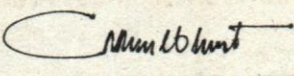
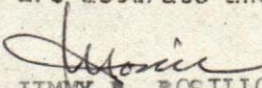
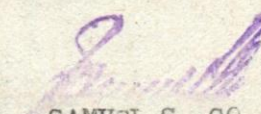


REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE Loreto Manolo Bacusmo (Family Name) (Given Name) (Middle Name)																					
2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT Visayas State College of Agriculture		3. BUREAU OR OFFICE State Universities and Colleges																					
4. DEPT./BRANCH/DIVISION		5. WORK STATION/PLACE OF WORK																					
6a. PRES. APPRC. ACT/ BOARD RES/ ORD. NO. ITEM NO.	6b. PREV. APPRC. ACT/ BOARD RES/ ORD. NO. ITEM NO.	7a. SALARY P.A.: 7b. OTHER COMPENSATION: ACA/PERA																					
8. OFFICIAL DESIGNATION OF POSITION Assoc Professor		9. WORKING PROPOSED TITLE Assoc Professor																					
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)																					
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY [] CITY [] PROVINCE [] 1st [] 2nd [] 3rd [] 4th [] 5th [] 6th []																							
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attached additional sheets.																							
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Percent of Working time :</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">D U T I E S</td> <td style="width: 65%;"></td> </tr> <tr> <td>60%</td> <td>:</td> <td></td> <td>Teaches ag. engineering courses</td> </tr> <tr> <td>30%</td> <td>:</td> <td></td> <td>Conducts research on energy related projects/studies.</td> </tr> <tr> <td>10%</td> <td>:</td> <td></td> <td>Other duties assigned by the supervisor/dept. head.</td> </tr> <tr> <td>100%</td> <td>:</td> <td></td> <td></td> </tr> </table>				Percent of Working time :		D U T I E S		60%	:		Teaches ag. engineering courses	30%	:		Conducts research on energy related projects/studies.	10%	:		Other duties assigned by the supervisor/dept. head.	100%	:		
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14. POSITION TITLE OF IMMEDIATE SUPERVISOR Professor	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR Professor																												
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles) laborer																													
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. computer, calculator, etc.																													
18. CONTRACT <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Occasional</th> <th style="text-align: center;">Frequent</th> </tr> </thead> <tbody> <tr> <td>General Public</td> <td style="text-align: center;">[]</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Other Agencies</td> <td style="text-align: center;">[]</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Supervisors</td> <td style="text-align: center;">[]</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Management</td> <td style="text-align: center;">[]</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Other (Specify)</td> <td style="text-align: center;">[]</td> <td style="text-align: center;">[]</td> </tr> </tbody> </table>		Occasional	Frequent	General Public	[]	[]	Other Agencies	[]	[]	Supervisors	[]	[]	Management	[]	[]	Other (Specify)	[]	[]	19. WORKING CONDITION <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Normal Working Condition</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Field Work</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Field Trips</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Exposed to Varied Weather</td> <td style="text-align: center;">[]</td> </tr> <tr> <td>Others (Specify)</td> <td style="text-align: center;">[]</td> </tr> </tbody> </table>	Normal Working Condition	[]	Field Work	[]	Field Trips	[]	Exposed to Varied Weather	[]	Others (Specify)	[]
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20. I CERTIFY that the above answers are accurate and complete. <u>May 20 1998</u> Date  Signature of Employee																													
21. Describe briefly the general function of the Unit or Section. To conduct instruction, research and extension.																													
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23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Education: Relevant masteral degree Experience: 2 yrs relevant experience; 8 hrs relevant training																													
23b. Licenses or certificates required to do this work, if any.																													
24. I HEREBY CERTIFY that the above answers are accurate and complete. <u>May 21, 1998</u> Date  JIMMY R. ROSILLO Signature and Title of Immediate Supervisor																													
25. APPROVED: <u> </u> Date  SAMUEL S. GO Head of Agency																													