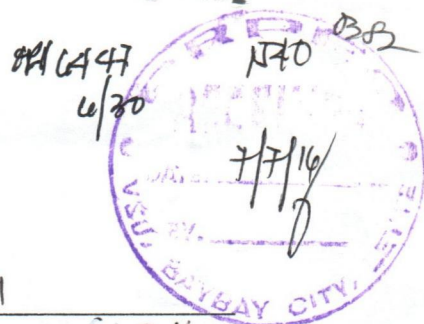




VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF



Name: MICHELLE C. TOLIBAS
Dept./Office: COLLEGE OF NURSING

Position: INSTRUCTOR IN
Last Day of Service in VSU: JUNE 30, 2016

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.
This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date: JULY 1, 2016 Reason if Resignation: _____

Until further notice faculty/staff's address and Mobile No.: COLLEGE OF NURSING - VSU / 09152857771

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office, College of Nursing	Janet Alegre A. Delos Santos	17. University Librarian	Andrelli D. Pardales 5/23/16
2. Dean, College of Agriculture	Victor B. Asio 5/30/16	18. University Physician	Elwin Jay V. Yu 5/31/16
3. Dean, College of Arts and Sciences	Candelario L. Calibo	19. University Registrar	Eliezer L. Velasco
4. Dean, College of Education	Lijeraj J. Quadra 6/1/16	20. Head, Accounting Office	Erlinda S. Esguerra 5/24/16
5. Dean, College of Mgt. and Economics	Antonio P. Abamo	21. Head, Cash Division	Corazon U. Nuevos
6. Dean, College of Engineering	Roberto C. Guarte 5/21/16	22. OIC Records Office	Asteria A. Sevilla 5/31
7. Dean, College of Forestry and Natural Resources	Arturo E. Pasa	23. Head, PRPEO	Teresita L. Quiñanola
8. Dean, College of Veterinary Medicine	Eugene B. Lañada	24. Head, SPPMO 6/20	Alicia M. Flores
9. Dean, Graduate School	Editha G. Cagasan	25. OIC, Director, GSD	Mario Lilio P. Valenzona
10. Dean of Students	Manolo B. Loreto, Jr.	26. Director, Administration & Human Resource Dev't	Lourdes B. Cano
11. Director, Institute of Human Kinetics	Aleli A. Villocino 6/21/16	27. OIC, Director, Finance	Louella C. Ampac 6/21/16
12. Director, ecoFARM	Romel B. Armecin	28. Vice-President for Research & Extension	Othello B. Capuno
13. Director, NARC	Feliciano G. Sinon 6/21/16	29. Vice-President for Instruction	Beatriz S. Belonias 6/21/16
14. Director, NCRC	Maria Juliet C. Ceniza	30. Vice-President for Admin. & Finance	Remberto A. Patindol 6/25/16
15. Director, PhilRootcrops	Erlinda A. Vasquez	31. Vice-President for Planning, Resource Generation and External Affairs	Daniel M. Tudud, Jr.
16. VFA/AdPA			

APPROVED: Edgardo E. Tulin
President