REPUBLIC OF THE PHILIPPINES 1. NAME OF EMPLOYEE BC\_CSC Form No. 1 (FANTEY NAME) (GTVE) (MIDDLE NAME (POSITION DESCRIPTION FORM) DEPARTMENT, CORPORATION OR AGENCY/ 3. BUREAU OR OFFICE LOCAL GOVERNMENT Visayas State College of Agriculture 4. LEPT BRANCH/DIVISION 5. WORK STATION/PLACE OF WORK Phillipine Root Crops Research & Training Center Baybay, Leyte PRES. APPROP. :6b. PREV. APPROP. : 7a. SALARY :7b. OT 6a. PRES. APPROP. :6b. PREV. APPROP. :7b. OTHER CONPENSATION ACT/ BP BIG. 1 AUTHORIZED 11.328 00p.a. ORD. NO.131(26) ACTUAL 11, 328.00p.a. ORD. NO. ITEM NO.132(15) ITEM NO. 9. WORKING OR PROPOSED TITLE 8. OFFICIAL DUSIGNATION OF POSITION WAF TO CLASSIFICATION OF THIS POSITION : 11. OCCUPATIONAL GROUP TITLE - (leave blank) 12. POR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY CITY :: PROVINCE 12. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets. briefly the peneral function of the Percent of; Working | DUTTES I leserable briefly the remeral function of the 1. Develops technologies on appropriate production methods; for yams berobledon including handling of seed materials. 25% 2 2. Screens yam germplasm and executes its evaluation in the field titled He tot band in cooperating stations the charge and 3. Organizes data and prepares reports on results of yam experiments. 20% 15% 4. Organizes collection and maintain germplasm of Dioscorea in the Center. 5. Characterizes morphologically the germplasm collection. 6. Performs other duties that may be assigned by his superiors.

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POSITION TITLE OF IMPEDIATE SUPERVISOR 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR Director of Philippine Root Crops & Training Center College President 15. NAMES. TITLES and ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7). list only by their item nos., and titles). 17. MACHINES: EQUIPMENT, TOOLS, etc. used regularly in performance of work. Calculators, pencils, ballpen and record book 19. WORKING CUNDITION 18. CONTACTS Occasional Frequent 100 E General Public : Normal Working Condition Field Work Other Agencies. Supervisors Field Trips Management Exposed to varied Weather Others (Specify) : Others (Specify) I CENTIFY that the above answers are accurate and complete. June 19, 1980. Signature of Employee 21. Describe briefly the general function of the Unit or Section. To conduct research, instruction, training and extension and coordinate the national resear ch program of root crops in the Philippines. 2. Describe briefly the general function of the position. To conduct basic and applied research on varietal improvement, cultural management and storage of yams. 23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Education: BS degree with specific area of specialization plus other requirements Experience: per QS oth the College. 23b. Licenses or certificates required to do this work, if any. N\_ne 24. I hereby certify that the above answers are accurate and complete. Signature and Title of Immediate Supervisor 25. APPROVED:

Head of Agency

L. MARIE OF BIPLOYEE