VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte

DATE PREPARATION: JUNE 23,

PROJECT: Visca open university (vou)

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NOTE: ROBERTO C. CALA EDDIE M. ISRAEL ANTONIO P. MODINA LARA P. MERCADO X-X-X-X-X-X-X-X-X per month Service Break Three (3) days NAME Proofreader I INANCIAL & MGMT. OFFICE Illustrator I DEMO I Clerk I DESIGNATION 299.32 237.64 237.64 256.64 PER RATE DAY JULY 1, JULY 1, JULY 1, JULY 1, FROM 1999 1999 1999 1999 PERIOD OH DECEMBER 31, DECEMBER 31, DECEMBER 31, DECEMBER 31, EMPLOYMENT SOURCE OF FUNDS: TO 1999 1999 1999 1999 JAN. JAN. JAN. PREVIOUS EMPLOYMENT IF RENEWAL STATE INCLUSIVE DATE OF GENERAL FUND JUNE JUNE 30, JUNE 30, JUNE 1999 1999 1999 1999

authority. are no longer needed or if funds are no longer available. The above named personnel are hereby appointed as casuals at the rate or compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any of all of them may be laid off any time even before the expiration of the employment period when their services This appointment is effective until adjusted/revoked by competent

Agency Action: RECOMMENDING APPROVAL:

CERTIFIED FUNDS AVAILABLE:

PERSONNEL CLEARANCE

APPROVED:

ACTION APPROVED:

NERELITO P. PASCUAL

President (

Asst. Dir. of Graduate School DOLORES L. ALCOBER of Classe

for the ViSCA Open University

ROBERTA C. LEMOS Accountant III

LOURDES B. CANO OIC/HRMDO

BALL QUATER

Vice-Pres. for Administration