNA	N/A

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VOTER'S ID

ID/License/Passport No.: 7808-0125A-J0294ECB10000

Date/Place of Issuance: NAVAL, BILIRAN

Eduhondo

Signature (Sign inside the box)

August 16, 2021

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: April 08, 2021 – July 31, 2021
- Position: Substitute Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, facilitate online and offline learning modality, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.
- Duration: October 16, 2020 – February 26, 2021
- Position: Part Time Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, facilitate online and offline learning modality, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.
- Duration: August 2019 – December 2019
- Position: Part Time Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, prepares and

gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.

- Duration: January 2019 – July 2019
- Position: Substitute Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.

Attachment to CS Form No. 212


ERN OLIVER C. BALONDO

Date: August 16, 2021