

PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) ☐ d use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Dacera		
FIRST NAME	Resa	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Montecalbo		
3. DATE OF BIRTH (mm/dd/yyyy)	2/21/1977	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Ginatilan, Cebu	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Purok 4 House/Block/Lot No. Street Subdivision/Village Pangasugan Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.58	ZIP CODE	6521
8. WEIGHT (kg)	63	18. PERMANENT ADDRESS	Purok 4 House/Block/Lot No. Street Subdivision/Village Pangasugan Barangay Baybay Leyte City/Municipality Province
9. BLOOD TYPE	O+	ZIP CODE	6521
10. GSIS ID NO.	On process	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	1212-0330-1458	20. MOBILE NO.	09264681474
12. PHILHEALTH NO.	13-025153950-3	21. E-MAIL ADDRESS (if any)	resadacera@gmail.com
13. SSS NO.	N/A		
14. TIN NO.	925-730-396		
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Dacera		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Wilfredo	NAME EXTENSION (JR., SR)	Ralph Rhenzo M. Dacera	6/4/1997
MIDDLE NAME	Talatayod		Ryan Jade M. Dacera	3/28/1999
OCCUPATION	N/A		Russel John M. Dacera	7/30/2000
EMPLOYER/BUSINESS NAME	N/A		Rhed Fiory M. Dacera	3/23/2021
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Montecalbo			
FIRST NAME	Avelino	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Dumaboc			
25. MOTHER'S MAIDEN NAME				
SURNAME	Atillo			
FIRST NAME	Purificacion			
MIDDLE NAME	Dagwayan			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Cagsing Elementary School	Primary School	1983	1989		1989	N/A
SECONDARY	Holy Trinity College	Secondary	1989	1993		1993	N/A
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Agriculture major in Horticulture	1993	2002		2002	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/4/22
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[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>	
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DATE

11/4/22

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Introduction to Metrology and an Industrial Calibration	7/12/2022	7/13/2022	48	Technical	DOST-8
	Seminar-Workshop on Hydrocyanic Acid in Cassava and Its Analysis (Participants)	6/3/2019	6/6/2019	36	Technical	VSU-DABAR
	1st Visayas-Wide Cassava Congress (Participants)	9/25/2018	9/27/2018	24	Technical	ATI- PhilRootcrops
	Training on Rootcrop Production, Feed Processing and Livestock Integration (Facilitator)	11/13/2017	11/15/2017	24	Technical	VSU-DENR
	Training on Rootcrop Production, Feed Processing and Livestock Integration (Facilitator)	9/11/2017	9/13/2017	24	Technical	VSU-DENR
	Training on Good Agriculture Practice in Cassava Production and Increase Farmers Income	5/7/2017	5/9/2017	24	Technical	CARE PHIL
	Intense Training on Rootcrop Production and Rootcrop Based Animal Production Enterprise	9/11/2016	9/13/2016	24	Technical	Climate Change Commission
	Study Mission on Cassava Crop Health (Participants)	3/26/2016	4/5/2016	64	Technical	CIAT
	NCIII Agricultural Crops Production		7/26/2015			TESDA

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Plant propagator		N/A		N/A
	Tissue culture		N/A		N/A
	Cooking		N/A		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	11/4/22
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Dr. Erlinda A. Vasquez	PhilRootcrops,Visca, Baybay City, Leyte	0917 703 4791
Ms. Carmela Yamada	Plaridel, Baybay City, Leyte	0916 143 2586
Dr. Rosario Salas	Department of HorticultureVisca, Baybay City, Leyte	0908 873 2033
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	<div></div> <div>Signature (Sign inside the box)</div> <div>11/4/22</div> <div>Date Accomplished</div>	<div></div> <div>Right Thumbmark</div>
Government Issued ID: PhilHealth No. 13-025153950-3		
ID/License/Passport No.: EC4923943		
Date/Place of Issuance: 8-5-2020 DFA Tacloban		

SUBSCRIBED AND SWORN to before me this 05 DEC 2022	affiant exhibiting his/her validly issued government ID as indicated above.
<div><div>ATTY. RYSAN L. GUINOCOR</div><div>VSU Chief Legal Officer</div><div>Person Administering Oath</div></div>	

**WORK EXPERIENCE SHEET**

1. Assists the Project Leader in the implementation of the project in the field;
2. Supervises the selection, cutting and treatment of cassava planting materials;
3. Records the distribution of pre-treated –cassava planting materials to intended-beneficiaries;
4. Assists the project leader in the preparation of progress and terminal reports.

- Duration: March 2008- September 30, 2022
- Position: Science Research Assistant
- Name of Office/Unit: PhilRootcrops, VSU
- Immediate Supervisor: Dr. Erlinda A. Vasquez
- Name of Agency/Organization and Location: PhilRootcrops, Visayas State University,  
Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Supply the pre- treated cassava and sweetpotato planting materials to intended - beneficiaries

- Summary of Actual Duties

1. To assist in the generation of new genotypes of taro from taro breeding;
2. To assist in the evaluation of taro genotypes under different stages of trials;
3. To assist in the conduct of experiments/trials relating to appropriate production system of new taro genotypes and recommended varieties;
4. To assist in the propagation of NSIC recommended varieties and other promising genotypes of taro;
5. To assist in the collection of data and in the preparation of reports; and
6. To supervise laborers in the establishment and maintenance of experiments/trials.


**RESA M. DACERA**

(Signature over Printed Name  
of Employee/Applicant)

Date: October 3, 2022