

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GUMAMA		
FIRST NAME	ANALYN		NAME EXTENSION (JR., SR) NA
MIDDLE NAME	MANAGBANAG		
3. DATE OF BIRTH (mm/dd/yyyy)	12/11/1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.52m.	ZIP CODE	6521-A
8. WEIGHT (kg)	60.0kg.		
9. BLOOD TYPE	NA	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	121160381482	ZIP CODE	6521-A
11. PAG-IBIG ID NO.	121160381482		
12. PHILHEALTH NO.	13-000104532-7		
13. SSS NO.	0111-6709869-5	19. TELEPHONE NO.	563-7229
14. TIN NO.	937-627-175	20. MOBILE NO.	09207282028
15. AGENCY EMPLOYEE NO.	VO1069	21. E-MAIL ADDRESS (if any)	analyn_111284@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GUMAMA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ABDULLAH	NAME EXTENSION (JR., SR) NA	ASHEENA M. GUMAMA	05/01/2011
MIDDLE NAME	RAKIM			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	MANAGBANAG			
FIRST NAME	ROGELIO	NAME EXTENSION (JR., SR) NA		
MIDDLE NAME	PAMAN			
25. MOTHER'S MAIDEN NAME	RALLOS			
SURNAME	MANAGBANAG			
FIRST NAME	REBECCA			
MIDDLE NAME	SORIA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PANGASUGAN ELEMENTARY SCHOOL	Primary Education	01/06/1991	31/03/1997	Graduated	1997	2ND HONOR
SECONDARY	VISCA LABORATORY HIGH SCHOOL	Secondary Education	01/06/1997	31/03/2001	Graduated	2001	Partial Scholar
VOCATIONAL / TRADE COURSE	NA	NA					
COLLEGE	LEYTE STATE UNIVERSITY	Bachelor of Science in Agriculture	01/06/2001	31/03/2005	Graduated	2005	College Honor
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	Master of Science in Horticulture	01/06/2012	30/04/2015	Graduated	2015	DOST Scholar

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 11, 2023
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	December 11, 2023
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VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Micropropagator	N/A	Philippine Association for Plant Tissue Culture and Biotechnology (PAPTCB)
Dancing		
Cooking		

(Continue on separate sheet if necessary)

SIGNATURE	<i>Amelia</i>	DATE	December 11, 2023
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Dr. Marilou Benitez</td> <td>Department of Horticulture, VSU</td> <td>053-335-2628</td> </tr> <tr> <td>Dr. Zenaida Gonzaga</td> <td>Department of Horticulture, VSU</td> <td>053-335-2628</td> </tr> <tr> <td>Ms. Joy Codog</td> <td>Philippine Rootcrop Research and Training Center, VSU</td> <td>053-563-7229</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Dr. Marilou Benitez	Department of Horticulture, VSU	053-335-2628	Dr. Zenaida Gonzaga	Department of Horticulture, VSU	053-335-2628	Ms. Joy Codog	Philippine Rootcrop Research and Training Center, VSU	053-563-7229		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 01, 2018- present
 - Position: Science Research Assistant
 - Name of Office/Unit: PhilRootcrops
 - Immediate Supervisor: Dr. Dilberto O. Ferraren (2018-Present)
 - Name of Agency/Organization and Location: VSU, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Worked closely with the project leader in the maintenance of yam germplasm collection and yam varieties for regional trial.
- Summary of Actual Duties
 - Characterized and document the yam collection.
 - Assist in the field and storehouse maintenance of the PhilRootcrops yam germplasm collection and in yam recollecting activities.
 - Analysed data and assist in preparation of reports and presentations.
 - Help maintain cleanliness and orderliness of experimental field.
 - Do other duties assigned and needed by the project leader and research center.

Attachment to CS Form No. 212


ANALYN M. GUMAMA
(Signature over Printed Name
Of Employee/Applicant)

Date: December 11, 2023