PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes (and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. LORETO 2 SURNAME NAME EXTENSION (JR., SR) NONE FIRST NAME **EPIFANIA** MIDDLE NAME GARCIA 3. DATE OF BIRTH 1/6/1960 16. CITIZENSHIP Dual Citizenship ✓ Filipino (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH Baybay City, Leyte Pls. indicate country: If holder of dual citizenship. please indicate the details ☐ Male 5 SEX √ Female Philippines Single ✓ Married 17. RESIDENTIAL ADDRESS Apt. 89 Kilbourne St. 6 CIVIL STATUS House/Block/Lot No Street ☐ Widowed ☐ Separated Visca Other/s: Subdivision/Village Barangay Baybay City Leyte 1.48 7. HEIGHT (m) Province City/Municipality 8. WEIGHT (kg) 56 ZIP CODE 18. PERMANENT ADDRESS Apt. 89 Kilbourne St. 9. BLOOD TYPE House/Block/Lot No Street Visca 2001717003 10. GSIS ID NO. Subdivision/Village Barangay Baybay City Levte 11 PAG-IBIG ID NO 080107374209 City/Municipality Province 12. PHILHEALTH NO. 130000153665 ZIP CODE 6521 13 SSS NO. 036831506-8 19. TELEPHONE NO. 053 563 1227 14. TIN NO. 104-768-714 20. MOBILE NO. 09952167888 15. AGENCY EMPLOYEE NO. V000301 21. E-MAIL ADDRESS (if any) epifania.loreto@vsu.edu.ph FAMILY BACKGROUN 22. SPOUSE'S SURNAME LORETO 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/vvvv) MANOLO FIRST NAME **REYMAN ALISTAIR G. LORETO** 1/12/1987 MIDDLE NAME BACUSMO **MERIAN ABIGAIL G. LORETO** 12/4/1988 Government Employee RAFFY ANDREW G. LORETO 11/12/1990 OCCUPATION EMPLOYER/BUSINESS NAME Visayas State University MARI ALYSSA G. LORETO 12/16/1998 **BUSINESS ADDRESS** Visca, Baybay City, Leyte TELEPHONE NO. none 24. FATHER'S SURNAME **GARCIA** NAME EXTENSION (JR., SR) SISENANDO FIRST NAME STA. ANA MIDDLE NAME 25. MOTHER'S MAIDEN NAME BUENAVENTURA SURNAME **EMILIA** FIRST NAME MIDDLE NAME **PAGLINAWAN** (Continue on separate sheet if necessary) CHOLARSHI HIGHEST LEVEL NAME OF SCHOOL PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE YEAR ACADEMIC LEVEL UNITS EARNED HONORS (Write in full) GRADUATED (Write in full) (if not graduated) From To RECEIVED LUCENA WEST I ELEMENTARY SCHOOL ELEMENTARY PRIMARY EDUCATION 1966 1972 1972 SECONDARY QUEZON NATIONAL HIGH SCHOOL HIGH SCHOOL 1976 1976 1972 VOCATIONAL / NONE N/A N/A N/A N/A TRADE COURSE MANUEL S. ENVERGA UNIVERSITY FOUNDATION **BS IN CIVIL ENGINEERING** COLLEGE 1976 1981 1981 Japan ASIAN INSTITUTE OF TECHNOLOGY GRADUATE STUDIES MASTER IN ENGINEERING 1982 1984 1984 Governm Oct. 3, 2018 SIGNATURE DATE

7. CARE		1080 (BOARD/ BAR) UNDER	RATING	DATE OF				LICENSE (if a	
BA	SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RATING (If Applicable)			EXAMINATION / CONFERMENT	EXAMINATION / PLACE OF EXAMINATION / CONFERMENT		MENT	NUMBER	Date of Validity
CIVIL ENGINEERING BOARD EXAM 74.25%			Nov. 29-30, 1981	nila		26638	1/16/202		
									_
v. Work I	EXPERIENCE		(C	ontinue on separate sheet it	necessary)				
As a second polymer of the contract of		nt. Start from your recent	work) Descriptio	n of duties should be i	ndicated in the attached	Work Experi			
	USIVE DATES nm/dd/yyyy)	POSITION TIT		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF APPOINTMENT	GOV* SERVIO
From	То	(Mile III Idage Hel	Dorottaloy	(varies in fullipor flot aboreviate)			(Format *00-0*)/ INCREMENT	70 TONTIMENT	(Y/N
01/1/2016	Present	Assoc. Professor IV		Visayas State Univers	Visayas State University		SG-22-3	permanent	yes
01/01/2015	12/31/2015	Assoc. Professor IV		Visayas State Univers	ity	42,652.00		permanent	yes
10/28/2014	12/31/2014	Assoc. Professor II		Visayas State Univers	ity	36,970.00		permanent	yes
5/1/2012	10/27/2014	Assoc. Professor II		Visayas State Univers	ity	36,567.00		permanent	yes
10/28/2011	5/31/2012	Assoc. Professor II		Visayas State University		32,810.00		permanent	yes
5/1/2011	10/27/2011	Assoc. Professor II		Visayas State Univers	Visayas State University			permanent	yes
5/24/2010	5/31/2011	Assoc. Professor II		Visayas State Univers	Visayas State University			permanent	yes
10/1/2009	6/23/2010	Assoc. Professor II		Visayas State Univers	Visayas State University			permanent	yes
7/1/2009	9/30/2009	Asst. Professor IV		Visayas State Univers	Visayas State University			permanent	yes
7/1/2008	6/30/2009	Asst. Professor IV		Visayas State Univers	20,642.00		permanent	yes	
7/1/2007	6/30/2008	Asst. Professor IV	Professor IV		Visayas State University			permanent	yes
12/1/2006	6/30/2007	Asst. Professor IV		Leyte State University	Leyte State University			permanent	yes
12/1/2003	11/30/2006	Asst. Professor IV		Leyte State University	Leyte State University			permanent	yes
7/1/2001	11/30/2003	Asst. Professor IV S2		Visayas State College	Visayas State College of Agriculture			permanent	yes
12/1/2000	6/30/2001	Asst. Professor IV S2		Visayas State College	Visayas State College of Agriculture			permanent	yes
1/1/2000	11/30/2000	Asst. Professor IV		Visayas State College of Agriculture		15,087.00		permanent	yes
10/1/1998	12/31/1999	Asst. Professor IV		Visayas State College	Visayas State College of Agriculture			permanent	yes
12/1/1997	9/30/1998	Asst. Professor IV		Visayas State College	Visayas State College of Agriculture			temporary	yes
11/1/1997	11/30/1997	Asst. Professor II		Visayas State College	Visayas State College of Agriculture			temporary	yes
1/1/1997	10/31/1997	Asst. Professor II		Visayas State College	Visayas State College of Agriculture			temporary	yes
1/1/1996	12/31/1996	Asst. Professor II		Visayas State College	Visayas State College of Agriculture			temporary	yes
1/1/1995	12/31/1995	Asst. Professor II		Visayas State College	Visayas State College of Agriculture			temporary	yes
3/19/1994	12/31/1994	Asst. Professor II		Visayas State College of Agriculture		5,486.00		temporary	yes
1/1/1994	8/18/1994	Asst. Professor I		Visayas State College of Agriculture		5,118.00		temporary	yes
12/1/1992	12/31/1993	Asst. Professor I		Visayas State College of Agriculture		4,418.00		temporary	yes
1/1/1991	11/30/1992	Instructor III		Visayas State College	4,091.00		temporary	yes	
7/1/1989	12/31/1990	Instructor II		Visayas State College	3,800.00		temporary	yes	
6/9/1989	6/30/1989	Instructor		Visayas State College	2,782.00		temporary	yes	
12/14/1987	6/8/1989	Civil Engineer		Visayas State College	79.05/day		casual	yes	
11/2/1987	12/13/1987	Civil Engineer		Visayas State College	of Agriculture	69.05/day		casual	yes

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / No GOVE	ERNMENT/	PEOPLE / VOL	UNTARY ORGA	NIZATIONS		
29. NAME & ADDRESS OF ORGANIZATION		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF	POSITION / NATURE OF WORK	
(Write in full)		From	То	HOURS		POSITION PARTURE OF WORK
NONE						N/A
			+	-		
			e sheet if necessary)			
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRI (Start from the most recent L&D training program and include only the relevant L&D training.)				Everutive/Manag	erial positionei	
forms to the troops to constitute training program the invitate wing the ferestable but the	aning laken tu			Executive maring		
TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
PRIME-HRM Orientation		From 8/18/2018	8/18/2018	8 hrs.	Technical	Visayas State University- Office of the Director for
						Administration and Human Resource Development
Seminar-Workshop on "Competency Based HR System and Implementation Competency Based Recruitment, Selection and Placement and Learning & D	of	7/4/2018	7/6/2018	24 hrs.	Managerial	Visayas State University- Office of the Director for Administration and Human Resource Development
Orientation-Seminar for new RQAT members		6/11/2018	6/11/2018	4 hrs.	Managerial	Commission on Higher Education Region Office VIII, Tacloban City
Workshop in Preparation for Level I AACCUP Accreditation		10/5/2017	10/6/2017	16 hrs.	Managerial	Visayas State University- Quality Assurance Center
Workshop in Preparation for CHED - ISA Evaluation		9/25/2017	9/26/2017	16 hrs.	Managerial	Visayas State University- Quality Assurance Center
International Seminar on Earthquake		8/21/2017	8/21/2017	8 hrs.	Technical	Visayas State University- College of Engineering
Records Management Training		7/6/2017	7/7/2017	16 hrs.	Managerial	Visayas State University- Quality Assurance Center
ISO 9001:2015 Enhancement Seminar-Workshop on Internal Quality Audit		3/2/2017	3/3/2017	16 hrs.	Managerial	Visayas State University- Office of the Director for
						Administration and Human Resource Development
Training on ISO 9001:2015 Internal Quality Audit Consultation Workshop on 2nd Round Institutional Accreditation		1/23/2017	1/25/2017	24 hrs.	Managerial	Visayas State University- Office of the President
		1/13/2017	1/13/2017	8 hrs.	Managerial	Visayas State University- Quality Assurance Center
Seminar-Workshop on the Preparation of the CoE Ten-Year Development Pla	an	1/12/2017	1/12/2017	8 hrs.	Supervisory	Visayas State University- College of Engineering
Seminar-Workshop on 5S & Record Management Procurement Planning Workshop		12/15/2016 9/13/2016	9/13/2016	8 hrs.	Technical	Visayas State University- College of Engineering Visayas State University- Office of the Vice President fro
Procurement Planning Workshop	9/13/2016	9/13/2016	8 hrs.	Supervisory	Administration and Finance	
Procurement Act Orientation	9/9/2016	9/9/2016	8 hrs.	Supervisory	Visayas State University- Office of the Vice President fro Administration and Finance	
Workshop for AACCUP Institutional Accreditation (2nd round)		5/10/2016	5/12/2016	24 hrs.	Managerial	Visayas State University- Quality Assurance Center
ISO 9001:2008 Accreditation Internal Audit		11/11/2015	11/12/2015	16 hrs.	Managerial	Visayas State University- College of Engineering
7th Region VIII PICE Technical Conference Workshop/ Smeinar on RDE Proposal Preparation	9/24/2015 2/12/2015	9/25/2015	16 hrs.	Technical	Philippine Institute of Civil Engineers, Region VIII	
OBE Workshop/ Smeinar			16 hrs.	Technical	Visayas State University- College of Engineering	
		1/22/2015	1/23/2015	16 hrs.	Technical	Visayas State University- College of Engineering
CDIO Component 2: Designing an Integral Curriculum		4/22/2014	4/26/2014	40 hrs.	Managerial	Philippine Associaiton of State Universities and Colleges
Training Workshop on Component 1: CDIO Teaching and Learning Framework	rk	3/17/2014	3/19/2014	24 hrs.	Managerial	Philippine Associaiton of State Universities and Colleges
OBE Workshop/Seminar		10/29/2013	10/29/2013	8 hrs.	Technical	Visayas State University- College of Engineering
				-		
						-
	IC.	ontinue on senarali	e sheet if necessary)			
VIII. OTHER INFORMATION			, , , , , , , , , , , , , , , , , , ,			
31. SPECIAL SKILLS and HOBBIES 32.	NO		TINCTIONS / RECOGN rite in full)	ITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
NONE		NO	NE			Philippine Institute of Civil Engineers
SIGNATURE & b.	- Zeri		sheet if necessary)		DATE	Det 2 0010
P.	- Col				DATE	Oct . 3, 2018

34.	chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,					
	a. within the third degree? b. within the fourth degree (for Local Government Unit - Care	☐ YES ☑ NO ☐ YES ☑ NO If YES, give details:				
35.	a. Have you ever been found guilty of any administrative offe	☐ YES ☑ NO If YES, give details:				
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of an any court or tribunal?	☐ YES ☑ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, enabolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:				
38.	a. Have you ever been a candidate in a national or local electron Barangay election)?	☐ YES ☑ NO If YES, give details:				
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:				
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):				
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),					
a.	Are you a member of any indigenous group?	YES If YES, please specify	✓ NO			
b.	Are you a person with disability?	YES If YES, please specify	✓ NO ID No:			
C.	Are you a solo parent?	YES If YES, please specify	✓ NO / ID No:			
41.	REFERENCES (Person not related by consanguinity or affinity to applicant //	appointee)				
	NAME	ADDRESS	TEL. NO.			
	Dr. Roberto C. Guarte	Visca, Baybay City	09173108078	25		
	Dr. Remberto A. Patindol	Visca, Baybay City	563-7108			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this document administrative/criminal case/s against me.	ent laws, rules and regulations of the entative to verify/validate the contents state	Republic of the ed herein.	LORETO, EPIFANIA G.		
P	iovernment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: Agency ID					
ID	//License/Passport No.: V00301	ox)	Section 1985			
D	ate/Place of Issuance: Visayas State University		Right Thumbmark			
	SUBSCRIBED AND SWORN to before me this	ATTY RYSAN C. GUINOCOR VSULEGAL OFFICER Person Administering Oat	}	government ID as indicated above.		