

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: DONNA M. GUARTE

You are hereby appointed as Instructor I (SG 12, Step 1) (Marine Biology)
(Position Title)

under Permanent status at the Dept. of Biological Sciences
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of TWENTY SEVEN THOUSAND SIX HUNDRED EIGHT
(P 27, 608.00) pesos per month.

The nature of this appointment is Reappointment vice N/A
(Original, Promotion, etc.)

, who N/A with plantilla Item No. VISCAB-INST1-38-2020 Page 28 of 38 page
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


EDGARDO E. TULIN
Appointing Officer/Authority

June 3, 2022
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018



(Stamp of Date of Release)

SUBJECT TO SIX (6) MONTHS PROBATIONARY PERIOD
per 2018 approved VSU MSP

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at N/A from to ,
20 and posted in from to ,
20 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on , 20 .

HONEY SOFIA V. COLIS
OIC HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on .

BEATRIZ S. BELONIAS
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of _____			
☐ Invalidated per CSCRO/FO letter dated _____			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/ CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			

Acknowledgement

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Received original/photocopy of appointment on July 7, 2022
DONNA M. GUARTE
Appointee