Republic of the Philippines Visayas State University Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Source of Funds: A.l.a

Date Prepared by: ODAHRD 01/01/12

Department/Div.: Cash	Division
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			Daily Wage/	Period of Employment		If renewal (include date of
Position	Level	S G	Salary	From	То	previous employment)
Administrative Aide III Administrative Aide III Administrative Aide III	1 1 1	3 3 3	P 402.45 P 402.45 P 402.45	Jan. 1, 2012 Jan. 1, 2012 Jan. 1, 2012	June 30, 2012 June 30, 2012 June 30, 2012	July 1-Dec. 31, 2011 July 1-Dec. 31, 2011 July 1-Dec. 31, 2011
	Administrative Aide III Administrative Aide III	Administrative Aide III 1 Administrative Aide III 1	Administrative Aide III 1 3 Administrative Aide III 1 3	Administrative Aide III 1 3 P 402.45 Administrative Aide III 1 3 P 402.45	Position Level S G Salary Salary From Administrative Aide III 1 3 P 402.45 Jan. 1, 2012 Jan. 1, 2012 Administrative Aide III 1 3 P 402.45 Jan. 1, 2012	Position Level S G Salary S Salary From To Administrative Aide III 1 3 P 402.45 Jan. 1, 2012 June 30, 2012 Administrative Aide III 1 3 P 402.45 Jan. 1, 2012 June 30, 2012

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer_available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all the requirements are pursuant to CSC MC NO.40, s.1998 as amended, have been complied with, reviewed and found in order.

Director, ODAHRD 01/01/12 APPROVED:

JOSE L. BACUSMO
Appointing Authority
01/01/12

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil **Blg.93-58-42** na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS STATED HEREIN WHERE PUBLISHED ON 10/14/2011 IN CSC BULLETIN PURSUANT TO CSC MC NO.20,S. 2002.

LOURDES B. CANO Dir. ODAHRD

VERIFIED B	/ :