

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TUDTUD		
FIRST NAME	MARIA EPIFANIA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GONZALES		
3. DATE OF BIRTH (mm/dd/yyyy)	01/06/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Cebu City	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.63	17. RESIDENTIAL ADDRESS	DUPLEX D-2
8. WEIGHT (kg)	72	ZIP CODE	House/Block/Lot No. Street
9. BLOOD TYPE	A		VSU, VISCA PANGASUGAN
10. GSIS ID NO.	006-00865924-0		Subdivision/Village Barangay
11. PAG-IBIG ID NO.	080112359105		BAYBAY CITY LEYTE
12. PHILHEALTH NO.	1300-0014-2795		City/Municipality Province
13. SSS NO.	N/A	18. PERMANENT ADDRESS	222 Dahlia Road
14. TIN NO.	104-770-719	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V-00519		GREENHILLS SUBDIVISION CASUNTINGAN
			Subdivision/Village Barangay
			MANDAUE CITY CEBU
			City/Municipality Province
		19. TELEPHONE NO.	032-521-7677
		20. MOBILE NO.	09173052302
		21. E-MAIL ADDRESS (if any)	dayday_tudtud@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	TUDTUD		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	DANIEL	NAME EXTENSION (JR., SR) JR.	ANGELICA PUREZA G. TUDTUD	10/7/1986
MIDDLE NAME	MOMONGAN		DANIEL TEODORO G. TUDTUD, III	4/25/1988
OCCUPATION	BOARD SECRETARY		STEPHANIE DANIELLE G. TUDTUD	7/9/1990
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VSU, Visca, Baybay City, Leyte			
TELEPHONE NO.	053-5637053			
24. FATHER'S SURNAME	GONZALES			
FIRST NAME	TEODORO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ALBA			
25. MOTHER'S MAIDEN NAME				
SURNAME	KINTANAR			
FIRST NAME	SERENA			
MIDDLE NAME	LUCERO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ST. JOSEPH'S ACADEMY	PRIMARY EDUCATION	1968	1974	GRADE SIX	1974	N/A
SECONDARY	UNIVERSITY OF THE PHILIPPINES COLLEGE CEBU HIGH SCHOOL	HIGH SCHOOL	1974	1978	FOURTH YEAR HIGH SCHOOL	1978	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF THE PHILIPPINES AT LOS BAÑOS	BS APPLIED MATHEMATICS	1978	1982	COLLEGE DEGREE	1982	College Scholar
GRADUATE STUDIES	VISAYAS STATE COLLEGE OF AGRICULTURE	MASTER OF EDUCATION MAJOR IN MATHEMATICS	1998	2001	MASTERAL DEGREE	2001	President's List

(Continue on separate sheet if necessary)

SIGNATURE	<i>Maria Epifania S. Tudtud</i>	DATE	12/28/2018
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IV. CIVIL SERVICE ELIGIBILITY								
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)			
					NUMBER	Date of Validity		
	CAREER SERVICE PROFESSIONAL	87.03%	10/19/1997	TACLOBAN CITY	N/A	N/A		
(Continue on separate sheet if necessary)								
V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
	From	To						
	11/29/2018	PRESENT	ADMINISTRATIVE OFFICER V	VISAYAS STATE UNIVERSITY	39,007.00	18-3	PERMANENT	Y
	1/1/2018	11/28/2018	ADMINISTRATIVE OFFICER V	VISAYAS STATE UNIVERSITY	38,543.00	18-2	PERMANENT	Y
	1/1/2017	12/31/2017	ADMINISTRATIVE OFFICER V	VISAYAS STATE UNIVERSITY	36,111.00	18-2	PERMANENT	Y
	1/1/2016	12/31/2016	ADMINISTRATIVE OFFICER V	VISAYAS STATE UNIVERSITY	33,831.00	18-2	PERMANENT	Y
	11/29/2015	12/31/2015	ADMINISTRATIVE OFFICER V	VISAYAS STATE UNIVERSITY	31,696.00	18-2	PERMANENT	Y
	11/29/2012	11/28/2015	ADMINISTRATIVE OFFICER V	VISAYAS STATE UNIVERSITY	31,351.00	18-1	PERMANENT	Y
	6/1/2012	11/28/2012	EDUC. PROG. SPEC. II	VISAYAS STATE UNIVERSITY	26,878.00	16-1	PERMANENT	Y
	6/1/2011	5/31/2012	EDUC. PROG. SPEC. II	VISAYAS STATE UNIVERSITY	24,423.00	16-1	PERMANENT	Y
	6/24/2010	5/31/2011	EDUC. PROG. SPEC. II	VISAYAS STATE UNIVERSITY	21,969.00	16-1	PERMANENT	Y
	3/25/2010	6/23/2010	EDUC. PROG. SPEC. II	VISAYAS STATE UNIVERSITY	19,514.00	16-1	PERMANENT	Y
	2/1/2010	3/24/2010	ADM. OFFICER III	VISAYAS STATE UNIVERSITY	17,490.00	14-2	PERMANENT	Y
	7/1/2009	1/31/2010	ADM. OFFICER III	VISAYAS STATE UNIVERSITY	17,147.00	14-1	PERMANENT	Y
	7/1/2008	6/30/2009	ADM. OFFICER III	VISAYAS STATE UNIVERSITY	15,181.00	14-1	PERMANENT	Y
	7/6/2007	6/30/2008	ADM. OFFICER III	VISAYAS STATE UNIVERSITY	13,801.00	14-1	PERMANENT	Y
	2/1/2007	6/30/2007	ADM. OFFICER III	LEYTE STATE UNIVERSITY	12,546.00	14-1	PERMANENT	Y
	3/1/2006	1/31/2007	INFO. SYSTEM ANALYST I	LEYTE STATE UNIVERSITY	11,446.00	12-2	PERMANENT	Y
	3/1/2003	2/28/2006	INFO. SYSTEM ANALYST I	LEYTE STATE UNIVERSITY	11,167.00	12-1	PERMANENT	Y
	3/1/2003	2/28/2006	INFO. SYSTEM ANALYST I	LEYTE STATE UNIVERSITY	11,167.00	12-1	PERMANENT	Y
	12/1/2001	2/28/2003	ASST. PROF. I	LEYTE STATE UNIVERSITY	13,300.00	15	TEMPORARY	Y
	7/1/2001	11/30/2001	INSTRUCTOR III	VISAYAS STATE COLLEGE OF AGRICULTURE	12,546.00	14	TEMPORARY	Y
	1/1/2000	6/30/2001	INSTRUCTOR III	VISAYAS STATE COLLEGE OF AGRICULTURE	11,949.00	14	TEMPORARY	Y
	11/1/1997	12/31/1999	INSTRUCTOR III	VISAYAS STATE COLLEGE OF AGRICULTURE	10,863.00	14	TEMPORARY	Y
	1/1/1997	10/31/1997	INSTRUCTOR III	VISAYAS STATE COLLEGE OF AGRICULTURE	9,088.00	14	TEMPORARY	Y
	1/1/1996	12/31/1996	INSTRUCTOR III	VISAYAS STATE COLLEGE OF AGRICULTURE	7,313.00	14	TEMPORARY	Y
	1/1/1995	12/31/1995	INSTRUCTOR III	VISAYAS STATE COLLEGE OF AGRICULTURE	5,791.00	14	TEMPORARY	Y
	8/19/1994	12/31/1994	INSTRUCTOR III	VISAYAS STATE COLLEGE OF AGRICULTURE	4,791.00	14	TEMPORARY	Y
	1/1/1994	8/18/1994	INSTRUCTOR II	VISAYAS STATE COLLEGE OF AGRICULTURE	4,538.00	13	TEMPORARY	Y
	7/1/1989	12/31/1993	INSTRUCTOR II (R/E)	VISAYAS STATE COLLEGE OF AGRICULTURE	3,838.00	13	TEMPORARY	Y
	1/1/1989	6/30/1989	INSTRUCTOR II (R/E)	VISAYAS STATE COLLEGE OF AGRICULTURE	2,519.00	13	TEMPORARY	Y
	1/1/1988	12/31/1988	SCI. RES. SPEC. I	VISAYAS STATE COLLEGE OF AGRICULTURE	1,964.58	13	TEMPORARY	Y
	3/1/1987	12/31/1987	SCI. RES. SPEC. I	VISAYAS STATE COLLEGE OF AGRICULTURE	1,785.95	13	TEMPORARY	Y
	7/1/1986	2/28/1987	SCI. RES. SPEC. I	VISAYAS STATE COLLEGE OF AGRICULTURE	1,553.00	13	TEMPORARY	Y
	3/3/1986	6/30/1986	SCI. RES. SPEC. I	VISAYAS STATE COLLEGE OF AGRICULTURE	1,405.00	13	TEMPORARY	Y
	1/1/1985	12/31/1985	SCI. RES. SPEC. I	VISAYAS STATE COLLEGE OF AGRICULTURE	1,272.00	13	TEMPORARY	Y
	5/16/1984	12/31/1984	SCI. RES. SPEC. I	VISAYAS STATE COLLEGE OF AGRICULTURE	1,152.00	13	TEMPORARY SUBSTITUTE	Y
	5/16/1984	12/31/1984	SCI. RES. SPEC. I	VISAYAS STATE COLLEGE OF AGRICULTURE	1,272.00	13	TEMPORARY SUBSTITUTE	Y
	5/1/1984	5/15/1984	RES. ASST.	VISAYAS STATE COLLEGE OF AGRICULTURE	992.00	9	CONTRACTUAL	Y
	1/2/1984	4/30/1984	RES. ASST.	VISAYAS STATE COLLEGE OF AGRICULTURE	902.00	9	CONTRACTUAL	Y
	5/2/1983	12/31/1983	RES. ASST.	VISAYAS STATE COLLEGE OF AGRICULTURE	853.00	9	CONTRACTUAL	Y
(Continue on separate sheet if necessary)								
SIGNATURE		Dr. Epifanio S. Justina		DATE	12/18/2018			



29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER PROGRAMMING, TOUCH TYPING, BAKING, COOKING	N/A	LEYTE STATE UNIVERSITY ADMINISTRATIVE PERSONNEL ASSOCIATION

SIGNATURE	Mr. Stefani A. Tustet	DATE	12/28/2018
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Mr. Epifani S. Indarto

12/28/2018



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☒ YES

☐ NO

If YES, please specify ID No: 083708000-0378

☐ YES

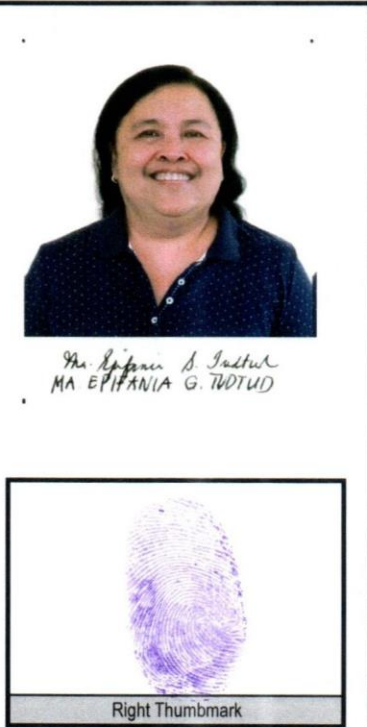
☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
TERESITA L. QUIÑANOLA	PRPEO, VISAYAS STATE UNIVERSITY	053-5637323
EDGARDO E. TULIN	OFFICE OF THE PRESIDENT, VISAYAS STATE UNIVERSITY	053-5637067
REMBERTO B. PATINDOL	OFFICE OF THE VP FOR ADMIN.AND FINANCE, VISAYAS STATE UNIVERSITY	053-5637108

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: United Multi-Purpose ID

ID/License/Passport No.: 006-00865924-0

Date/Place of Issuance:

MA EPIFANIA G. TUDUD

Signature (Sign inside the box)

12/18/2018

Date Accomplished

SUBSCRIBED AND SWORN to before me this DEC 18 2018, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR

VS LEGAL OFFICER

Person Administering Oath