

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name MRS. LUCIA S. NORRIS Position INSTRUCTOR I
Dept. or Office Experimental Rural High School First Day of Service in ViSCA June 14, 1992

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in six copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the college. After completion of this clearance return all copies to the Personnel Office.

The above-named faculty/employee is cleared of money, property and other responsibilities from ViSCA, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others

Effective Date: June 1, 1992

Until further notice faculty/employee's address:

Reasons if resignation:

DEPT/OFFICE	SIGNATURE/DATE	DEPT/OFFICE	SIGNATURE/DATE
1. Home Dept/Office Head	JERRY R. ROSILLO	20. Director, PRCTC	JOSE C. AGUSTO
2. Director of Instruction	PACIFICIA P. MILAN	21. Director, CSR/EDPC	SALVADOR DAGOY
3. Director of Res. & Extn.	ELISEO B. PONCE	22. Director, RCRC	NERELITO PASCUAL
4. Director of Graduate School	MANUEL K. PALOMAR	23. Director, NARC	LELITA GONZAL
5. Head, Agron. & Soil Sci.	ANGELA ZIMENDRAS	24. Coordinator, FARM	TUNG LY
6. Head, An. Sci. & Vet. Med.	OSCAR B. POSAS	25. Chief Librarian	LINDA K. MIRANDA
7. Head, Ag. Chem. & Food Sci.	CANDELARIO CALIBO	26. College Registrar	LINDA N. MARISCAL
8. Head, Ag. Eng'g. & App. Math.	GREGORIO J. GALINATO	27. College Physician	ISABEL BERTULFO
9. Head, Horticulture	CASIMIRO CARCALIAS	28. Director, GSO	MARGARITO ESCATANTE
10. Head, Dev. Com.	WOLFEIDA ALENA	29. Chief, ESDMU	JUAN LABRA
11. Head, Plant Protection	RUBEN CAPASIN	30. Chief, CMD	ALFREDO PRADAZA
12. Head, Ag. Educ. & Extn.	FEDERICO FLORES	31. Chief, Acctg. Office	ROSARIO L. PAULO
13. Head, Ag. Econ. & Agrib.	JOSE ALBUINO	32. Chief, Cash Office	AMECIA FERNANDEZ
14. Head, Plt. Bldg. & Ag. Bos.	OTHELO CAPUNO	33. Chief, Personnel Office	T. L. QUINANOYA
15. Head, Home Science	LUCYLEN PONCE	34. Director, CSA	PERIA TAN
16. Head, Forestry	JUSTINO QUIMIO	35. Admin. Officer	WILFREDO VALENZONA
17. Head, Arts & Letters	JUSTINIANO SEROY	36. Vice President	SAMUEL GO
18. Head, Physical Education	THELMA ZAFRA	37. APPROVED: PRESIDENT	M. R. VILLANUEVA
19. Principal, ERHS	JIMMY R. ROSILLO	38. ATTESTED: Auditor	S. L. PARIL