

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

PEÑALOSA

FIRST NAME

MARIEVIC

MIDDLE NAME

FLORES

3. DATE OF BIRTH  
(mm/dd/yyyy)

10/22/92

16. CITIZENSHIP

☒ Filipino

☐ Dual Citizenship

☐ by birth

☐ by naturalization

Pls. indicate country:

Philippines

4. PLACE OF BIRTH

PAKU, BONTOC, SOUTHERN LEYTE

5. SEX

☐ Male

☒ Female

6. CIVIL STATUS

☐ Single

☒ Married

☐ Widowed

☐ Separated

☐ Other/s:

7. HEIGHT (m)

1.55

8. WEIGHT (kg)

51

9. BLOOD TYPE

AB+

10. GSIS ID NO.

2005056946

11. PAG-IBIG ID NO.

ON THE PROCESS

12. PHILHEALTH NO.

132522455796

13. SSS NO.

N/A

14. TIN NO.

445-450-298

15. AGENCY EMPLOYEE NO.

V-00970

17. RESIDENTIAL ADDRESS

House/Block/Lot No.

Street

MARCOS

Subdivision/Village

Barangay

BAYBAY CITY

LEYTE

City/Municipality

Province

ZIP CODE

6521

18. PERMANENT ADDRESS

House/Block/Lot No.

Street

PAKU

Subdivision/Village

Barangay

BONTOC

LEYTE

City/Municipality

Province

ZIP CODE

6604

19. TELEPHONE NO.

N/A

20. MOBILE NO.

9552190573

21. E-MAIL ADDRESS (if any)

marievic.flores@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

PEÑALOSA

FIRST NAME

BERT

MIDDLE NAME

CUTOB

OCCUPATION

COLLEGE INSTRUCTOR

EMPLOYER/BUSINESS NAME

VISAYAS STATE UNIVERSITY

BUSINESS ADDRESS

PANGASUGAN, BAYBAYCITY, LEYTE

TELEPHONE NO.

N/A

23. NAME of CHILDREN (Write full name and list all)

N/A

DATE OF BIRTH  
(mm/dd/yyyy)

N/A

24. FATHER'S SURNAME

FLORES

FIRST NAME

REYNALDO

MIDDLE NAME

CAPILITAN

25. MOTHER'S MAIDEN NAME

SURNAME

SIEGA

FIRST NAME

GERTRUDES

MIDDLE NAME

MAYMAY

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL  
(Write in full)

BASIC EDUCATION/DEGREE/COURSE  
(Write in full)

PERIOD OF ATTENDANCE

From

To

HIGHEST LEVEL/  
UNITS EARNED  
(if not graduated)

YEAR  
GRADUATED

SCHOLARSHIP  
/ ACADEMIC  
HONORS  
RECEIVED

ELEMENTARY

PAKU ELEMENTARY SCHOOL

PRIMARY EDUCATION

1990

2005

N/A

2005

N/A

SECONDARY

PAKU NATIONAL HIGH SCHOOL

HIGH SCHOOL

2005

2009

N/A

2009

N/A

VOCATIONAL /  
TRADE COURSE

N/A

N/A

N/A

N/A

N/A

N/A

N/A

COLLEGE

SOUTHERN LEYTE STATE UNIVERSITY-CTE

BACHELOR OF SECONDARY EDUCATION

2009

2013

N/A

2013

N/A

GRADUATE STUDIES

SOUTHERN LEYTE STATE UNIVERSITY-CTE

MASTER OF ARTS IN EDUCATION- FILIPINO

2014

2018

N/A

2018

N/A

SIGNATURE

DATE

OCTOBER 06, 2022


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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

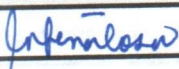
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Annual Student Teacher's Conference	03/23/21	03/23/21	8.0	EDUCATIONAL	PAFTE Region VIII
	Writeshop on Preparation of Licensure Examination for Professional Teacher's (LEPT) Review Materials	04/7/2021	04/27/2021	32.0	EDUCATIONAL	VISAYAS STATE UNIVERSITY
	SEMINAR-WORKSHOP ON COMMUNITY ENTRY AND NEEDS ASSESSMENT	12/01/2019	12/01/2019	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	TRAINING - WORKSHOP ON PRESENTING RESEARCH RESULTS	22/10/2018	23/10/2018	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMINAR-WORKSHOP ON PREPARING LOG FRAME FOR EFFECTIVE RESEARCH PROPOSAL	18/10/2018	10/11/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	RADIO FOR DEVELOPMENT WORKSHOP	06/08/2018	06/08/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	WRITESHOP ON OUTCOME-BASED EDUCATION COURSE SYLLABI	26/07/2018	26/07/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY COLLEGE OF EDUCATION
	TRAINING WORKSHOP ON INNOVATIVE LEARNING STRATEGIES	15/05/2018	16/05/2018	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY COLLEGE OF EDUCATION
	ECHO SEMINAR-WORKSHOP ON 1ST ASSOCIATION OF EDUCATION RESEARCHERS AND TRAINERS (ASSERT) NATIONAL CONVENTION ON OUTCOME-BASED EDUCATION	07/04/2018	07/04/2018	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	GRADUATE SCHOOL 2ND MULTIDICIPLINARY RESEARCH CONGRESS	03/24/2018	03/24/2018	8.0	TECHNICAL	SOUTHERN LEYTE STATE UNIVERSITY-CTE
	FILIPINO REVIEWER IN PREPARATION FOR HIGH SCHOOL ENTRANCE EXAMINATION	24/02/2018	03/03/2018	8.0	TECHNICAL	ViSCA Foundation Elementary School
	ORIENTATION AMONG FACULTY MEMBERS ON ACADEMIC FREEDOM AND PUBLIC ACCOUNTABILITY	17/09/2017	17/09/2017	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	WORKSHOP IN PREPARATION FOR LEVEL I AACUP	10/06/2017	10/06/2017	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	ORIENTATION SEMINAR AND RETOOLING OF CE FACULTY	09/04/2017	19/07/2016	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMINAR WORKSHOP ON OBE SYLLABUS	03/14/2015	03/15/2015	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	PREPARATION OF INSTRUCTIONAL MATERIAL AND COMPUTER AIDED INSTRUCTION	11/27/15	11/27/15	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	CONSTRUCTION OF TABLE OF SPECIFICATION AND FORMULATION OF LET-LIKE QUESTIONS	26/11/2015	26/11/2015	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY DEPARTMENT OF TEACHER EDUCATION
	LICENSURE EXAMINATION FOR TEACHERS (LET) REVIEW	09/09/2015	09/09/2015	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMINAR/WORKSHOP ON DATA ENCODER	02/12/2014	02/14/2014	24.0	TECHNICAL	SAINT JAMES COLLEGE OF PADRE BURGOS SOUTHERN LEYTE INC.

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER SKILLS		N/A		VSU FACULTY ASSOCIATION (VSUFA)
	WRITING STORIES & POEM				SPEECH COMMUNICATION ORGANIZATION OF THE PHILIPPINES (SCOP)
	SINGING & DANCING				PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS, INC. (PAFTE)
	EFFECTIVE COMMUNICATION SKILLS				
	TEACHING SKILLS				

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES  
☐ YES

☒ NO  
☐ NO

If YES, give details: \_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES  
☐ YES  
☐ YES

☒ NO  
☒ NO  
☒ NO

If YES, give details: \_\_\_\_\_  
  
If YES, give details: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☒ YES

If ☐ YES, give details: \_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, ~~dismissal~~, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details: \_\_\_\_\_  
  
☒ NO

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details: \_\_\_\_\_  
  
If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES  
☐ YES

If ☒ YES, give details (country): \_\_\_\_\_  
  
☒ NO

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify: \_\_\_\_\_  
  
If YES, please specify ID No: \_\_\_\_\_  
  
If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. BAYRON S. BARREDO	VISCA, BAYBAY CITY, LEYTE	563-7527
DR. NORLYN L. BORONG	MATALOM, LEYTE	9124056646
DR. GINALYN B. CARBONILLA	TOMAS OPPUS, SOUTHERN LEYTE	9178837622

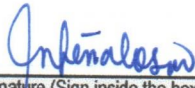
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: Unified Multi-Purpose ID

ID/License/Passport No.: 021-1746-9844-4


Date/Place of Issuance: May 18, 2018/Maasin City, Southern Leyte




Signature (Sign inside the box)

10/06/2022

Date Accomplished

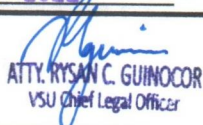


PEÑALOSA, MARIEVIC F.



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAN C. GUINOCOR  
VSU Chief Legal Officer

Person Administering Oath

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### WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **July 16, 2018 – September 14, 2022**
- Position: **Instructor I**
- Name of Office/Unit: **Department of Teacher Education**
- Immediate Supervisor: **Joel Q. Mabalhin**
- Name of Agency/Organization and Location: **Visayas State University Visca Baybay City, Leyte**
- List of Accomplishments and Contributions (if any)
  - Taught Major and ProfEd Subjects
  - Designed and revised a number of course syllabi and instructional materials
  - Participated in DTE and also in the University's activities
  - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
  - Responsible in teaching Major and ProfEd subjects, submitting grades and accomplishing other necessary requirements.
  - Responsible in teaching Major and ProfEd subjects, ensuring a quality service as instructor, adviser and mentor to the students.
  - Perform task assigned by the head, dean and other university authorities.
  - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

  
**MARIEVIC F. PENALOSA**

(Signature over Printed Name  
of Employee/Applicant)

Date: 10/04/2022