| CS Form No. 212 | 2 | | | | | | | | | |
|--------------------------------------|-----------------------------------------------------|-----------------------------------------|--------------------------------------------------------------|------------------------------|-----------------------------------------|------------------------------------------------------|-----------------------|------------------------------------------------|--|--|
| Revised 2017: | PERSO | NAL DAT | A SF | IEE' | r | | | | | |
| WARNINĠ: Any misrepresenta | tion made in the Personal Data Sheet and th | e Work Experience Sheet si | nall cause the | filing of adı | ninistrative | /criminal case/s a | gainst the pe | erson | | |
| concerned. | E TO FILLING OUT THE PERSONAL DATA SH | | | | | | gumet the pe | | | |
| Print legibly. Tick appropriate boxe | s 🗌) and use separate sheet if necessary. Indicate | N/A if not applicable. DO NOT | ABBREVIATE | | 1. CS ID No | | (Do not fill up. | For CSC use only) | | |
| I. PERSONAL INFORMATIO | | | | | | | | | | |
| 2. SURNAME | LAYAN | | | | | NAME EXTENSION (J | D CDI | | | |
| FIRST NAME | JESSIE JAMES | | | | *************************************** | N/A | n., on) | | | |
| MIDDLE NAME | DUNGOG | | | | | | | | | |
| DATE OF BIRTH (mm/dd/yyyy) | 10/22/1995 | 16. CITIZENSHIP | IIP ☑ Filipino | | | ☐ Dual Citizenship ☐ by birth ☐ by naturalization | | | | |
| 4. PLACE OF BIRTH | BARILI, CEBU | If holder of dual citiz | enship, | Pls. indic | | | te country: | | | |
| 5. SEX | ☑ Male ☐ Female | please indicate the | please indicate the details. | | | | | • | | |
| 6 CIVIL STATUS | ☑ Single ☐ Married | 17. RESIDENTIAL ADDRESS | | | | | | | | |
| | ☐ Widowed ☐ Separated ☐ Other/s: | | | ouse/Block/Lot SAN VICENT | | | Street POBLACION | | | |
| 7. HEIGHT (m) | 1.60 | | S | Subdivision/Villa | ge | | Barangay BOHOL | | | |
| | | 15.00 | | City/Municipalit | у | | Province | | | |
| 8. WEIGHT (kg) | 50 | ZIP CODE | | | | 6344 | | | | |
| 9. BLOOD TYPE | НОНЕ | 18. PERMANENT ADDRESS | Н | House/Block/Lot No. | | | Street | | | |
| 10. GSIS ID NO. | 2005320631 | | Subdivision/Village BAYBAY CITY City/Municipality | | ge | (| GUADALUPE Barangay | | | |
| 11. PAG-IBIG ID NO. | 1212 3017 8229 | | | | Y CITY | | LEYTE Province | | | |
| 12. PHILHEALTH NO. | 13-000124302-1 | ZIP CODE | 6521 | | | | FIOVINCE | | | |
| 13. SSS NO. | None | 19. TELEPHONE NO. | None | | | | | | | |
| 14. TIN NO. | 342 846 547 0000 | 20. MOBILE NO. | 0905 433 3207 | | | | | | | |
| 15. AGENCY EMPLOYEE NO. | V01063 | 21. E-MAIL ADDRESS (if any) | jessiejameslayan@gmail.com | | | | | | | |
| II. FAMILY BACKGROUND | | | | | | | | | | |
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of CHILDREN (Write full name and list all) DATE OF | | | | DATE OF BIR | TH (mm/dd/yyyy) | | |
| FIRST NAME | | NAME EXTENSION (JR., SR) | | | N/A | | | | | |
| MIDDLE NAME | | | | | | | | | | |
| OCCUPATION | | | | | | | | | | |
| EMPLOYER/BUSINESS NAME | | | | | | | | | | |
| BUSINESS ADDRESS | | | | | | | | | | |
| TELEPHONE NO. | | | | | | | | | | |
| 24. FATHER'S SURNAME | LAYAN | | | | | | | | | |
| FIRST NAME | MARCELO | NAME EXTENSION (JR., SR) | | | | | | | | |
| MIDDLE NAME | EWICAN | | | | | | | | | |
| 25. MOTHER'S MAIDEN NAME | | | | | | | | | | |
| SURNAME | DUNGOG | | 1 | | | | | | | |
| FIRST NAME | GINA | | | | | | | | | |
| MIDDLE NAME | LATASA | | | (C | ontinue on se | parate sheet if neces | ssary) | | | |
| III. EDUCATIONAL BACKG | ROUND | | | | | | | | | |
| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGR (Write in full) | EE/COURSE | PERIOD OF | ATTENDANCE To | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED | | |
| ELEMENTARY | Danao Central Elementary School | ral Elementary School Elementary Diplo | | 2002 | 2008 | Graduated | 2008 | 2nd Honorable Mention | | |
| SECONDARY | Tagbilaran City Science High School High School Di | | oma | 2008 | 2012 | Graduated | 2012 | With Honors | | |
| VOCATIONAL / TRADE COURSE | None | | | | | | | | | |
| COLLEGE | Visayas State University | BS Agricultural Engi | neering | 2012 | 2017 | Graduated | 2017 | Most Outstanding | | |
| GRADUATE STUDIES | H/K | | | | | | | Student | | |

SIGNATURE

DATE 2/19/2020

| IV. CIVIL SI | ERVICE ELIGI | BILITY | | | | | | | , , |
|--------------------------------------------------------------------|----------------------------|---------------------------|-----------------------------|--------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------------------|------------------|
| 27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER | | RATING | DATE OF | | | | LICENSE (if applicable) | | |
| SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE | | (If Applicable) | EXAMINATION / CONFERMENT | PLACE OF EXAMINA | RMENT , | NUMBER | Date of Validity | | |
| Agricultural Engineers Licensure Examination | | | 79.97% | Aug 23-24, 2017 | M | anila | | nila | |
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| | | | (Co | ntinue on separate sheet | if necessary) | | | | |
| | XPERIENCE ate employmen | t. Start from your recent | work) Descriptio | n of duties should b | e indicated in the attach | ed Work Exp | erience sheet | | |
| 28. INCLU | SIVE DATES m/dd/yyyy) | POSITION TI | | | ENCY / OFFICE / COMPANY | | SALARY/ JOB/ PAY GRADE (if | | GOVT |
| From | To | (Write in full/Do not a | | | /Do not abbreviate) | MONTHLY SALARY | applicable)& STEP (Format *00-0*)/ INCREMENT | STATUS OF APPOINTMENT | SERVICE (Y/N) |
| 4/10/2017 | Present | Instructo | rl | Visavas S | State University | 22 938.00 | S12 | Temporary | Y |
| | | | | Thought to | - Involoty | 22 300.00 | 512 | remporary | 1 |
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| Company Control | | | | ntinue on separate sheet | if necessary) | THE STATE OF THE S | 2/ | 1 - 2-3 | |
| SIGNA | ATURE | | 1 | | DATE | | 4/19 | 2020 | |

| VI. VOLUNTARY WORK OR INVOLVEMEN | IT IN CIVIC / NON-GOVERNMEN | T / PEOPLE / V | OLUNTARY | ORGANIZATIO | N/S | |
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| 29. NAME & ADDRESS OF . (Write in | | INCLUSIV (mm/dx | | NUMBER OF HOURS | | POSITION / NATURE OF WORK |
| College of Engineering-Supreme Student Cou | ncil, Visayas State University | 2018 | Present | H/A | | Adviser |
| Philippine Society of Agricultural & Biosystem | s Engineers-Visayas State | 2018 | Present | H/A | | Adviser |
| University Student Chapter | | | | 11/12 | | |
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| NULL SARANGE AND DELETE A SAFETY | | ntinue on separate s | | y) | | |
| VII. LEARNING AND DEVELOPMENT (L8 (Start from the most recent L&D/training program and in | | | | Chief Executive Man | agerial positions) | |
| 30. TITLE OF LEARNING AND DEVELOPMENT II | | INCLUSIVE | DATES OF DANCE | | Type of LD (Managerial/ | CONDUCTED/ SPONSORED BY |
| (Write in | | | d/уууу) То | NUMBER OF HOURS | Supervisory/ Technical/etc) | (Write in full) |
| Training Workshop on the Development of Integral Curriculum | ed OBE and K-12 Compliant BSABE | 09/17/2018 | 09/21/2018 | 30 to 40 | Supervisory | CHED - TCABE |
| 1st PSABE Regional Convention | | 5/4/2018 | 6/4/2018 | 10 to 15 | Technical | PSABE - Region VIII |
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| | 1 1000 2 2 300 0 | Note the Committee | | | - M++ | |
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| VIII. OTHER INFORMATION | (Co | ntinue on separate s | heet if necessary | y) | | |
| 31. SPECIAL SKILLS and HOBBIES | 32. NOI | N-ACADEMIC DISTIN | CTIONS / RECOC | GNITION | | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
| Excellent communicator | | None | | | | Philippine Society of Agricultural & Biosystems Engineers |
| Proven leaderahip skills | | None | | | | |
| Proficient in Microsoft PowePoint, Word and Excel | | | | | | Visayas State University Faculty Association Visayas State University Alumni Association |
| Student advising and counseling | | | 11 20 1 | | | |
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| | N. | 357365 | 1000 | T MAI | | |
| SIGNATURE | (Con | ntinue on separate s | heet if necessary | DA | TF | 2/14/2020 |
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| 24 | | | | | | | | |
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| 34. | Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediately bureau or Department where you will be appointed, | | 7 | , | \$10 mm = 3 | | | |
| | a. within the third degree? | | | , | | | | |
| | ACCUPATION OF THE PROPERTY OF | ☐ YES | ☑ NO | | . * | | | |
| | b. within the fourth degree (for Local Government Unit - Ca | areer Employees)? | ☐ YES | ✓ NO | | | | |
| | | | If YES, give deta | ails: | | | | |
| 35. | a. Have you ever been found guilty of any administrative o | ffense? | ☐ YES | ☑ NO | | | | |
| | | | If YES, give deta | | | | | |
| | | | | | | | | |
| | b. Have you been criminally charged before any court? | | ☐ YES ☑ NO If YES, give details: Date Filed: | | | | | |
| | | | | | | | | |
| | | | Status of Case/s | - | | | | |
| 36. | Have you ever been convicted of any crime or violation of | any law, decree, ordinance or regulation by | YES | ✓ NO | | | | |
| | any court or tribunal? | | If YES, give details: | | | | | |
| 27 | Haraman Alfa a | | | | | | | |
| 31. | Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, experiments are serviced in any of the retirement, dropped from the rolls, dismissal, termination, experiments are serviced in any of the retirement. | ne following modes: resignation, and of term, finished contract or phased out | YES | ☑ NO | | | | |
| | (abolition) in the public or private sector? | | If YES, give deta | IIS. | | | | |
| 38. | a. Have you ever been a candidate in a national or local ele Barangay election)? | ection held within the last year (except | ☐ YES ☑ NO | | | | | |
| | | | If YES, give det | ails: | | | | |
| | b. Have you resigned from the government service during to election to promote/actively campaign for a national or local | ☐ YES ☑ NO If YES, give details: | | | | | | |
| 39. | Have you acquired the status of an immigrant or permanen | status of an immigrant or permanent resident of another country? | | | | | | |
| | | | ☐ YES ☑ NO If YES, give details (country): | | | | | |
| 40. | Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma | come Conta for Disable J.D | | | | | | |
| | 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972) | Included the following items: | | | | | | |
| а. | Are you a member of any indigenous group? | , produce another the following florid. | | | | | | |
| | , and a sum of the sum | | YES If YES, please speci | √ NO | | | | |
|). | Are you a person with disability? | | ☐ YES ☑ NO | | | | | |
| | Are year a pala a security | | If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No: | | | | | |
| | Are you a solo parent? | | | | | | | |
| 41. | REFERENCES (Person not related by consanguinity or affinity to applican | nt /appointee) | | | | | | |
| ankur. | NAME | ADDRESS | TEL. NO. | | | | | |
| | ROBERTO C. GUARTE, Ph.D | Visca, Baybay City, Leyte 6521 | 0917 310 8078 | | | | | |
| | ARTHUR IT. TAMBONG, FPSAE | Visca, Baybay City, Leyte 6521 | 0921 195 1438 | | 100 | 6 | | |
| | MANUEL E. CASANGCAPAN | Visca, Baybay City, Leyte 6521 | 0935 942 1961 | | 1 # | | | |
| 42. | I declare under oath that I have personally accomplished | d this Personal Data Sheet which is a tr | ue correct and | | | | | |
| | complete statement pursuant to the provisions of pertin | nent laws, rules and regulations of the | Republic of the | | 1-1-1-1 | | | |
| | Philippines. I authorize the agency head/authorized represe | entative to verify/validate the contents state | ed herein. | | 100 | | | |
| | agree that any misrepresentation made in this docu | ument and its attachments shall caus | e the filing of | | РНОТО | | | |
| Basine Line | administrative/criminal case/s against me. | | | | | | | |
| Go | vernment Ssued D (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) | - 1 | 2 | | | | | |
| PL | EASE INDICATE ID Number and Date of Issuance | | | | | | | |
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| ID/License/Passport No.: 0009324 Signature (Sign inside the bo | | | ox) | | A. W. C. | | | |
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