

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	POSAS		
FIRST NAME	Edgar	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Penetrado		
3. DATE OF BIRTH (mm/dd/yyyy)	06/02/1968	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	Baybay city, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	sitio Fort Avenue House/Block/Lot No. Street Brgy. San Agustin Subdivision/Village Barangay Baybay city Leyte City/Municipality Province
7. HEIGHT (m)	1.7	ZIP CODE	6521-A
8. WEIGHT (kg)	84		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	sitio Fort Avenue House/Block/Lot No. Street Brgy. San Agustin Subdivision/Village Barangay Baybay city Leyte City/Municipality Province
10. GSIS ID NO.	LP-68060201912	ZIP CODE	6521-A
11. PAG-IBIG ID NO.	1700-0029-7732		
12. PHILHEALTH NO.	13-050056000-3		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	932-315-910	20. MOBILE NO.	09972585800
15. AGENCY EMPLOYEE NO.	V000414	21. E-MAIL ADDRESS (if any)	POSAS-edgar@yahoo.com

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	POSAS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Josefina	NAME EXTENSION (JR., SR)	John Leather E. POSAS	Jan/9/2001
MIDDLE NAME	Esperanza		John Rey E. POSAS	03/10/2003
OCCUPATION	H.W.		Angel Mae E. POSAS	11/12/2008
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	Pangasugan Baybay city			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	POSAS (Deceased)			
FIRST NAME	Estanislao	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Varron			
25. MOTHER'S MAIDEN NAME	POSAS			
SURNAME	Penetrado			
FIRST NAME	cecilia			
MIDDLE NAME	Baste			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN AGUSTIN	Elem. school	1975	1981	NA	1981	NA
SECONDARY	Bunga	NAT'l High school	1981	1985	NA	1985	NA
VOCATIONAL / TRADE COURSE	NA	NA	N/A	N/A	NA	NA	NA
COLLEGE	VSU	BS Forestry	1985	1989	84 units	NA	NA
GRADUATE STUDIES	NA	NA	N/A	N/A	only NA	NA	NA

(Continue on separate sheet if necessary)

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[illegible]

V. WORK EXPERIENCE

[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the program	
2. Description of the program	
3. Date of attendance	
4. Location of the program	
5. Name of the trainer	
6. Name of the organization	
7. Name of the sponsor	
8. Name of the participant	
9. Name of the supervisor	
10. Name of the manager	
11. Name of the director	
12. Name of the executive	
13. Name of the officer	
14. Name of the staff	
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(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION	
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(Continue on separate sheet if necessary)

SIGNATURE		DATE	02 Oct 2018	CS FORM 212 (Revised 2017), Page 3 of 4
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☐ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES


☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Mila P. Balan	Brgy. SAN AGUSTIN Baybay City Leyte	N/A
celso Gumad	APT #1 VSU, Baybay city	N/A
Aniceto Martinez	Pomponan Baybay city	N/A

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Edgar P. POSAS

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: LTO - H03-04-001130
05/28/2018

ID/License/Passport No.:

Date/Place of Issuance: Baybay city 05/28/2018

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Signature (Sign inside the box)

02 Oct 2018

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this

OCT 08 2018

 affiant exhibiting his/her validly issued government ID as indicated above.

ATTY RYSAN C. GUINOCOP

VSU LEGAL OFFICER

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