





14. POSITION TITLE OF IMMEDIATE SUPERVISOR : 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR

Director of Philippine Root Crops & Training Center

College President

16. NAMES, TITLES and ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos., and titles).

None

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

Calculators, pencils, ballpen and record book

18. CONTACTS

Occasional

Frequent

General Public

☐ : ☐

☐ : ☐

Other Agencies

☒ : ☐

☐ : ☐

Supervisors

☒ : ☐

☐ : ☐

Management

☐ : ☐

☒ : ☐

Others (Specify)

☐ : ☐

☒ : ☐

19. WORKING CONDITION

Normal Working Condition

☐ : ☐

Field Work

☐ : ☒

Field Trips

☐ : ☒

Exposed to varied Weather

☐ : ☐

Others (Specify)

☐ : ☐

20. I CERTIFY that the above answers are accurate and complete.

June 19, 1980

Date

Rigel

Signature of Employee

21. Describe briefly the general function of the Unit or Section.

To conduct research, instruction, training and extension and coordinate the national research program of root crops in the Philippines.

22. Describe briefly the general function of the position.

To conduct basic and applied research on varietal improvement, cultural management and storage of yams.

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education: BS degree with specific area of specialization plus other requirements

Experience: per QS oth the College.

23b. Licenses or certificates required to do this work, if any.

None

24. I hereby certify that the above answers are accurate and complete.

June 15, 1980

Date

M. R. VILLANUEVA

Signature and Title of Immediate Supervisor

25. APPROVED:

6/30/80

Date

F. A. BERNARDO

Head of Agency

