

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Manuel C. Bartolini has assumed the duties and responsibilities as Administrative Aide III of Office of the University Registrar effective April 5, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Manuel C. Bartolini as _____.

Done this 4 day of April 2021 in _____.


MARWEN A. CASTAÑEDA
Head of Office/Department/Unit *f*

Date: 4/5/2021

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*