

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Lilibeth Victoria V. Pagalan
has assumed the duties and responsibilities as Administrative Officer III
of Procurement effective January 24, 2025.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Lilibeth Victoria V. Pagalan as Administrative Officer III.

Done this 24th day of January 2025 in Visca, Baybay City.


JESSAMINE C. ECLEO

Head of Office/Department/Unit

Date: January 24, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*