

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. LIONEL H. LIONG has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS OFFICE effective December 18, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. LIONEL H. LIONG as ADMINISTRATIVE AIDE III.

Done this 18<sup>th</sup> day of December, 2023 in Baybay City, Leyte.

  
JENNIFER E. ANDO  
Head of Office/Department/Unit

Date: December 18, 2023

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*