

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Antonette S. Cruz has assumed the duties and responsibilities as Administrative Aide VI of Department of Mechanical Engineering effective August 2, 2024 ^(Clerk III).

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Cruz as Administrative Aide VI.

Done this 2nd day of August 2024 in Visayas State University, ViSCA, Baybay City, Leyte.


JUNDY R. CASTIL
Head of Office/Department/Unit

Date: 8/2/2024

Attested by:


HONEY SOFIA V. COLIS
OIC HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*