

Republic of the Philippines  
**LEYTE STATE UNIVERSITY**  
VISCA, Baybay, Leyte

**PLANTILLA OF CASUAL APPOINTMENT**

Department/Center: PhilRootcrops

Source of Funds: PRCRTC Funds  
Date Prepared by HRMDO: July 1, 2002

Name of Appointee/s	Position	Level	SG	Daily Wage/Salary (P)	Period of Employment		If Renewal (include date of previous employment)
					From	To	
ALKUNO, Pedro O. *BATHAN, Narciso C. BOISER, Proceso F. ITABLE, Expedito T. JAYME, Lorenda G. MAZO, Elena A.	Utility worker I Illustrator I Watchman I Driver I Clerk I Clerk I	1 1 1 1 1 1	1 3 2 3 3 3	P-231.00 P-274.50 P-251.82 P-274.50 P-274.50 P-274.50	July 1, 2002 July 1, 2002 July 1, 2002 July 1, 2002 July 1, 2002 July 1, 2002	December 31, 2002 December 31, 2002 December 31, 2002 December 31, 2002 December 31, 2002 December 31, 2002	January 1-June 30, 2002 January 1-June 30, 2002 January 1-June 30, 2002 January 1-June 30, 2002 January 1-June 30, 2002 January 1-June 30, 2002
* with service breaks (1 day/mo.)							

The above named personnel are hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/ finished or their performance are below par.

**CERTIFICATION:**

This is to certify that all requirements pursuant to CSC MC No. 40, s. 1998 as amended have been complied with, reviewed and found in order.

Pinagtibay alinsulod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg. 93-58-42 na may petsa Enero 1, 1994.

APPROVED:

*Teresita L. Quinanola*  
**TERESITA L. QUINANOLA**  
HRMO IV  
July 1, 2002

*Paciencia P. Melan*  
**PACIENCIA P. MELAN**  
Appointing Authority  
July 1, 2002