

VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY / STAFF

Name: FRANCISCO G. GABUNADA  
Dept/Office: FARMI

Position: Assistant Professor  
Last Day of Service in VSU: Aug 25

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance e five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-name faculty-employee is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose: [ ] Resignation [ ] Retirement [ ☒ ] Transfer [ ] Study Leave [ ☒ ] Others Secondment to PCC

Effective Date: June 1, 2008

Until further notice faculty/employee's address: \_\_\_\_\_

Reason if resignation: \_\_\_\_\_

| OFFICE                      | SIGNATURE/DATE           | OFFICE                                 | SIGNATURE/DATE         |
|-----------------------------|--------------------------|--|------------------------|
| 1. Home Dept/Office         | <u>PASTOR P. GARCIA</u>  | 16. University Physician               | <u>E. J. YU</u>        |
| 2. Dean, C.A.               | <u>J. M. ALBUINO JR.</u> | 17. University Registrar               | <u>L. N. MARISCAL</u>  |
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| 4. Dean, Coll. of Edu       | <u>D. L. ALCOBER</u>     | 19. Head, Cash Office                  | <u>C. D. NUEVO</u>     |
| 5. Dean, CEAI               | <u>A. P. ABAMO</u>       | 20. Head, Records Div                  | <u>S. P. SEDROME</u>   |
| 6. Dean, CHSR               | <u>J. M. QUMIO</u>       | 21. Head, HRMDO                        | <u>T. L. QUINANOIA</u> |
| 7. Dean, CVM                | <u>E. B. LANADA</u>      | 22. Head, PPO                          | <u>N. M. ISRAEL</u>    |
| 8. Dean, Grad. School       | <u>E. E. TULIN</u>       | 23. Head, Property Office              | <u>ALEX P. TULIN</u>   |
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| 10. Director, JHK           | <u>A. A. VILLOCINO</u>   | 25. Director, Finance                  | <u>N. V. CALA</u>      |
| 11. Director, FARMI         | <u>P. P. GARCIA</u>      | 26. VP Research & Ext.                 | <u>O. B. CAPUNO</u>    |
| 12. Director, NARC          | <u>R. M. GAPASIN</u>     | 27. VP, Acad. Affairs                  | <u>O. B. POSAS</u>     |
| 13. Director, NCRC          | <u>E. E. SUDARIA</u>     | 28. VP, Adm. & Finance                 | <u>R. C. GUARTE</u>    |
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| 15. University Librarian    | <u>R. B. NAPIERE</u>     |  |                        |

APPROVED:

JOSE L. BACUSMO  
President