


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. **LETTY JEAN C. LOR** has assumed the duties and responsibilities as **Administrative Aide III** of **Gender Resource Center** effective January 1, 2021. [Click here to enter a date.](#)

This certification is issued in connection with the issuance of the appointment of Ms./Mr. **LETTY JEAN C. LOR** as **Administrative Aide III**.

Done this 1st day of January in Visayas State University.


MARIA AURORA T.W. TABADA
Head of Office/Department/Unit

Date: January 1, 2021

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*