

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PARADERO		
FIRST NAME	ANGELITA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	LARITA		
3. DATE OF BIRTH (mm/dd/yyyy)	04/09/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	VALLEHERMOSO, NEGROS ORIENTAL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA House/Block/Lot No. Street VisCA PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.43m	ZIP CODE	6521
8. WEIGHT (kg)	47kg	18. PERMANENT ADDRESS	NA House/Block/Lot No. Street VILLA VILLET A ESTEFANIA Subdivision/Village Barangay BACOLOD CITY NEGROS OCCIDENTAL City/Municipality Province
9. BLOOD TYPE	B+	ZIP CODE	6100
10. GSIS ID NO.	21136513347	19. TELEPHONE NO.	034-703-1971
11. PAG-IBIG ID NO.	121097858209	20. MOBILE NO.	09630769408
12. PHILHEALTH NO.	170252429614	21. E-MAIL ADDRESS (if any)	angelita.paradero@vsu.edu.ph
13. SSS NO.	0929367426		
14. TIN NO.	950209462		
15. AGENCY EMPLOYEE NO.	V00772		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) NA	ASTRID MISHAYE P. CAÑA	09/28/2022
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PARADERO			
FIRST NAME	EUGENIO	NAME EXTENSION (JR., SR) JR.		
MIDDLE NAME	LAPIZ			
25. MOTHER'S MAIDEN NAME				
SURNAME	LARITA			
FIRST NAME	MELODIA			
MIDDLE NAME	CABONAG			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BENEJWAN ELEMENTARY SCHOOL	PRIMARY	1993	1999	NA	1999	VALEDICTORIAN
SECONDARY	CULIPAPA NATIONAL HIGH SCHOOL	SECONDARY	1999	2003	NA	2003	SALUTATORIAN
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	LEYTE STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2003	2007	NA	2007	Cum laude
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT	2012	2016	NA	2016	NA
	ATENEO DE DAVAO UNIVERSITY	DOCTOR OF BUSINESS ADMINISTRATION	2016	2019	NA	2019	CHED K-12 SCHOLARSHIP

(Continue on separate sheet if necessary)

SIGNATURE

DATE

September 15, 2022

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V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	September 15, 2022
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September 15, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	PROJECT Brotherhood Operation Sweet Smile (B.O.S.S)	01/012018	12/31/2018	NA	Financial Donor/Donated cash to the organization for
					the operation of children with cleft lip/palate

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Pandemic Best Policy Strategies: Balancing Health and Economy	May 19, 2022	May 19, 2022	1	Technical	Economic Institute for ASEAN and East Asia
	Knowing Self to Understand Others: Essential Role of Reflexibility in Qualitative Research	April 28, 2022	April 28, 2022	1	Technical	Asian Qualitative Research Association
	Addressing Mental Health Challenges in the New Normal	August 27, 2021	August 29, 2021	8	Technical	PRODEV Project Training Center
	Parametric Analysis using SPSS	April 19, 2021	January 29, 2021	3	Technical	Visayas Socio Economic Research and Data Analytics Center
	ScienceDirect Articles and Journals: Choosing the Right One for your Research	January 29, 2021	January 29, 2021	1	Technical	DOST PCIEERD
	Get Published: Tips from Journal Editors and Reviewers	08/09/2020	08/09/2020	3	Technical	DLSU Business Doctoral Society
	Training on Corn Food Processing: Costing and Pricing	9/22/2020	9/22/2020	2	Technical	Agricultural Training Institute (ATI)-8
	How to Prepare Outcome-Based Teaching and Learning Syllabus for Graduate Courses	1/20/2020	1/21/220	16	Technical	Visayas State University
	Stock 101: A Guide to First Time Investors in the Philippine Stock Market	11/8/19	11/8/19	2	Technical	Visayas State University
	Food Value Chain Seminar	10/07/2019	10/11/2019	40	Technical	Japan Ministry of Agriculture, Forestry and Fisheries (MAFF)
	Financial Management Seminar	9/17/19	9/18/19	4	Technical	Institute for Strategic Research and Development Studies
	Bootcamp on Agriculture and Food Technologies	7/16/19	7/19/19	2	Technical	Technology Business Incubator; VSU
	Community Savings and Loan Association: A World Vision Economic Development Project Model	6/29/19	6/29/18	4	Technical	DBM,VSU
	Financial Literacy	6/27/18	6/27/18	4	Technical	Ateneo de Davao University
	Business Planning Workshop	09/02/2016	11/02/2016	16	Technical	Heifer Interbational
	K-12 Transition Program'S Focused Group Discussion (FGD) and Feedback Session of the Accountancy, Business and Administration (ABM) and Media Information Literacy (MIL) Teaching Guide	11/12/2015	11/12/2015	3	Technical	Commission on Higher Education (CHED)
	Training on Value Chain Analysis	23/10/2015	28/10/2015	35	Technical	PAKISAMA Foundation
	Training on Value Chain Analysis: A Market Driven Approach	01/09/2015	03/09/2015	24	Technical	Agricultural Training Institute (ATI)-8
	STATA Conference	24/08/2015	24/08/2015	8	Technical	Department of Economics-VSU
	Moving on with Responsiveness, Reselience and Relevance in the Changing Climate and Economy	11/03/2015	11/03/2015	2	Technical	College of Management and Economics, VSU
	Training on Banana and Ginger Production and Marketing	08/09/2014	10/09/2014	16	Technical	Agricultural Training Institute (ATI)-8
	Skills Training on Rootcrops Processing , Packaging and Marketing for PWDs	19/08/2014	21/08/2014	2	Technical	Agricultural Training Institute (ATI)-8
	Seminar on Intellectual Property Rights	06/04/2013	06/04/2013	2	Technical	College of Management and Economics, VSU
	Self-Awareness, Gender Sensitivity, Personality Development and Human Relation	27/10/2009	27/10/2009	16	Technical	Negros Occidental Scholarship Program

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION


31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	READING BOOKS/NOVELS		NONE		ASIAN QUALITATIVE RESEARCH ASSOCIATION
					PAGKAON INC.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 15, 2022
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41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Dr. DANILO M. TE	Ateneo de Davao University, Davao City	822212411
DR. NILDA T. AMESTOSO	VSU, Baybay City, Leyte	5651018
DR. MARJONNEL ABELLA-CHAN	VSU, Isabel, Leyte	9361236931


42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

08 NOV 2022

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.


ATTY. RYSAN C. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 15, 2022 to present
- Position: Assistant Professor 3
- Name of Office/Unit: Department of Business and Management
- Immediate Supervisor: Mr. Bert C. Peñalosa
- Name of Agency/Organization and Location: Visayas State University, VisCA, Baybay City, Leyte

- Summary of Actual Duties
 - ✓ Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. prepares and revises teaching and learning materials/guides and submit to department head;
 - b. prepares and gives examinations (mid/final/long/quizzes);
 - c. checks test papers and returns to students one week after examination;
 - d. submits grade sheets within prescribed period to the Registrar through the department;
 - e. turns over class records to department heads within two weeks after final examination; and
 - f. makes herself available for consultation by his/her students during scheduled consultation hours.
 - ✓ Performs research and/or extension functions, among others the following:
 - a. prepares research/extension proposals;
 - b. implements duly approved research/extension projects within time frame;
 - c. prepares reports within the prescribed period; and
 - d. presents research/extension outputs during conferences/fora of legitimate professional organizations.
 - ✓ Performs administrative functions
 - ✓ Performs other functions, among others:
 - a. performs functions relative to committee memberships and other ad hoc; and assignments including related to quality assurance and other accreditation functions
 - b. performs other functions assigned by the Department Dead, College Dean, Vice Presidents and the University President.

- Duration: July 1, 2019-September 14, 2022
- Position: Instructor 3
- Name of Office/Unit: Department of Business and Management
- Immediate Supervisor: Dr. Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University, VisCA, Baybay City, Leyte

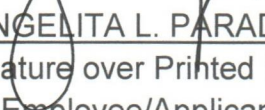
- List of Accomplishments and Contributions
 - ✓ Taught assigned subjects and perform teaching related functions such as preparing instructional materials, giving quizzes and exams, checking exam papers, submitting grade sheets to the Registrar, and student consultation
 - ✓ Helped prepare supporting documents for the BSAB and Master of Management (MM) programs AACCUP accreditation
 - ✓ Conducted research and extension activities

- Summary of Actual Duties
 - ✓ Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. prepares and revises teaching and learning materials/guides and submit to department head;
 - b. prepares and gives examinations (mid/final/long/quizzes);
 - c. checks test papers and returns to students one week after examination;
 - d. submits grade sheets within prescribed period to the Registrar through the department;
 - e. turns over class records to department heads within two weeks after final examination; and
 - f. makes herself available for consultation by his/her students during scheduled consultation hours.
 - ✓ Performs research and/or extension functions, among others the following:
 - a. prepares research/extension proposals;
 - b. implements duly approved research/extension projects within time frame;
 - c. prepares reports within the prescribed period; and
 - d. presents research/extension outputs during conferences/fora of legitimate professional organizations.
 - ✓ Performs administrative functions
 - ✓ Performs other functions, among others:
 - a. performs functions relative to committee memberships and other ad hoc; and assignments including related to quality assurance and other accreditation functions
 - b. performs other functions assigned by the Department Head, College Dean, Vice Presidents and the University President.

- Duration: December 3, 2012 to June 30, 2019
- Position: Instructor 1
- Name of Office/Unit: Department of Business and Management
- Immediate Supervisor: Dr. Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University, VisCA, Baybay City, Leyte

- List of Accomplishments and Contributions
 - ✓ Taught assigned subjects and perform teaching related functions such as preparing instructional materials, giving quizzes and exams, checking exam papers, submitting grade sheets to the Registrar, and student consultation
 - ✓ Helped prepare supporting documents for the BSAB program AACUP accreditation
 - ✓ Conducted research and extension activities

- Summary of Actual Duties
 - ✓ Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. prepares and revises teaching and learning materials/guides and submit to department head;
 - b. prepares and gives examinations (mid/final/long/quizzes);
 - c. checks test papers and returns to students one week after examination;
 - d. submits grade sheets within prescribed period to the Registrar through the department;
 - e. turns over class records to department heads within two weeks after final examination; and
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 - ✓ Performs research and/or extension functions, among others the following:
 - a. prepares research/extension proposals;
 - b. implements duly approved research/extension projects within time frame;
 - c. prepares reports within the prescribed period; and
 - d. presents research/extension outputs during conferences/fora of legitimate professional organizations.
 - ✓ Performs administrative functions
 - ✓ Performs other functions, among others:
 - a. performs functions relative to committee memberships and other ad hoc; and assignments including related to quality assurance and other accreditation functions
 - b. performs other functions assigned by the Department Head, College Dean, Vice Presidents and the University President.


ANGELITA L. PARADERO
(Signature over Printed Name
of Employee/Applicant)

Date: September 15, 2022