CS Form No. 212 Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes 🔲 ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. PEDRERA 2. SURNAME NAME EXTENSION (JR., SR) NA FIRST NAME HILDA MIDDLE NAME ALKUINO 3. DATE OF BIRTH 06/17/1997 16. CITIZENSHIP (mm/dd/yyyy) ✓ Filipino Dual Citizenship ✓ by birth by naturalization 4. PLACE OF BIRTH ORMOC CITY If holder of dual citizenship. Pls. indicate country: please indicate the details. Male ✓ Female 5. SEX Philippines ✓ Single Married 17. RESIDENTIAL ADDRESS 608 N/A 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated DAMULAAN N/A Other/s: Subdivision/Villa Barangay ALBUERA LEYTE 7. HEIGHT (m) 1.49 City/Municipality Province 8. WEIGHT (kg) 39 ZIP CODE 6542 18. PERMANENT ADDRESS 608 N/A 9. BLOOD TYPE N/A House/Block/Lot No Street DAMULAAN 10. GSIS ID NO. 2005283434 Subdivision/Villa Barangay ALBUERA 11. PAG-IBIG ID NO. 121227584121 City/Municipality 13-000123828-1 12 PHILHEALTH NO ZIP CODE 6542 13. SSS NO. N/A 19. TELEPHONE NO. N/A 14. TIN NO. 340-492-077 +639168567208 20. MOBILE NO. 15. AGENCY EMPLOYEE NO. V00888 21. E-MAIL ADDRESS (if anv) hildapedrera1702@gmail.com FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A FIRST NAME NA NA N/A MIDDLE NAME OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A BUSINESS ADDRESS N/A TELEPHONE NO. N/A 24. FATHER'S SURNAME PEDRERA NAME EXTENSION (JR., SR) JR FIRST NAME CELEDONIO MIDDLE NAME MACASUSI 25. MOTHER'S MAIDEN NAME SABINO PEDRERA SURNAME SONIA FIRST NAME ALKUINO MIDDLE NAME (Continue on separate sheet if necessary) SCHOLARSHIP HIGHEST LEVEL 26. NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE YEAR ACADEMIC LEVEL UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS RECEIVED From To SY 2003-SY 2008-ELEMENTARY ALBUERA SOUTH CENTRAL SCHOOL **PRIMARY EDUCATION** N/A 2009 SALUTATORIAN 2004 2009 SY 2009-SY 2012-**DAMULAAN NATIONAL HIGH SCHOOL** SECONDARY HIGH SCHOOL N/A 2013 VALEDICTORIAN 2010 2013 VOCATIONAL / N/A N/A N/A N/A N/A N/A TRADE COURSE SY 2013-SY 2016-**BACHELOR OF SECONDARY EDUCATION** MAGNA CUM **VISAYAS STATE UNIVERSITY** COLLEGE N/A 2017 **MAJOR IN FILIPINO** 2014 2017 MASTERS OF ARTS IN EDUCATION FILIPINO SY 2018-SY 2020-**CEBU NORMAL UNIVERSITY** N/A 2021 N/A LANGUAGE TEACHING 2019 2021 **GRADUATE STUDIES** DOCTOR OF EDUCATION FILIPINO SY 2021-**CEBU NORMAL UNIVERSITY** N/A 15 N/A N/A LANGUAGE TEACHING 2022 e on separate sheet if necessary SIGNATURE DATE September 1, 2022

	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE		RATING (If Applicable)	licable) EXAMINATION / PLACE OF EXAMINA		TION / CONFERMENT		LICENSE (if ap	Date of
	BARANGAY ELIGIBILITY / DRIVER'S LICENSE  LET (LICENSURE EXAMINATION FOR			CONFERMENT				Validity	
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	SIVE DATES				indicated in the attache		SALARY/ JOB/ PAY		GOVT
(mi	(mm/dd/yyyy) POSITION T (Write in full/Do not			iate) DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	SERVICE (Y/N)
From	То			a property and		INCREMENT			
08/16/2021	06/30/2022	PART-TIME INST		VISAYAS STATE UNIVERSI	N/A	N/A	JOB ORDER	Y	
3/8/2020	07/30/2021	PART-TIME INST	RUCTOR	VISAYAS STATE UNIVERSI	TY INTEGRATED HIGH SCHOOL	N/A	N/A	JOB ORDER	Y
08/30/2019	05/29/2020	PART-TIME INST	TRUCTOR		TY INTEGRATED HIGH SCHOOL	N/A	N/A	JOB ORDER	Υ
9/8/2018	06/31/2019	INSTRUCT	ORI	DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES, VISAYAS STATE UNIVERSITY		21, 387.00	12-1	SUBSTITUTE	Υ
07/31/2017	06/31/2018	INSTRUCT	ORI		RAL ARTS AND BEHAVIORAL AS STATE UNIVERSITY	21, 387.00	12-1	SUBSTITUTE	Υ
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SIGN	ATURE			VEKEN 200 V 100/L 1/10	DATE	1 10	Septer	nber 1, 2022	

29. NAME & ADDRESS OF ORGANIZATION		INCLUSIVE DATES		DOSTION / NATI IDE OF WORK		
(Write in full)	From	(mm/dd/yyyy) From To		POSITION / NATURE OF WORK		
N/A	N/A N/A		N/A	N/A		
II. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/T		on separate sheet OGRAMS ATT				
tarf from the most recent L&D/training program and include only the relevant L&D/t	raining taken for th	ne last five (5) yea	rs for Division Chiel	f/Executive/Managerial posi	fions)	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
and state state of	From	То	12.00		De La Salle University - Office of the Vice	
laster Class in Teaching Research	12/13/2021	12/15/2021	24.0	Curriculum	Chancellor for Research and Innovation	
raining-Workshop on Assessment in Higher Education: Creation of able of Specification (TOS)	11/25/2021	11/25/2021	8.0	Curriculum	Visayas State University	
oing Up – Usapang Pananaliksik	11/24/2021	11/24/2021	4.0	Curriculum	University of the Philippines Cebu	
roject Abag: Helping Communities Through Research	11/24/2021	11/24/2021	4.0	Curriculum	University of the Philippines Cebu	
ambansang Seminar-Workshop 2021 "Pagtuturo, Pananaliksik, at /ikang Filipino sa Panahon ng New Normal"	06/23/2021	06/26/2021	32.0	Curriculum	De La Salle University – Department of Filipir	
ambansang Seminar sa Panukiduki: Mga Kalakaran at Tunguhin sa	05/22/2020	05/30/2020	18.0	Curriculum	Sto. Niño Review Center	
ananaliksik Pangwika, Kultura at Lipunan SU E-learning Environment Training-Workshop Series	7/12/2020	7/12/2020	8.0		Visayas State University – Department of	
isayas Regional Conference – 42nd Annual Conference of the	South Hone	with the s	L hos vietes	Curriculum	Computer Science and Technology Ugnayang Pang-agham Tao Inc. and	
gnayang Pang-agham Tao, Inc.	11/27/2020	11/28/2020	16.0	Curriculum	University of San Carlos	
60 9001:2015 Awareness/Re-awareness Webinar	11/27/2020	11/27/2020	8.0	Curriculum	Visayas State University	
ustaining Research Excellence and Production During the 2020 andemic Lockdowns	11/27/2020	11/27/2020	2.0	Curriculum	De La Salle University	
ehiyonaliksik: Diskurso ng Wika at Kultura tungo sa Rehiyonal na ananaliksik	11/21/2020	11/21/2020	8.0	Curriculum	Dagang Foundation Inc.	
lebinar on Organizing Your VSU Email for Stress-Free Productivity	11/20/2020	11/20/2020	4.0	Curriculum	Visayas State University	
/ebinar on Table of Specifications and Test Item Analysis	12/11/2020	12/11/2020	8.0	Curriculum	Dagang Foundation Inc.	
e La Salle Lipa – Center for Batangas Studies 1st Virtual Local	10/23/2020	10/24/2020	16.0	Curriculum	De La Salle Lipa – Center for Batangas Studi	
tudies Conference (Paper Presenter)  Guide to Qualitative and Quantitative Research: A Webinar					De La Salle University – Social Developmen	
orkshop  Ed Connect Session 5 "Meeting the Challenges of a Virtual Learning	11/9/2020	11/9/2020	4.0	Curriculum	Research Center  Cebu Normal University – College of Teacher	
nvironment"	08/29/2020	08/29/2020	4.0	Curriculum	Education	
ntroduction to Copyright and Fair Use for Educators	08/28/2020	1/8/2020	3.0	Curriculum	Visayas State University	
nvisioning the Role of Technology in Transforming Education in a apidly Changing World	1/8/2020	1/8/2020	2.0	Curriculum	Asia One	
reparing HEIs for Flexible Learning the ACPAE Way: Challenges, sues and Opportunities	06/18/2020	06/18/2020	3.0	Curriculum	Resource for Educators and Academic Professionals and Rex Academy	
nhancing Resilience in the Workplace	8/6/2020	8/6/2020	1.0	Curriculum	Rotaract Club of Cebu Fuente	
ational Training-Workshop for Teachers of Philippine History:	6/3/2020	7/3/2020	16.0	Curriculum	Human Rights Violations Victim's Memoria	
ssential Truths on the Martial Law Period, 1972-1986 aliewang Seryeng Panayam ng Department of Liberal Arts and Barlavioral Sciences, ampublikong Forum para sa Sitwasyon, Milalaman, at Direksyon ng Asignaturang Filipino sa	08/28/2019	08/28/2019			Commission and University of San Carlos  Departamento ng Filipino, De La Salle University, Department of Liberal A	
nior High School at Kolehivo"			4.0	Curriculum	and Behavioral Sciences, Visayas State University, and Tanggol Wika  Department of Liberal Arts and Behavioral	
rientation-Workshop on Theater as a Social Pedagogy raining-Workshop on Parametric and Non-Parametric Analysis for	05/29/2019	05/29/2019	4.0	Curriculum	Sciences, Visayas State University  Department of Economics, Visayas State	
ocio-Economic Research Using SPSS	4/4/2019	5/4/2019	16.0	Curriculum	University	
ambansang Kumperensiyang Pang-agham (Participant) ainforestation Training for Developing a Learning Site for	11/14/2018	11/16/2018	24.0	Curriculum	University of Santo Tomas  Environmental Leadership and Training Initiativ	
ommunity-Based Forest Restoration alawang Internasyonal na Kumperensya sa Araling Filipino at	08/30/2018	1/9/2018	24.0	Curriculum	(ELTI) and Visayas State University  De La Salle University and Visayas State	
syano (Paper Presenter) e-Echo Training on the New CHED General Education Courses:	3/5/2018	5/5/2018	24.0	Curriculum	University	
e-Echo Training on the New CHED General Education Courses: e-Echo Training on the New CHED General Education Courses:	12/4/2018	04/14/2018	24.0	Curriculum	Visayas State University	
Purposive Communication"	5/4/2018	7/4/2018	24.0	Curriculum	Visayas State University  Center for the Professional Advancement of	
ambansang Seminar sa Filipino raining-Workshop on Integrating ICT into Teaching and Learning	11/17/2017	11/19/2017	24.0	Curriculum	Educators	
Basic ICT Skills, ICT4E and Project-based Approaches)	10/21/2017	10/31/2017	84.0	Curriculum	GEEN ED Consultancy, Training and Review Center	
raining-Workshop on Writing Scientific Paper for Peer-Reviewed ublication	10/16/2017	10/18/2017	24.0	Curriculum	Visayas State University	
V Program Production Workshop	12/10/2017	10/13/2017	16.0	Curriculum	Department of Liberal Arts and Behavioral Sciences, Visayas State University	
extbook Writing	11/10/2017	11/10/2017	8.0	Curriculum	Mutya Publishing House, Incorporated	
ublication of Research Output is a Must: Navigating Carefully Through thical and Professional Challenges in the Competitive World	08/14/2017	08/14/2017	4.0	Curriculum	College of Arts and Sciences, Visayas State University	
chool-Based Action Research Writing Workshop for Teachers	08/16/2016	08/18/2016	24.0	Curriculum	Dr. Geronimo B. Zaldivar Memorial School of Fisheries Department of Education	
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	MON ACADEMIC DISTRICTIONS (DECOCALITICAL)				
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)			
Dancing	Guest Speaker in the Buwan ng Wika Celebration, Visca Foundation Elementary School	Visayas State University Alumni Association			
Singing	Guest Speaker in the 6th Moving Up Ceremony, Damulaan National High School				
Playing Chess	Playing Chess Judge in USSC-Baybay Virtual Spoken Word Poetry Contest  Judge in Spoken Poetry Contest, College of Education Week 2020, Visayas State				
Playing guitar and keyboard	University				
Doing makeup	Coach in Chess Women at the Regional State Colleges and Universities Athletic Association (SCUAA) VIII 2019, Biliran Province State University				
Taking photographs	Judge in Various Contests, "English Month Culmination S.Y. 2019-2020", Visayas State University Integrated High School				
agrant specification gives now	Judge in Oration Contest, English and National Reading Month Celebration, College of Education, Visayas State University				
PERSONAL AREA COLUMN	Field Interviewer in a Market Study in Region 8 as a component of a Feasibility Study for a USJ-R Ormoc Campus, University of San Jose Recoletos				
	Judge in the "Search for Mr. And Ms. CPAR 2019," Bunga National High School	(1 - N 1798)			
31/24/4-04/23/23/2000	Assistant Coach in Chess Men and Women in the Regional State Colleges and Universities Athletic Association (SCUAA) VIII 2018, Eastern Samar State University Resource Person in the "Sangguniang Kabataan Mandatory Training" for the SK				
	Officials-elect of the City of Baybay and the Municipalities of Inopacan, Hindang, Facilitator in the "Environmental Jamboree for Incoming Grade 12 Senior High School				
	Student Leaders and Faculty Members," Department of Liberal Arts and Behavioral Secretariat in the "Re-Echo Training on the New CHED General Education Courses,"	Section 1997			
Modern Services and Service Services	Visayas State University  Facilitator in the "2nd VSU Culture and the Arts Festival Competition," Visayas State University				
	Assistant Coordinator in the Regional State Colleges and Universities Athletic				
	Association (SCUAA) VIII 2017, Visayas State University Panauhing Pandangal sa Buwan ng Wika na may temang "Filipino: Wikang				
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Mapagbago," Department of Teacher Education, College of Education, Visayas State				
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	the company of the control of the co	a proper of the form of the first of the second of the sec			
	(Continue on separate sheet if necessary)				

34.* Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,							
a. within the third degree?	ES V NO						
b. within the fourth degree (for Local Government Unit - Car	res 🗸 no						
		If YES, give details:					
35. a. Have you ever been found guilty of any administrative off	ense?	ES V NO					
	If YES, give details:						
		ES V NO					
b. Have you been criminally charged before any court?		If YES, give details:					
		Date Filed:					
	П	ES Status of Case S					
36. Have you ever been convicted of any crime or violation of a	ny law, decree, ordinance or regulation						
by any court or tribunal?		If YES, give details:					
	_ Y	ES NO					
37. Have you ever been separated from the service in any of the	e following modes: resignation,						
retirement, dropped from the rolls, dismissal, termination, er out (abolition) in the public or private sector?	. П,	YES If YES, give details:					
38. a. Have you ever been a candidate in a national or local ele- Barangay election)?	ction held within the last year (except	VES NO If YES, give details:					
	b. Have you resigned from the government service during the three (3)-month period before the lest election to promote/actively campaign for a national or local candidate?						
39. Have you acquired the status of an immigrant or permanent	resident of another country?						
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	gna Carta for Disabled Persons (RA	ES V NO					
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),	please answer the following items:	ES 🗸 NO					
a. Are you a member of any indigenous group?							
b. Are you a person with disability?		HeYES, please ☑entity:					
		If YES, please specify I	D No:				
c. Are you a solo parent?		If YES, please specify ID No:					
41. REFERENCES (Person not related by consanguinity or affinity to applicant	/appointee)						
NAME	ADDRESS	TEL. NO.					
GUIRALDO C. FERNANDEZ JR.	VISCA, BAYBAY CITY, LEYTE	9176540264					
LESLIE ANN L. LIWANAG	NUEVA ECIJA	9208193777					
SHALOM GRACE C. SUGANO	VISCA, BAYBAY CITY, LEYTE	9122654495					
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein.  I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.							
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance							
Government Issued ID: PRC							
ID/License/Passport No.: 1601509							
	ox)						
Date/Place of Issuance: 12/28/2017, TACLOBAN CITY		Right Thumbmark					
SUBSCRIBED AND SWORN to before me this, affiant exhibiting his/her validly issued government ID as indicated above.							
ATTY TYSE C GUINOCOR VSU cycle Legal Officer  Person Administering Oath							

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: 1) August 2017–July 2019
   2) August 2019–June 2022
- Position: 1) Instructor I (Substitute)
   2) Part-time Instructor
- Name of Office/Unit:
  - 1) Department of Liberal Arts and Behavioral Sciences (DLABS)
  - 2) VSU Integrated High School (VSU IHS)
- Immediate Supervisor:
  - 1) Dr. Guiraldo Fernandez Jr. (DLABS Head)
  - 2) Dr. Shalom Grace C. Sugano (VSU IHS Principal)
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City
- List of Accomplishments and Contributions (if any)
  - Presented and published various research about Filipino in local and national journals
  - o Develop course syllabus in different Filipino subjects from Junior High School to College
  - o Develop Filipino modules and online instructional materials
  - Prepared and organized lessons in different Filipino subjects
  - Junior High School research adviser
  - Judge in a research proposal defense and difference contests
  - Sociocultural committee member of VSUIHS
  - Member of the committee evaluating documents on awards or recognitions in the VSUIHS Admission, Screening, and Evaluation.
  - Secretariat on the international conference and different activities at DLABS
  - VSU Chess Varsity Coach
  - SCUAA assistant coordinator
- Summary of Actual Duties
  - Provide quality instruction, publish research, actively participate in school activities, ensure students' safety, and perform other related functions.

HILDA A. PEDRERA

(Signature over Printed Name of Employee/Applicant)

Date: 11/17/2022