| REPUBLIC OF THEPHILIPPINES | | | 1. NAME OF EMPLOYEE | | | | | |
|---|--|---|--|--|--|---|--|-----------|
| BC-CSC FORM NO. 1 | | | | VESTRA | JEREMIAS | Ś. · | | |
| (Position Description form) | | | (Family Name) | (Given Name) | (Middle Name) | | | |
| 2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT | | | 3. BUREAU OR OFFICE | | | | | |
| AGENC | 1/LOCAL GO | JVERNIVI | ENI | | | | | |
| VISAYAS STATE UNIVERSITY | | | NCRC-V | | | | | |
| 4. DEPARTMENT/BRANCH/DIVISION NCRC-V | | | 5. WORK STATION/PLACE OF WORK BAYBAY, LEYTE | | | | | |
| | | | | | | | | 6A. PRES. |
| BOARD RES./ | | ACT/BOARD RE | | | IORIZED | | | |
| ORD. NO. | | | D. NO. | ACTU | | PERA, ACA and ADDITIONAL | | |
| ITEM | | | | 7101 | | COMPENSATION | | |
| | | | | P | 13,663.00 | ALLOWANCE | | |
| 8. OFFICIA | AL DESIGNA | TION OF | POSITION | | 9. WORKING OR PROPOSED TITLE | | | |
| SCII | ENCE RESEA | ARCH AS | SISTANT | S | CIENCE RESEAR | CH ASSISTANT | | |
| | O CLASSIFICA | TION OF | THIS | 11. OCCUI | PATIONAL GROUP | TITLE (Leave blank) | | |
| 10. WAPCO POSITI | | TION OF | THIS | 11. OCCUP | PATIONAL GROUP | TITLE (Leave blank) | | |
| POSITI | ON OCAL GOVE | RNMENT | | | PATIONAL GROUP | | | |
| POSITI 12. FOR LO MUN | ON OCAL GOVE | RNMENT | POSITION, | , CHECK GOVER | NMENT UNIT ANI | | | |
| POSITI | ON OCAL GOVE | RNMENT | | , CHECK GOVER | NMENT UNIT ANI | D UNITS CLASS | | |
| POSITI 12. FOR LO MUN 1 ST / / | OCAL GOVE IICIPALITY / 2 | RNMENT / ND / | POSITION. | , CHECK GOVER CITY / / 4 TH | NMENT UNIT ANI | D UNITS CLASS PROVINCE / / 6TH | | |
| POSITI 12. FOR LO MUN 1ST / / 13. STATE | OCAL GOVE IICIPALITY / 2 | RNMENT / ND / | POSITION. | , CHECK GOVER CITY / / 4 TH | NMENT UNIT ANI | D UNITS CLASS PROVINCE / / | | |
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| 2. FOR LOMUN 1ST / / / 3. STATE sheets). Percent of Working Time 50% 20% 20% | ON OCAL GOVE ICIPALITY / 2 / EMENT OF DI Assist the Extension of Supervise to | PROMENT / ND / UTIES AN project/ and Produ he labore a, analyz | S POSITION, 3RD / / ND RESPON Study lead section activities in implemate and prep | CHECK GOVER CITY / / 4 TH / / / SIBILITIES. (If note that the important of the section menting the active are reports; and | NMENT UNIT AND 5TH // nore space is needed lementation of R n; ities of the section; | D UNITS CLASS PROVINCE / / 6TH / / , please attach additional | | |
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| 14. POSITION TIT | TLE OF IMMEDIA | ΓE | 15 DOCUTION THEY BE ADDITIONAL | | |
|------------------------|-----------------------|-----------------|--|-------------------------|--|
| SUPERVISOR | | | 15. POSITION TITLE OF NEXT HIGHER | | |
| Study | Leader | | SUPERVISOR | | |
| 17. MACHINES, E | QUIPMENT, TOOL | S. ETC. USEI | Center Direct Di | tor | |
| | , | , 210. OSLI | SICCOLARLY IN THE PERFORM | MANCE OF WORK | |
| | Calcu | ılator, meter s | stick, weighing scale and etc. | | |
| 17. CONTACTS | | | 10 WODKDIG CO. | | |
| | Occasional | Frequent | 18. WORKING CONDITIONS | | |
| General Public | X | rrequent | NI- IVY 1 | | |
| Other Agencies | X | | Normal Working Condition | | |
| Supervisor | | X | Field work | X | |
| Management | | X | Field Trips | | |
| Other (Specify) | | | Exposed to Varied Weather | X | |
| 19. I CERTIFY that | the above answers a | are commete | Other (Specify) | | |
| | | ne accurate an | | | |
| June, | 14,2013 | | and the same of th | • • | |
| | Date | | JEREMIAS S. VI | ESTRA | |
| | TO BE EILL | ED LID OLIT D | Signature of Empl | | |
| 20. DESCRIBE BRI | EFLY THE GENER | DOLOUI B | Y IMMEDIATESUPERVISOR ON OF THE POSITION OF THE UN | | |
| | ETET THE OFFICE | AL FUNCTION | ON OF THE POSITION OF THE UN | NIT OR SECTION | |
| | | | ities on all aspects of coconut for th | ne benefit | |
| 21. BESCRIBE BRI | EFLI THE GENER | AL FUNCTIO | ONS OF THE POSITION. | | |
| | | | ctives of the study | | |
| 22. Indicate the requi | red qualification by | Venna and 1-1- | d of education considered in filling | | |
| position. (Keep th | ne position in mind r | years and kin | d of education considered in filling qualification of the incumbent. This | up a vacancy of this | |
| for all position oth | er than teaching | amer man the | qualification of the incumbent. This | s item should be filled | |
| Education : BS | DECREE with and | aif: | | · | |
| Experience: Not | required | enic area of sp | pecialization plus other requiremen | nts. | |
| 23. LICENSE OR C | ERTIFICATE DEC | MIDED TO | | , | |
| | ERTIFICATE RE(| SOIKED TO I | DO THIS WORK, IF ANY. | | |
| | | N | | | |
| 23b. I HEREBY CER | TIFV that the above | Not re | quired e accurate and complete. | | |
| | that the above | e answers are | e accurate and complete. | | |
| (Thir | or 14, MB | | | | |
| | Date | | ALFREDO G. DIN | NGAL | |
| APPROVED | Date | | Signature and Title of Immed | liate Supervisor | |
| 10,22 | | | | 1 | |
| | | | Mina | | |
| | Date | | JOSE L. BACUS | | |
| REPUBLIC OF THEP | HII IDDINIEC | 4 | Head of Agence | y | |
| SEE OF THEFT | ILITTINES | 1. NAM | E OF EMPLOYEE |). | |
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