

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|----------------------------------|---|--|--|
| 2. SURNAME | DUROTAN | | |
| FIRST NAME | PATRICK | NAME EXTENSION (JR., SR) N/A | |
| MIDDLE NAME | TABUQUILDE | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 08/25/1997 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 4. PLACE OF BIRTH | CALUBIAN, LEYTE | If holder of dual citizenship, please indicate the details. | Philippines |
| 5. SEX | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | | |
| 6. CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | | |
| 7. HEIGHT (m) | 1.62 | 17. RESIDENTIAL ADDRESS | Valenzona St. House/Block/Lot No. Street Poblacion Subdivision/Village Barangay TABANGO LEYTE City/Municipality Province |
| 8. WEIGHT (kg) | 64.00 | ZIP CODE | 6536 |
| 9. BLOOD TYPE | A+ | 18. PERMANENT ADDRESS | Butason St. House/Block/Lot No. Street Butason I Subdivision/Village Barangay TABANGO LEYTE City/Municipality Province |
| 10. GSIS ID NO. | N/A | ZIP CODE | 6536 |
| 11. PAG-IBIG ID NO. | 121295359942 | 19. TELEPHONE NO. | N/A |
| 12. PHILHEALTH NO. | 132526410118 | 20. MOBILE NO. | 915-015-7514 |
| 13. SSS NO. | N/A | 21. E-MAIL ADDRESS (if any) | patrick.durotan@vsu.edu.ph |
| 14. TIN NO. | 770318318000 | | |
| 15. AGENCY EMPLOYEE NO. | V02007 | | |

II. FAMILY BACKGROUND

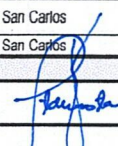
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|--------------------------|-----------------------------|---------------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR., SR) N/A | N/A | N/A |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | DUROTAN | | | |
| FIRST NAME | CELESTINO | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | DELA PEÑA | | | |
| 25. MOTHER'S MAIDEN NAME | LEONILA CABANTAC TABUQUILDE | | | |
| SURNAME | DUROTAN | | | |
| FIRST NAME | LEONILA | | | |
| MIDDLE NAME | TABUQUILDE | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|--------------------------|-----------------------------------|--|----------------------|------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | City Elementary School | Elementary | 2009 | 2010 | N/A | 2010 | N/A |
| SECONDARY | Eastern Visayas State University | High School | 2010 | 2014 | N/A | 2014 | N/A |
| VOCATIONAL/ TRADE COURSE | N/A | | | | | | |
| COLLEGE | University of San Carlos | Bachelor of Science in Mechanical Engineering | 2014 | 2019 | N/A | 2019 | N/A |
| GRADUATE STUDIES | University of San Carlos | Master of Science in Mechanical Engineering | 2019 | | 27 units | | N/A |

(Continue on separate sheet if necessary)

| | | | |
|-----------|---|------|------------|
| SIGNATURE |  | DATE | 01/09/2025 |
|-----------|---|------|------------|

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|-----|---|---------------------------------|------------|--------------------|---------------------------|
| | | From | To | | |
| | UNIVERSITY OF SAN CARLOS - MOUNTAINEERS INC. University of San Carlos, Cebu City | 06/12/2017 | PRESENT | 255 | CLIMB COORDINATOR |
| | CITIZEN ADVANCEMENT TRAINING EVSU-SLS, Taloban City, Leyte | 06/22/2013 | 05/21/2014 | 129 | VICE COMMANDER |
| | SCIENCE INVESTIGATORY PROJECT EVSU-SLS, Tacloban City, Leyte | 06/10/2013 | 04/25/2014 | 255 | ACTING LEADER |
| | | | | | |
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(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

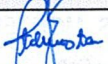
| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/ Supervisory/ Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
|-----|--|--|------------|--------------------|--|--|
| | | From | To | | | |
| | SEMINAR-WORKSHOP ON PREPARATION, ENHANCEMENT AND REVIEW OF OBE SYLLABUS | 09/01/2022 | 09/01/2022 | 8 | Instruction | COLLEGE OF ENGINEERING AND TECHNOLOGY, VSU |
| | ISO 9001: 2015 AWARENESS/RE-AWARENESS SEMINAR | 08/30/2022 | 08/30/2022 | 4 | Instruction | DR. EDGARDO E. TULIN, VSU PRESIDENT |
| | CET STRATEGIC PLANNING AND RDE AGENDA SETTING WORKSHOP 2022 | 03/16/2022 | 03/17/2022 | 16 | Instruction | DR. JANNET M. BENCURE, DEAN, COLLEGE OF ENGINEERING AND TECHNOLOGY, VSU |
| | ENERGY STARTUP BOOTCAMP | 02/28/2020 | 02/29/2020 | 10 | Technical | NEW ENERGY NEXUS & UNIVERSITY OF SAN CARLOS |
| | PV SYSTEM INSTALLATION NC II | 04/06/2019 | 04/07/2019 | 16 | Technical | VOCTECH: SCHOOL OF FIBER OPTICS AND SOLAR PV TECHONOLOGY |
| | TECHNICAL DRAFTING NC II | 10/14/2017 | 10/15/2017 | 16 | Technical | UNIVERSITY OF SAN CARLOS - DEPARTMENT OF MECHANICAL AND MANUFACTURING ENGG |
| | DMME PIPING SEMINAR | 09/20/2017 | 09/20/2017 | 5 | Technical | UNIVERSITY OF SAN CARLOS - DEPARTMENT OF MECHANICAL AND MANUFACTURING ENGINEERING |
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(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

| 31. | SPECIAL SKILLS and HOBBIES | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
|-----|--|-----|--|-----|---|
| | Computer Literate (MS Word, Excel, PPT presentation) | | Solar PV Installer | | UNIVERSITY OF SAN CARLOS - MOUNTAINEERS INC. |
| | Drawing | | | | |
| | CAD Modeling and Simulation | | | | |
| | Electrical Installation | | | | |
| | Rock Climbing | | | | |
| | Mountain Climbing | | | | |
| | | | | | |

(Continue on separate sheet if necessary)

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|-----------|---|------|------------|
| SIGNATURE |  | DATE | 01/09/2025 |
|-----------|---|------|------------|

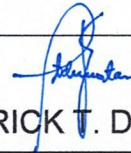
WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: June 4, 2018 – July 21, 2018
- Position: Cadet Engineer
- Name of Office/Unit: Air Duct Installation Department
- Immediate Supervisor: Engr. Jhonex Balatayo
- Name of Agency/Organization and Location: Vinrio Construction Corporation
- List of Accomplishments and Contributions (if any)
 - Bill of materials for air duct system in MCIA terminal 2
 - CAD design and corrections of air ducts and piping in MCIA terminal 2
 - Checking AHU and ACU unit for corrections of duct installations
- Summary of Actual Duties
 - Responsible for the management of the recruitment and selection process and the coordination of training activities of the Department; provides assistance in the management of the Division's programs and activities and performs other related functions.
 - Responsible for air flow inspection of every type of duct and air duct system designing and installation; make corrections of the air duct CAD design and billing of materials.
- Duration: February 14, 2022 - Present
- Position: Instructor 1
- Name of Office/Unit: Department of Mechanical Engineering
- Immediate Supervisor: Engr. Vic Angelo L. Impas
- Name of Agency/Organization and Location: Visayas State University – Brgy. Pangasugan, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Made some academic related guides such as manuals and PPTs for assigned subjects during the second semester of SY. 2021 – 2022, first semester of SY. 2022 – 2023 and the first semester of SY. 2024 – 2025.
 - Contributed in the first ever Mechanical Engineering Review for graduating students as one of the instructors.
 - Spearheaded and improved the paper works of the ME workshop for ISO recertification.
 - Contributed the preparation of COPC documents in the department.
 - Assigned as an adviser for a research project of senior high school students last 2022.
 - Assigned as a research adviser for ME project study last SY. 2022 – 2023 and in the first semester of SY. 2024 – 2025.
 - Prepares Course Syllabi and TOS for all subjects undertaken.
 - Prepares Learning Guides, PPTs, quizzes, and major examinations for all subjects undertaken.

- Responsible for catering student's inquiries in the department; provides necessary assistance in the management on the program and activities conducted by the department.
- Responsible for monitoring the ins and outs of the tools and equipment in the department. As well as, the procurement, monitoring, testing, and maintenance of all equipment in the department.
- Conducts class consultations for students who have concerns and clarifications regarding the subject.
- Responsible for being an adviser and SRC to the students that undergoes undergraduate research studies.



PATRICK T. DUROTAN

(Signature over Printed Name
of Employee/Applicant)

Date: 01/10/2025