

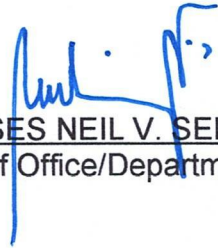
Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JERIMI ANN B. SATUITA has assumed the duties and responsibilities as ADMINISTRATIVE ASSISTANT V (PRIVATE SECRETARY I) of OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATIVE AND FINANCE effective February 17, 2025.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. JERIMI ANN B. SATUITA as ADMINISTRATIVE ASSISTANT V (PRIVATE SECRETARY I).

Done this 3RD day of MARCH in 2025.


MOISES NEIL V. SERIO
Head of Office/Department/Unit

Date: March 3, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*