

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. **Jo Jane D. Atok** has assumed the duties and responsibilities as **Instructor I** of **Advanced Research and Innovation Center, Visayas State University, Visca, Baybay City, Leyte** effective May 13, 2025.

This certification is issued in connection with the issuance of the appointment of Ms. **Atok** as **Instructor I**.

Done this 13th day of May 2025 in Baybay City Leyte.


MA. THERESA P. LORETO
Head of Office/Department/Unit

Date: May 13, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*