

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	TRUYA		
FIRST NAME	RIZALINA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DEMOL		
3. DATE OF BIRTH (mm/dd/yyyy)	12/30/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CEBU CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	J. P. LAUREL ST House/Block/Lot No. Street ZONE 5 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.54	ZIP CODE	6521
8. WEIGHT (kg)	74	18. PERMANENT ADDRESS	J. P. LAUREL ST House/Block/Lot No. Street ZONE 5 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	B+	20. MOBILE NO.	09266991012
10. GSIS ID NO.	B62ZWRDT029	21. E-MAIL ADDRESS (if any)	<a href="mailto:rizalina.truya@vsu.edu.ph">rizalina.truya@vsu.edu.ph</a>
11. PAG-IBIG ID NO.	1700-0030-1127		
14. TIN NO.	134-369-034		
15. AGENCY EMPLOYEE NO.			

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	TRUYA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	EDGAR	NAME EXTENSION (JR., SR)	RET ROLLY D. TRUYA	12/1/1986
MIDDLE NAME	RUBILLOS		ERIZA ELINA D. TRUYA	12/28/1990
OCCUPATION	NONE			
EMPLOYER/BUSINESS NAME	NONE			
BUSINESS ADDRESS	NONE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	DEMOL			
FIRST NAME	RESTITUTO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CABUGWAS			
25. MOTHER'S MAIDEN NAME				
SURNAME	VEGA			
FIRST NAME	ANASTACIA			
MIDDLE NAME	PAMPLONA		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Lahug Elementary School	ELEMENTARY	07/0/1070	5/0/1976	GRADUATED	1976	NONE
SECONDARY	University of the Visayas	SECONDARY	07/0/1976	5/0/1981	GRADUATED	1981	NONE
VOCATIONAL / TRADE COURSE	Cebu State College (CNU at present)	BACHELOR OF SCIENCE IN EDUCATION	07/0/1976	5/25/1985	GRADUATED	1985	NONE
COLLEGE	Cebu State College	MASTER OF ARTS IN ENGLISH TEACHING	04/0/1987	05/0/1993	39 UNITS CAR	N/A	N/A
GRADUATE STUDIES	Franciscan College og the Imm. Conception Cebu Normal University	MASTER OF ARTS IN ENGLISH DOCTOR IN EDUCATION FILIPINO LANGUAGE TEACHING	04/0/2004,04/0/2007	04,18,2006 05/25/2014	GRADUATED	2006, 2014	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	4/25/2024
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IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER
	Professional Board for Teachers	77.37	11/28/1985	CEBU CITY	0447349 NONE
	Career Service Professional	71.01	7/28/1985	CEBU CITY	NONE NONE

#### V. WORK EXPERIENCE

[illegible]

SIGNATURE	<i>Rosalina La Prunz</i>	DATE	9/25/2024
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**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NONE				

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Luminary:International Research Congress	02/22/2019	02/25/2019			Lumina Foundation for Integral Human Development, Inc.
	15th Lamiraw Creative Writing Workshop	08/10/2018	08/12/2018			Katig Writers Network Inc.
	Ikalawang Internasyunal na Kumperensya sa Araling Filipino at Asyano	05/03/2018	05/05/2018			De La Salle University
	Training Workshop of Accreditors on Outcomes-Based Quality Assurance	10/03/2017	10/03/2017			AACCUP,INC
	Forum on Volunteerism: A Vision for the Future and Continued Support to Volunteerism for Development	07/13/2017	07/13/2017			NEDA & Phil. National Volunteer Service Coordinating Agency
	Capacity Building on Strengthening Implementation of Monitoring, Evaluation and Adjustment (MEA) Technology and E-Tool Utilization for School Heads	05/10/2017	05/12/2017			DepEd RO VIII
	Sipat-Suri, Literasi, at Kompetensi: Ang Midya at Wikang Filipino sa Pagtuturo at Pagkatuto Mula Elementarya Hanggang Kolehiyo	05/02/2017	05/05/2017			De La Salle University
	Senior High School Program:Updates, Issues and Implications to Teacher Education	11/21/2016	11/23/2016			PNU&PATEF-UPDATE,INC
	Visayas-wide Senior High School Catch -All Teacher Training for Local and State Universities and Colleges	11/07/2016	11/10/2016			CHED
	Forum on Mainstreaming Gender in higher Education Institutions in Region 8: Opportunities and Challenges	06/16/2016	06/17/2016			CHED VIII
	Dynamic Classrooms: Communication, Connection, Comprehension	08/19/2015	08/20/2015			Visayas State University
	Regional Training-Workshop on Mother-Based Multilingual Education: A Trainers' Training	10 / 20 /2014	10/26/2014			Leyte Normal University/CHED
	1st International and 2nd National Teacher Education Student Conference	04 / 8 /2014	04 / 8 /2014			Cebu Normal University
	Pambansang Seminar ng UP SWF-Diliman "Ang Wikang Filipino sa Edukasyong Tersyari: Mga Hamon sa Bagong Patakaran (K-12, MTB-MLE, at iba pa)	9/ 17/2013	9/ 19/2013			UP KOMISYON NG WIKANG FILIPINO
	Pambansang Seminar-Gawaing Kapulungan sa Filipino-Pagpapayaman ng Wikang Filipino sa Pagsulong ng Bagong Kurikulum K to 12	04 /17 /2013	04 /20/2013			PASATAF

(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	LITERARY WRITING		NONE		NETWORK OF PROFESSIONAL RESEARCHERS AND EDUCATORS

(Continue on separate sheet if necessary)

SIGNATURE		DATE	4/25/2024
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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 20, 2022 – Present
- Position: Associate Professor II
- Name of Office/Unit: DEPT. OF TEACHER EDUCATION
- Immediate Supervisor: JOEL Q. MABALHIN
- Name of Agency/Organization and Location: Department of Teacher Education, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
  - Supervised student teachers during their internship
  - Taught Filipino major subjects
  - Taught assigned subjects and performed other teaching related functions
  - Guide students in conducting action research
  - Initiated research beneficial to teaching and learning.
  - Produced 99% of students who graduated within the required number of years.
- Summary of Actual Duties
  - Facilitates learning to education students, monitors the students' performance and gives time for consultation to students at risk, initiates in conduction of researches both for students and faculty and performs other functions assigned by the university.

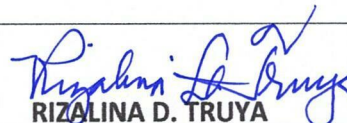
- Duration: Jan.1, 2018– September 19, 2022
- Position: Assistant Professor IV
- Name of Office/Unit: DEPT. OF TEACHER EDUCATION
- Immediate Supervisor: JOEL Q. MABALHIN
- Name of Agency/Organization and Location: Department of Teacher Education, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
  - Supervised student teachers during their internship
  - Taught assigned subjects and performed other teaching related functions
  - Produced 99% of students who graduated within the required number of years.
  - Designed and revised a number of course syllabi and instructional materials
  - Participated in DTE and also in the University's activities
  - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
  - Facilitates learning to education students, monitors the students' performance and gives time for consultation to students at risk, performs other functions assigned by the university and attends workshops/seminars/conferences

- Duration: Jan. 1, 2015 – Jan.1, 2018
- Position: ASSISTANT PROFESSOR I

- Name of Office/Unit: DEPT. OF TEACHER EDUCATION
- Immediate Supervisor: BAYRON S. BARREDO
- Name of Agency/Organization and Location: Department of Teacher Education, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Supervised student teachers during their internship
  - Taught Filipino major subjects.
  - Facilitated students' research related to teaching and learning
  - Taught assigned subjects and performed other teaching related functions
  - Produced 99% of students who graduated within the required number of years.
- Summary of Actual Duties
  - Facilitates learning to education students, monitors the students' performance and gives time for consultation to students at risk, performs other functions assigned by the university.
- Duration: Oct. 28, 2011 – Dec., 2015
- Position: Instructor II
- Name of Office/Unit: DEPT. OF TEACHER EDUCATION
- Immediate Supervisor: DOLORES L. ALCOBER
- Name of Agency/Organization and Location: Department of Teacher Education, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Followed up student teachers in their respective school assignments
  - **Taught education courses and major subjects and other courses related in the field of specialization**
  - Mentored students in related course organization
- Summary of Actual Duties

Lectures education students on courses related to field of specialization, Performs functions relative to committee memberships and other *ad hoc* assignments including related to quality assurance and other accreditation functions, performs other functions assigned by the department head, college dean, vice-president and university president.

  
RIZALINA D. TRUYA

(Signature over Printed Name  
of Employee/Applicant)

Date: MAY 2, 2024